

**FINANCE & ADMINISTRATION COMMITTEE
MINUTES**

DATE: Monday, December 9, 2019

TIME: 5:00 p.m.

PLACE: Surbeck Building, Commissioner Chambers, Corunna

MEMBERS PRESENT: Chairman Plowman, Commissioners Marks and Garber

OTHER COMMISSIONERS PRESENT: Root, McMaster, Holzhausen and Webster

The meeting was called to order by Chairman Plowman at 5:22 pm followed by the Pledge of Allegiance.

Call to the Public: No one responded.

It was moved by Commissioner Marks, supported by Commissioner Garber to move to the next Committee of the Whole meeting consideration to authorizing the annual Agreement for Extension Services with Michigan State University funded by voter approved millage assessment, and authorize the Board Chair to execute the documents. Motion carried.

It was moved by Commissioner Garber, supported by Commissioner Marks to move to the next Committee of the Whole meeting consideration to setting health insurance payout for eligible employees who decline to take County health insurance at \$2,500 effective January 1, 2020. Motion carried.

It was moved by Commissioner Garber, supported by Commissioner Marks to move to the next Committee of the Whole meeting consideration to setting base meeting pay for County appointed boards and committees at \$50 for in-county meetings, \$65 for out-of-County meetings or meetings lasting longer than 4 hours, and \$75 for Planning Commission and Zoning Board of Appeals meetings, effective January 1, 2020. Motion carried.

It was moved by Commissioner Garber, supported by Commissioner Marks to move to the next Committee of the Whole meeting consideration to replacing the current 9-step wage scales used for non-unionized employees with the 6-step wage scales already used for unionized employees. The change would be implemented on March 17, 2020, and future step increases will remain on each employee's anniversary date. Motion carried.

It was moved by Commissioner Marks, supported by Commissioner Garber to move to the next Committee of the Whole meeting consideration to adopting 2020 Shiawassee County Clerk Vital Records Fee Schedule. Motion carried.

It was moved by Commissioner Garber, supported by Commissioner Marks to move to the next Committee of the Whole meeting consideration to Consider approving and adopting the 2020 tax millage rate and Shiawassee County Annual Budget, Resolution #19-12-16. [A Public Hearing is set for Wednesday, December 11, 2019 at 4:00 p.m.] Motion carried.

OTHER AGENDA ITEMS: Tracy Bublitz, Finance Director reported on 2019 budget adjustments.

It was moved by Commissioner Marks, supported by Commissioner Garber to move to the next Committee of the Whole meeting consideration to approving Finance Directors proposals for 2019 budget adjustments that neither increase nor decrease the total budget. Motion carried.

Call to public: No one responded.

The meeting adjourned at 6:07 p.m.

Chairman, John Plowman
Finance & Administration Committee

Caroline D. Wilson
Shiawassee County Clerk

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