

## Shiawassee County Veterans' Affairs and Services

Surbeck Building • 201 N. Shiawassee St., Corunna, MI 48817

### Regular Meeting Minutes

June 17, 2020

3:00pm

#### Roll-Call of Committee Members:

• Chairman	Jim Carrothers	Present
• Member	Michael Nations	Present
• Member	John Pajtas	Present
• Member	Les Schneider	Present
• Member	Chris Bagwell	Absent
• Member	Dan Smith	Present
• Member	Mary Jo Moore	Present

#### Shiawassee County Veterans Affairs and Services Staff:

• Director	Mike Reeve	Present
• VSO	Marc LeConte	Absent
• Administrative Assistant	Patti Davis	Absent
• Transportation Coordinator	Paula Jager	Absent

#### Visitors:

Cindy Garber, Board of Commissioners

#### Call to Order

The meeting was called to order by Chairman Carrothers at 3:00 pm, followed by the Pledge of Allegiance.

#### Agenda:

It was moved by Mike Nations, to approve the Agenda for today's meeting; seconded by John Pajtas, motion carried by:

John Pajtas – “Aye”	Michael Nations – “Aye”
Dan Smith – “Aye”	Jim Carrothers – “Aye”
Mary Jo Moore – “Aye”	Les Schneider – “Aye”

#### Last Meeting's Minutes (May 20, 2020):

Motion was made by John Pajtas to accept the previous meeting minutes, seconded by Michael Nations. Motion carried.

All approved and in favor of, by:

Michael Nations – “Aye”	Mary Jo Moore—“Aye”
Dan Smith – “Aye”	Jim Carrothers – “Aye”
John Pajtas – “Aye”	Les Schneider – “Aye”

#### Burial Reports:

There were four (4) burial applications needing approval in the amount of \$1,200.00. With approval this would leave a balance of \$7,900.00 in the burial fund with 52.66% of the funds having been issued out of the burial budget.

John Pajtas made a motion to approve the burial fund expenditures in the amount of \$1,200 for the month of May; this was seconded by Michael Nations.

All approved and in favor of by:

Michael Nations – “Aye”	Daniel Smith – “Aye”
John Pajtas – “Aye”	Jim Carrothers – “Aye”
Mary Jo Moore – “Aye”	Les Schneider – “Aye”

### **Motion to Approve or Deny Assistance Applications:**

PA-214 funds and Peacetime Veterans funds consideration:

There were zero (0) Applications for Assistance since the meeting in May 20, 2020.

#### A. Director / Committee Approved Applications – zero (0)

- It was discussed the office needed to do more to let the Veteran population know we are open for business. Committee would like the Director to look into the feasibility of other marketing venues:
  1. Billboard
  2. Facebook page/posting
  3. Local Radio Station

### **Director’s Update and Board Discussions**

Director Reeve went over the monthly reports for May. Mike Nations would like the Gulf/OFF/OIF portion of the Veteran Contacts report to be separated into their own categories since each was a separate campaign with a designated award.

Mary Jo Moore would like a briefing on the different funds and millages the Veteran’s Department uses.

PA-214 and Peacetime – Committee would like the department to utilize or create a marketing campaign to increase the traffic for Relief Fund Packets from our Veteran community.

Non-VA, Transportation and Financials – no questions or comments from the Board.

Director Reeve went over the PowerPoint report regarding volunteer drivers and that we have three pending new drivers. Awaiting to hear from Saginaw VA on where they are at in their vetting process.

Director Reeve went over the VSO Matrix, Meetings and Agenda and Community Outreach all with no questions from the Board.

Discussion was held and questions asked of Director Reeve were regarding the hiring of an Administrative Assistant, a second VSO, posting the Transportation Coordinator’s position and coming up with an advertising/marketing campaign for radio.

Commissioner Garber would like her own set of briefing / meeting notes/slides.

It was noted by the Director, the Committee’s Policies needed to be updated in the Visitor Book.

**Public Comment:** No public comments.

The next regular scheduled meeting will be held on July 15, 2020 at 3:00 p.m.

Meeting adjourned at 4:53 p.m.

Shiawassee County Veterans’ Affairs and Services Relief Fund Committee minutes for June 17, 2020.

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James Carrothers  
Chairman  
Shiawassee County  
Veterans Affairs and Services

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Mike Reeve  
Director  
Shiawassee County  
Veterans Affairs and Services