

**THIRTY-FIFTH JUDICIAL CIRCUIT OF MICHIGAN  
OFFICE OF FRIEND OF THE COURT**

Circuit Court Judge  
**MATTHEW J. STEWART**

**SHIAWASSEE COUNTY  
208 N. SHIAWASSEE  
CORUNNA, MICHIGAN 48817  
PHONE: (989) 743-2397  
Account Information: 1-877-543-2660**

Friend of the Court  
**KRISSI S. LAB**

Family Court Judge  
**THOMAS J. DIGNAN**

Deputy Friend of the Court  
**THOMAS L. EDWARDS**

**ACCOUNT ADJUSTMENT FORM**

Docket Number: \_\_\_\_\_ Docket Names: \_\_\_\_\_

YOU **MUST** SELECT THE **TYPE** AND **AMOUNT** OF ADJUSTMENT

REQUEST FOR **DIRECT PAYMENT CREDIT** \_\_\_\_\_ REQUEST TO WAIVE (**FORGIVE**) **ARREARS** \_\_\_\_\_

Child Support Amount \$ \_\_\_\_\_ Ordinary Medical Amount \$ \_\_\_\_\_ Child Care Amount \$ \_\_\_\_\_

I understand the following:

- That I am not under any force, coercion or duress to waive or give direct credit.
- That I am not under the influence of any drugs or alcohol.
- The Friend of the Court will never put these monies back on the account.
- I may only provide a direct pay credit **ONE** time during the lifetime of the case. All other direct pay credits will be deemed a gift.
- **FOC WILL NOT PROCESS THIS FORM WITHOUT A HEARING IF THE ADJUSTMENT AMOUNT EXCEEDS \$5,000.**

**The requested adjustment cannot exceed the amount of arrears owed to the recipient of support according to the Friend of the Court records. Adjustments cannot be applied to support due in the current month. Credit cannot be applied against state arrears.**

Reason for requesting adjustment (Required): \_\_\_\_\_

PRINT NAME CLEARLY: \_\_\_\_\_ PHONE NUMBER: \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_ A Hearing was required and was held on \_\_\_\_\_. It was determined that the total amount of \$\_\_\_\_\_ is eligible to be waived/forgiven by the recipient of support.

\_\_\_\_\_  
ROBERT D. ASHLEY, REFEREE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
Notary Public-State of Michigan  
County of Shiawassee  
Commission Expires \_\_\_\_\_

\*\*\*This form **MUST** be notarized if you do not submit it in person to the Friend of the Court Staff. If it is **NOT** notarized, this form will not be processed by the Friend of the Court. Thank you in advance for your cooperation.