

**FINANCE & ADMINISTRATION COMMITTEE
MINUTES**

DATE: Monday, January 8, 2018

TIME: 5:15 p.m.

PLACE: Surbeck Building, Commissioner Chambers, Corunna

MEMBERS PRESENT: Chairman Root, Commissioner Marks and Commissioner McMaster

OTHER COMMISSIONERS PRESENT: Commissioner Bartz.

The meeting was called to order by Chairman Root at 5:30 pm followed by the Pledge of Allegiance.

Call to the Public: No one responded.

It was moved by Commissioner Marks supported by Commissioner McMaster to move to the next Committee of the Whole meeting consideration to authorize contracts for one-time services with Vanguard Fire & Security Systems Inc. in the amount of \$6,595 for fire suppression system inspections, for the Work Release Building, the County Courthouse, the Sheriff's Department and the Surbeck Building to be paid from the Buildings and Grounds Maintenance Budget, 101-258-804.000. Motion carried.

It was moved by Commissioner Marks supported by Commissioner McMaster to move to the next Committee of the Whole meeting consideration to authorize budget amendment 17.01.01 for adjustments to the 2018 County Budget. Motion carried.

It was moved by Commissioner Marks supported by Commissioner McMaster to move to the next Committee of the Whole meeting consideration to authorize the County Administration office to hire an Executive Assistant to fill a vacancy at pay grade 5 on the Rye Scale with a salary range from \$29,344 to \$35,899, and authorize the Board Chair to execute all necessary documents. Motion carried.

It was moved by Commissioner Marks supported by Commissioner McMaster to move to the next Committee of the Whole meeting consideration to authorize the Veterans Affairs office to hire a Director/Benefits Counselor to fill a vacancy at pay grade 7 on the Rye Scale with a salary range from \$34,928 to \$42,731, and authorize the Board Chair to execute all necessary documents. Motion carried.

It was moved by Commissioner Marks supported by Commissioner McMaster to move to the next Committee of the Whole meeting consideration to authorize funding up to \$20,000 from the general fund to assist the Drain Commission with the replacement of a truck, and authorize the Board Chair to execute all necessary documents. Motion carried.

OTHER AGENDA ITEMS:

Chairman Root discussed the move of Shiawassee County Medical Care Facility.

It was moved by Commissioner McMaster supported by Commissioner Marks to move to the next Committee of the Whole meeting consideration to start the process to hire a part-time County Coordinator up to 31 hours with no fringe benefits, except those required by law. Motion carried.

It was moved by Commissioner McMaster supported by Commissioner Marks to move to the next Committee of the Whole meeting consideration to accept the Teamsters Command Unit agreement for a 5 year contract starting January 1, 2018 through December 31, 2022. Motion carried.

It was moved by Commissioner McMaster supported by Commissioner Marks to move to the next Committee of the Whole meeting consideration to accept the Sheriff's Department Teamster's Non-Supervisory Unit agreement for a 5 year contract starting January 1, 2018 through December 31, 2022. Motion carried.

Call to public: No one responded.

The meeting adjourned at 6:06 p.m.

Chairman, Jeremy Root
Finance & Administration Committee

Caroline D. Wilson
Shiawassee County Clerk