

**Finance & Administration Committee  
Minutes**

**Date:** Monday, April 17, 2017

**Time:** 5:15

**Place:** Commission Chambers, Surbeck Building, Corunna

**Members Present:** Sitting Chairman Coscarelli and Bruff

**Members Absent:** Chairman Marks

**Other Commissioners Present:** Commissioners Root, McMaster, Bartz

The meeting was called to order by Sitting Chairman Coscarelli at 6:16 pm followed by the Pledge of Allegiance.

**Call to the Public:** No one responded.

It was moved by Commissioner Bruff supported by Commissioner Coscarelli to move to the next Committee of the Whole meeting consideration to authorize Resolution #17-04-07, Resolution Requesting Reallocation of Assets, directing MERS to reallocate \$137,000.00 from Division 20 to Division 19 of the County pension plan to correct an imbalance, and authorize the Board Chair to execute all necessary documents.  
Yeas: 2, Nays: 0. Motion carries.

It was moved by Commissioner Bruff supported by Commissioner Coscarelli to move to the next Committee of the Whole meeting consideration to authorize the exercise of the purchase option under the Lease/Purchase Agreement between the County and the City of Corunna Downtown Development Authority dated 8/24/2007 to acquire the land and building known as the Capitan Building, 149 East Corunna Avenue, Corunna, MI 48817, and authorize the Board Chair to execute all required documents.  
Yeas: 2, Nays: 0. Motion carries.

It was moved by Commissioner Bruff supported by Commissioner Coscarelli to move to the next Committee of the Whole meeting consideration to authorize the contract with Commercial Control Systems, INC. for upgrades to the temperature control system at the Shiawassee County Courthouse, in the amount of \$20,800.00 to be paid in 5 equal payments of \$4,160.00, and the Maintenance Agreement in the amount of \$2,455.00 per year for 3 consecutive years, to be paid out of the Buildings and Grounds contract expenditure account, 101-265-860.000, and authorize the Board Chair to execute all necessary documents.  
Yeas: 2, Nays: 0. Motion carries.

It was moved by Commissioner Bruff supported by Commissioner Coscarelli to move to the next Committee of the Whole meeting to consider authorizing the 4 Service Agreements with Honeywell Building Solutions totaling \$31,460.00 annually, and authorize the Board Chair to execute all necessary documents.  
Yeas: 2, Nays: 0. Motion carries.

It was moved by Commissioner Bruff supported by Commissioner Coscarelli to move to the next Committee of the Whole meeting to consider authorizing budget amendment #17.2, and authorize the Board Chair to execute the necessary documents.  
Yeas: 2, Nays: 0. Motion carries.

It was moved by Commissioner Bruff supported by Commissioner Coscarelli to move to the next Committee of the Whole meeting consideration to authorize Resolution #17-04-08, Resolution approving a Brownfield Plan between Shiawassee County and Great Lakes Fusion, and authorize the Board Chair to execute all necessary documents.  
Yeas: 2, Nays: 0. Motion carries

It was moved by Commissioner Bruff supported by Commissioner Coscarelli to move to the next Committee of the Whole meeting consideration to authorize the Brownfield Reimbursement Agreement between Shiawassee County and Great Lakes Fusion, and authorize the Board Chair to execute all necessary documents.  
Yeas: 2 Nays: 0. Motion carries.

**Other Agenda Items:**

Commissioner Root commented that he wanted the board to acknowledge the \$40,000 savings in Buildings and Grounds from Honeywell service agreements to bring attention that the savings might allow a full time position to be added to Buildings and Grounds.

Commissioner Coscarelli acknowledged and thanked Chief Deputy Clerk, Heather Cramer, for sitting in for County Clerk, Caroline Wilson.

**Call to the Public:** No one responded.

The meeting was adjourned at 6:38 p.m.

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Mark Coscarelli, Sitting Chairman  
Finance & Administration Committee

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Heather Cramer  
Shiawassee County Chief Deputy  
Clerk