

**FINANCE & ADMINISTRATION COMMITTEE
MINUTES**

DATE: Monday, May 13, 2019

TIME: 5:00 p.m.

PLACE: Surbeck Building, Commissioner Chambers, Corunna

MEMBERS PRESENT: Chairman Plowman and Commissioner Garber

ABSENT: Commissioner Marks

OTHER COMMISSIONERS PRESENT: Root, McMaster, Holzhausen and Webster

The meeting was called to order by Chairman Plowman at 5:22 pm followed by the Pledge of Allegiance.

Call to the Public: Brandon Czarnopys – Eagle Scout Project – Poor Man Cemetery fencing.
Matthew Shepard, Perry – Forming a committee for future County millages/bonds.

It was moved by Commissioner Garber, supported by Commissioner Plowman to move to the next Committee of the Whole meeting consideration to approve the L-4029 Form, establishing the millage that the County intends to levy for 2019 summer taxes, and authorize the Board Chair and County Clerk to execute all necessary documents. Motion carried.

It was moved by Commissioner Garber, supported by Commissioner Plowman to move to the next Committee of the Whole meeting consideration to authorize Deputy David Flores to purchase 11 months of service credit in the MERS Retirement System, at an estimated cost of \$16,675 to be paid by a transfer from the participant's 457 Plan, and authorize the Board Chair or Coordinator to execute the necessary documents. (Resolution #19-05-05.) Motion carried.

It was moved by Commissioner Garber, supported by Commissioner Plowman to move to the next Committee of the Whole meeting consideration to authorize the Buildings & Grounds Superintendent to increase the hours of his part-time maintenance staff by about 16-20 hours per week to provide assigned cleaning staff to the Circuit Courthouse in the same manner as is now provided to the District Court building. Motion carried.

It was moved by Commissioner Garber, supported by Commissioner Plowman to move to the next Committee of the Whole meeting consideration to approving the purchase of a new 2019 Exmark industrial mower for \$11,839 as recommended by the Buildings & Grounds Superintendent to replace a similar 2007 model in need of extensive repairs, and transfer \$11,839 from line item #101-265-934.000 (Repair & Maintenance) to #101-265-970.000 (Capital Outlay) for payment. Motion carried.

It was moved by Commissioner Garber, supported by Commissioner Plowman to move to the next Committee of the Whole meeting consideration to authorize the Coordinator and Commissioners Garber and Plowman along with a representative from the County CPA Firm, Maner Costerisan to hire a Finance Director, salary to commensurate with experience to fill a vacancy. Motion carried.

It was moved by Commissioner Garber, supported by Commissioner Plowman to move to the next Committee of the Whole meeting consideration to approve up to \$9,500 for the building of a fiber optic cable connection to the new Drain Commission Building and authorize the Coordinator to execute the necessary approvals with DayStarr Communications and Consumers Energy Co. Motion carried.

It was moved by Commissioner Garber, supported by Commissioner Plowman to move to the next Committee of the Whole meeting consideration to move forward to the Committee of the Whole the consideration of truck and excavator purchase options as may be presented by the Drain Commissioner at that time. Motion carried.

It was moved by Commissioner Garber, supported by Commissioner Plowman to move to the next Committee of the Whole meeting consideration to approve the tentative 2019 Budget Calendar for the 2020 proposed budget. Motion carried.

OTHER AGENDA ITEMS: Commissioner Plowman gave Misteguay Creek update.

Call to public: No one responded.

The meeting adjourned at 6:10 p.m.

Chairman, John Plowman
Finance & Administration Committee

Caroline D. Wilson
Shiawassee County Clerk