

**FINANCE & ADMINISTRATION COMMITTEE  
MINUTES**

**DATE:** Monday, June 8, 2020

**TIME:** 5:00 p.m.

**PLACE:** Surbeck Building, Commissioner Chambers, Corunna

**MEMBERS PRESENT:** Chairman Plowman, Commissioners Marks and Garber

**OTHERS PRESENT:** Root, Holzhausen and Webster

The meeting was called to order by Chairman Plowman at 5:08 pm followed by the Pledge of Allegiance.

Call to the Public: No one responded.

It was moved by Commissioner Garber, supported by Commissioner Plowman to move to the next Committee of the Whole meeting consideration to approve the Meal Reimbursement Policy as presented and set implementation to begin June 11, 2020. Motion carried.

It was moved by Commissioner Marks, supported by Commissioner Garber to move to the next Committee of the Whole meeting consideration to authorize the County Clerk to replace the vacancy for a Circuit Court Deputy Clerk, not to exceed salary grade 3. Motion carried.

It was moved by Commissioner Marks, supported by Commissioner Garber to move to the next Committee of the Whole meeting consideration to approve the 2020 Shiawassee Remonumentation adjusted budget as presented. Motion carried.

It was moved by Commissioner Marks, supported by Commissioner Plowman to move to the next Committee of the Whole meeting consideration to authorize the County Clerk to hire a part-time employee not to exceed 19 hours a week at a rate of \$15.00/hr. It was moved by Commissioner Garber, supported by Commissioner Marks to amend the motion to table this to the August Board meetings. Motion carried.

It was moved by Commissioner Garber, supported by Commissioner Marks to support the creation of committee for interviewing and hiring of the County Coordinator. Motion carried.

It was moved by Commissioner Garber, supported by Commissioner Marks to approve the proposal from Green for air conditioning in District Court in an amount not to exceed \$15,230. Motion carried.

**OTHER AGENDA ITEMS:**

Commissioner Plowman gave an overview of the Road Commission audit.

Commissioner Root informed the Board the County requested a 30 day extension on the audit and reminded everyone about the land bank agreement.

Call to the public: No one responded.

The meeting adjourned at 5:38 p.m.

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Chairman John Plowman  
Finance & Administration Committee

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Caroline D. Wilson  
Shiawassee County Clerk

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