

**FINANCE & ADMINISTRATION COMMITTEE
MINUTES**

DATE: Monday, November 6, 2017

TIME: 5:15 p.m.

PLACE: Surbeck Building, Commissioner Chambers, Corunna

MEMBERS PRESENT: Vice-Chairman Coscarelli, Commissioner Bruff and Commissioner Marks.

OTHER COMMISSIONERS PRESENT: Commissioner Root, Commissioner McMaster, Commissioner Bartz and Commissioner Holzhausen.

The meeting was called to order by Vice-Chairman Coscarelli at 6:17 pm followed by the Pledge of Allegiance.

Call to the Public: No one responded.

It was moved by Commissioner Bruff supported by Commissioner Coscarelli to move to the next Committee of the Whole meeting consideration to authorize the purchase of a plow blade from Owosso Hitch and Plow Center for the amount of \$7,358.00 to be paid from the repair and maintenance budget, 101-265-930.000, and authorize the Board Chair to execute all necessary documents. Motion carried.

It was moved by Commissioner Bruff supported by Commissioner Coscarelli to move to the next Committee of the Whole meeting consideration to authorize a three-year contract for auditing services with Rehmann Robson in the amount of \$35,500.00, \$37,000.00 and \$37,500.00 for the years 2017, 2018 and 2019 to be paid from 101-202-805.000, and authorize the Board Chair to execute all necessary documents. Motion carried.

It was moved by Commissioner Bruff supported by Commissioner Coscarelli to move to the next Committee of the Whole meeting consideration to authorize the Veterans Affairs Committee to use donated funds from Fund 293 and Capital Outlay Funds from Fund 291 to purchase a 2018 Ford Flex Vehicle in the estimated amount of \$14,700.00 which represents half the cost of the vehicle with the other half of the cost being paid through a DAV grant. The total final cost will not be known until after January 01, 2018 and delivery on the vehicle will not be taken until after mid-2018. Motion carried.

It was moved by Commissioner Bruff supported by Commissioner Coscarelli to move to the next Committee of the Whole meeting consideration to authorize the renewal of the Blue Cross Blue Shield administrative services contract and stop loss agreement for the period January 1, 2018 through December 31, 2018, for the administration of the Shiawassee County self-insured health, dental and vision plan, and authorize the Board Chair to execute all required documents. Motion carried.

OTHER AGENDA ITEMS: Commissioners formerly request the presence of Judge Clarkson and Director of Friend of the Court, Kristy Bray to attend the Committee of the Whole meeting on Wednesday, November 8, 2017. Chairman Root to sign letter.

Call to public: No one responded.

The meeting adjourned at 6:47 p.m.

Vice-Chairman Mark Coscarelli
Finance & Administration Committee

Caroline D. Wilson
Shiawassee County Clerk

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