

**FINANCE & ADMINISTRATION COMMITTEE
MINUTES**

DATE: Monday, September 10, 2018

TIME: 5:15 p.m.

PLACE: Surbeck Building, Commissioner Chambers, Corunna

MEMBERS PRESENT: Chairman Root, Commissioner Marks and Commissioner McMaster

OTHER COMMISSIONERS PRESENT: Commissioner Holzhausen and Commissioner Bartz.

The meeting was called to order by Chairman Root at 5:15 p.m. followed by the Pledge of Allegiance.

Call to the Public: No one responded.

It was moved by Commissioner Marks, supported by Commissioner McMaster to move to the next Committee of the Whole meeting to consider authorizing the quarterly disbursement to Mid-State Health Network in the amount of \$30,782.50 from Shiawassee County in accordance with P.A. 2 of 1986 "Cobo Hall Convention Facility" or "Liquor Tax" funds and authorize the Board Chair to execute all necessary documents. Motion carried.

It was moved by Commissioner Marks, supported by Commissioner McMaster to move to the next Committee of the Whole meeting to consider authorizing the Prosecuting Attorney and Friend of the Court to contract with one of the recommended vendors (MGT of America or Rehmann Consulting) for IT Audit Services and to approve funding up to \$18,500. It was moved by Commissioner Marks, supported by Commissioner McMaster to amend motion to consider authorizing the Prosecuting Attorney and Friend of the Court to contract with MGT of America for IT Audit Services and to approve funding up to \$18,500. Motion carried.

It was moved by Commissioner McMaster, supported by Commissioner Marks to move to the next Committee of the Whole meeting to consider authorizing the Chairman of the Board to review bids and proposals for construction of new county facilities at the Griffin Home property, select from among the submissions, and execute all necessary documents and contracts to commence construction. It was moved by Commissioner McMaster, supported by Commissioner Marks to move this motion to the Committee of the Whole meeting to allow all the Commissioners to review bids provided to them today. Motion carried.

It was moved by Commissioner McMaster, supported by Commissioner Marks to move to the next Committee of the Whole meeting to consider approving the additional expenditure of \$993.60 in building the permanent bathroom at Geck Road Park to be paid from waste management funds. Motion carried.

It was moved by Commissioner Marks, supported by Commissioner McMaster to move to the next Committee of the Whole meeting to consider authorizing the Youth Center to hire a part-time Youth Specialist, Salary Y/S Grade 1, \$10.19 - \$11.29 per hour, for up to 19 hours per week to fill a vacancy. (Starting: \$10.19 - \$10.69 per hour). Motion carried.

It was moved by Commissioner Marks, supported by Commissioner McMaster to move to the next Committee of the Whole meeting to consider Review and possible action on a cost estimate from BS&A Software for replacing the county's current accounting systems. Headquartered in nearby Bath, Michigan, BS&A is a nationwide company that advertises having completed over 7,000 installations of various software applications for more than 1,800 municipal and local government customers. Full installation and first-year conversion, set-up, training, and project management cost could be \$250,000 or less, with support fees after the first year totaling about \$26,000 annually, which is significantly less than our current systems providers. It was moved by Commissioner Marks, supported by Commissioner McMaster to amend motion to contract with BS&A Software for up to \$250,000.00 for full installation and first year conversion, set-up, training and project management of a new county accounting system and authorize the Chairman of the Board to execute all necessary documents. Motion carried.

OTHER AGENDA ITEMS: None

Call to public: Tom Manke, Owosso – Griffin Home Project

The meeting adjourned at 5:58 p.m.

_____/s/ [Jeremy Root]
Chairman Jeremy Root
Finance & Administration

_____/s/ [Caroline D. Wilson]
Caroline D. Wilson
Shiawassee County Clerk