

**FINANCE & ADMINISTRATION COMMITTEE
MINUTES**

DATE: Monday, December 10, 2018

TIME: 5:00 p.m.

PLACE: Surbeck Building, Commissioner Chambers, Corunna

MEMBERS PRESENT: Chairman Root, Commissioner Marks

ABSENT: Commissioner McMaster

OTHER COMMISSIONERS PRESENT: Commissioner Holzhausen and Bruff.

The meeting was called to order by Chairman Root at 5:41 p.m. followed by the Pledge of Allegiance.

Call to the Public: Matthew Shepard, Perry – Administration
Tony Newman, Drain Commissioner – 2019 Budget/Mistequay Creek

It was moved by Commissioner Marks, supported by Commissioner Root to move to the next Committee of the Whole meeting consideration to approving the 2019 Budget, Resolution #18__-__. Motion carried.

It was moved by Commissioner Marks, supported by Commissioner Root to move to the next Committee of the Whole meeting consideration to authorize the annual Agreement for Extension Services with Michigan State University funded by voter approved millage assessment, and authorize the Board Chair to execute all necessary documents. Motion carried.

It was moved by Commissioner Marks, supported by Commissioner Root to move to the next Committee of the Whole meeting consideration to authorize the Register of Deeds to proceed with a preservation and digitization project on recorded Plats with Kofile Technologies in the amount of \$94,937.50 to be paid from the Register of Deeds Automation Fund #256-268-970.000 and authorize the Board Chair to execute all necessary documents. Motion carried.

It was moved by Commissioner Marks, supported by Commissioner Root to move to the next Committee of the Whole meeting consideration to authorize the Sheriff's Office to purchase one 2019 Police Charger AWD car from Slingerland Chrysler in the amount of \$25,407 with \$20,000 to paid from account #101-333-718.000 and \$5,407 to be paid from account #101-333-860.000. Motion carried.

It was moved by Commissioner Marks, supported by Commissioner Root to move to the next Committee of the Whole meeting consideration to approve of a 2-year contract (01/01/19 – 12/31/20) for shared technology support services with the Shiawassee Regional Education Service District (SRESA) and the Shiawassee County Sheriff's Office at a cost of \$75,000 per year to replace the current contract with NetSource One, and authorize the Sheriff to sign all necessary documents. Motion carried.

It was moved by Commissioner Marks, supported by Commissioner Root to move to the next Committee of the Whole meeting consideration to approve of a 3-year contract with Zix to provide services to the County for secure email archiving, email spam filtering, and email encryption at an annual cost of \$8,331.50 to replace the current contract with Barracuda and to be paid from account #258-970.000. Motion carried.

It was moved by Commissioner Marks, supported by Commissioner Root to move to the next Committee of the Whole meeting consideration to approve the 2019 County Holidays. Motion carried.

OTHER AGENDA ITEMS: Commissioner Marks asked Jackie Carstens about phishing prevention.
Commissioner Bruff asked Clerk Wilson about election invoices to local clerks.

Call to public: Matthew Shepard, Perry – Appointed/Elected officials outstanding taxes.
Lori Kimble, Register of Deeds – 2018 & 2019 Budget

The meeting adjourned at 6:24 p.m.

 /s/ [Jeremy Root]
Chairman Jeremy Root
Finance & Administration

 /s/ [Caroline D. Wilson]
Caroline D. Wilson
Shiawassee County Clerk

FINAL