

**FINANCE & ADMINISTRATION COMMITTEE  
MINUTES**

**DATE:** Monday, March 12, 2018

**TIME:** 5:15 p.m.

**PLACE:** Surbeck Building, Commissioner Chambers, Corunna

**MEMBERS PRESENT:** Chairman Root, Commissioner Marks and Commissioner McMaster

**OTHER COMMISSIONERS PRESENT:** Commissioner Bartz and Commissioner Bruff.

The meeting was called to order by Chairman Root at 5:41 p.m. followed by the Pledge of Allegiance.

Call to the Public: Olga Quick, President of Probate Court. Wage Study.

It was moved by Commissioner McMaster supported by Commissioner Marks to move to the next Committee of the Whole meeting consideration to authorize the Shiawassee County Friend of the Court to hire a Support Caseworker II, Salary Grade 4, \$33,010 - \$40,373 to fill a vacancy. (Starting: \$33,010 - \$35,963). Motion carried.

It was moved by Commissioner McMaster supported by Commissioner Marks to move to the next Committee of the Whole meeting consideration to authorize the Treasurer's Department to hire a Deputy County Treasurer II, Salary Grade 4, \$33,010 - \$40,373 to fill a vacancy. (Starting: \$33,010 - \$34,486). Motion carried.

It was moved by Commissioner McMaster supported by Commissioner Marks to move to the next Committee of the Whole meeting consideration to authorize the Department of Veterans Affairs to hire an Administrative Assistant, AFSCME Salary Grade 3, \$30,722 - \$37,565 to fill a vacancy. (Starting: \$30,722). Motion carried.

It was moved by Commissioner McMaster supported by Commissioner Marks to move to the next Committee of the Whole meeting consideration to authorize the Prosecuting Attorney to hire a part-time salaried Assistant Prosecuting Attorney, Salary Grade 10, \$23.02 -\$29.03 per hour, for 24 hours per week to fill a vacancy. (Starting: \$23.02 - \$27.34). Motion carried.

It was moved by Commissioner McMaster supported by Commissioner Marks to move to the next Committee of the Whole meeting consideration to approve the 35<sup>th</sup> Judicial Circuit Court Association's contract renewal. Motion carried. Motion carried.

It was moved by Commissioner McMaster supported by Commissioner Marks to move to the next Committee of the Whole meeting consideration to approve the contract between the Shiawassee County and Shiawassee County Humane Society, Inc. for the services for the

sheltering of animals taken into custody by the Shiawassee County Animal Control. Motion carried.

It was moved by Commissioner McMaster supported by Commissioner Marks to move to the next Committee of the Whole meeting consideration to accept the 2018 Medical Marijuana Operation and Oversight Grant (MMOOG) in the amount of \$27,667.00 and authorize the Sheriff's Office to purchase a 2018 Ford Police Interceptor Utility AWD in Med. Brown form Signature Ford in the amount of \$29,942.00 to replace the current Police K9 vehicle and satisfy the grant requirements and to authorize Sheriff Brian BeGole to sign all documents. Motion carried.

It was moved by Commissioner Marks supported by Commissioner McMaster to move to the next Committee of the Whole meeting consideration to approve the Shiawassee County Sheriff's Office to purchase a 2018 Ford Police Interceptor Utility AWD in Med. Brown from Signature Ford in the amount of \$29,942.00, and to authorize Sheriff Brian BeGole to sign all documents. Motion carried.

It was moved by Commissioner Marks supported by Commissioner McMaster to move to the next Committee of the Whole meeting consideration to approve the use up to \$25,000.00 from the Waste Fund, 230-230-700.000, to utilize in the Household Hazardous Waste Program, allowing the Health Department to conduct two hazardous waste collections in calendar year 2018, and authorize Larry Johnson, Health Director, to sign all necessary documents. Motion carried.

It was moved by Commissioner Marks supported by Commissioner McMaster to move to the next Committee of the Whole meeting consideration to approve the use of up to \$15,000.00 from the Waste Management Fund by the Shiawassee Conservation District to cover the costs of two electronics recycling events to take place in the spring and the fall of 2018, and authorize the Board Chair to sign all necessary documents. Motion carried.

It was moved by Commissioner McMaster supported by Commissioner Marks to move to the next Committee of the Whole meeting consideration to approve up to \$5,000.00 to build a permanent bathroom at the Geeck Road Park. Motion carried.

**OTHER AGENDA ITEMS:** None.

Call to public: No one responded.

The meeting adjourned at 6:01 p.m.

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Caroline D. Wilson  
Shiawassee County Clerk