

**Finance & Administration Committee
Minutes**

Date: Monday, March 13, 2017

Time: 5:15 p.m.

Place: Commission Chambers, Surbeck Building, Corunna

Members Present: Chairman Marks, Commissioners Coscarelli and Bruff

Other Commissioners Present: Commissioners Root, McMaster, Bartz and Holzhausen

The meeting was called to order by Chairman Marks at 5:42 pm followed by the Pledge of Allegiance.

Call to the Public: Matthew Shepard, Perry. Read Title 42 Violations U.S. code.

It was moved by Commissioner Coscarelli supported by Commissioner Marks to move to the next Committee of the Whole meeting consideration to authorize Resolution #17-03-06 to adopt the MERS Hybrid Plan for the Police Officers Labor Council (POLC) Corrections unit effective March 1, 2017, and authorize the Board Chair to execute all necessary documents. MERS representative will be at the Committee of the Whole meeting on Wednesday, March 15, 2017 to give further explanation. Yeas: 3, Nays: 0. Motion carried.

It was moved by Commissioner Bruff supported by Commissioner Coscarelli to move to the next Committee of the Whole meeting consideration to authorize the MERS valuation request for benefit change for the Police Officers Labor Council (POLC) Corrections unit, in conjunction with the adoption of the MERS hybrid plan, at a cost of \$400.00, and authorize the Board Chair to execute all necessary documents. MERS representative will be at the Committee of the Whole meeting on Wednesday, March 15, 2017 to give further explanation. Yeas: 3, Nays: 0. Motion carried.

It was moved by Commissioner Coscarelli supported by Commissioner Marks to move to the next Committee of the Whole meeting consideration to authorize the MERS Administrative Services Agreement regarding the treatment of pension benefits for County employees transferring into jobs with bridged benefits, and authorize the Board Chair to execute all necessary documents. MERS representative will be at the Committee of the Whole meeting on Wednesday, March 15, 2017 to give further explanation. Yeas: 3, Nays: 0. Motion carried.

It was moved by Commissioner Coscarelli supported by Commissioner Bruff to move to the next Committee of the Whole meeting consideration to authorize a contract with

NetSource One to provide web/application development services to the County for a one-time cost of \$8,250.00 and annual website hosting fees of \$300.00 per year, and authorize the Board Chair to execute all necessary documents. Commissioner McMaster questions the \$8,250.00? Jackie Carsten from RESD explains for the redesign of current web page. Jackie gave comparisons with other web-based companies and our county becoming ADA compliant. Shiawassee County also needs to have 'best practices' implemented to adhere to ADA standards. NetSource One can support all the necessary mandates and offer many benefits for each individual department to manage and update their own information. Yeas: 3, Nays: 0. Motion carried.

It was moved by Commissioner Bruff supported by Commissioner Coscarelli to move to the next Committee of the Whole meeting consideration to authorize the Friend of the Court in collaboration with the Sheriff's Office to hire a full-time Deputy to be assigned to the Friend of the Court Office to assist with child support enforcement. The Friend of the Court has access to state Cooperative Reimbursement Program (CRP) grant funding that will pay 66% of the cost, with grant funding being sought to cover the remainder, and authorize the Board Chair to execute all necessary documents. Kristy Bray, FOC Director and Sheriff, Brian BeGole gave presentation. Yeas: 3, Nays: 0. Motion carried.

It was moved by Commissioner Coscarelli supported by Commissioner Bruff to move to the next Committee of the Whole meeting consideration to authorize the County Clerk's Office to hire one Deputy Circuit Court Clerk to refill a vacancy at a pay grade 3 on the Rye Salary Schedule with a range of \$24,774 to \$30,309, and authorize the Board Chair to execute all necessary documents. Yeas: 3, Nays: 0. Motion carried.

It was moved by Commissioner Coscarelli supported by Commissioner Bruff to move to the next Committee of the Whole meeting consideration to authorize the acceptance of a grant between the State of Michigan and the Shiawassee County Clerk's office to purchase a new voting system, which includes precinct tabulators, Absent Voter Counting Board (AVCB) tabulators, accessible voting devices and related Election Management System software, in the amount of \$240,128.00 and authorize the Clerk to execute all necessary documents. Yeas:3, nays: 0. Motion carried.

It was moved by Commissioner Coscarelli supported by Commissioner Bruff to move to the next Committee of the Whole meeting consideration to authorize 2016 budget amendments #16-17-4.4, #16-17-4.5, #16-17-4.7, #16-17-4.14, and 16-17-4.17. Patty Fitnich, Financial Administrator gave explanation. This is to close books for 2016. Yeas: 3, Nays: 0. Motion carried.

Other agenda items:

Commissioner Coscarelli questioning Shiawassee County procurement policy.
Commissioner Coscarelli going to research other counties and give a presentation at a later date.

Call to public:

Les Schneider, Durand. Glad MERS representative going to do presentation and excited about new election equipment.

The meeting adjourned at 6:25 p.m.

Brandon Marks, Chairman
Finance & Administration Committee

Caroline D. Wilson
Shiawassee County Clerk