

**FINANCE & ADMINISTRATION COMMITTEE  
MINUTES**

**DATE:** Monday, February 10 2020

**TIME:** 5:00 p.m.

**PLACE:** Surbeck Building, Commissioner Chambers, Corunna

**MEMBERS PRESENT:** Chairman Plowman, Commissioners Marks and Garber

**OTHERS PRESENT:** Commissioners Root, McMaster, Holzhausen and Webster

The meeting was called to order by Chairman Plowman at 5:20 pm followed by the Pledge of Allegiance.

Call to the Public: No one responded.

County Clerk, Caroline Wilson gave 2019 year-end report.

It was moved by Commissioner Marks, supported by Commissioner Plowman to move to the next Committee of the Whole meeting consideration to authorizing the Clerk's Vital Records Office to hire a part-time employee up to 24 hours per week starting at \$14.77 per hour (Grade 3, Step 1) to be paid from CPL revenue funds, line item 263-215-703. Motion carried.

**OTHER AGENDA ITEMS:** None

Call to public: No one responded.

The meeting adjourned at 5:45 p.m.

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Chairman John Plowman  
Finance & Administration Committee

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Caroline D. Wilson  
Shiawassee County Clerk