

**FINANCE & ADMINISTRATION COMMITTEE  
MINUTES**

**DATE:** Monday, October 16, 2017

**TIME:** 5:15 p.m.

**PLACE:** Surbeck Building, Commissioner Chambers, Corunna

**MEMBERS PRESENT:** Vice-Chairman Coscarelli and Commission Bruff.

**ABSENT COMMISSIONER:** Chairman Marks

**OTHER COMMISSIONERS PRESENT:** Commissioner Root, Commissioner McMaster and Commissioner Bartz.

The meeting was called to order by Vice-Chairman Coscarelli at 5:38 pm followed by the Pledge of Allegiance.

Call to the Public: No one responded.

It was moved by Commissioner Bruff supported by Commissioner Coscarelli to move to the next Committee of the Whole meeting consideration to authorize the Register of Deeds office to upgrade their office hardware with Kofile Technologies for the amount of \$43,658.00 to be paid from line item 256-268-970.000 and authorize the Board Chair to sign all necessary documents. Motion carried.

It was moved by Commissioner Bruff supported by Commissioner Coscarelli to move to the next Committee of the Whole meeting consideration to authorize adopting the Shiawassee County Budgetary and Fiscal policies and authorize the Board Chair to sign all necessary documents. Motion carried.

It was moved by Commissioner Bruff supported by Commissioner Coscarelli to move to the next Committee of the Whole meeting consideration to authorize budget amendments #17-10 (General Fund), #17-12 (Act 245 Grant) and #17-13 (Special Revenue Funds) and authorize the Board Chair to sign all necessary documents. Motion carried.

It was moved by Commissioner Bruff supported by Commissioner Coscarelli to move to the next Committee of the Whole meeting consideration to authorize budget amendment #17-11 (Sanitary Landfill Assessments) and authorize the Board Chair to sign all necessary documents. Motion carried.

It was moved by Commissioner Bruff supported by Commissioner Coscarelli to move to the next Committee of the Whole meeting consideration to authorize the MERS Adoption Agreement for SEIU-Clerical Bridged Plan and authorize the Board Chair to sign all necessary documents. Motion carried.

It was moved by Commissioner Bruff supported by Commissioner Coscarelli to move to the next Committee of the Whole meeting consideration to authorize the Ninth amendment to prisoner reentry residential stability contract for the period of October 01, 2016 through October 31, 2017 and authorize the Board Chair to sign all necessary documents. Motion carried.

It was moved by Commissioner Bruff supported by Commissioner Coscarelli to move to the next Committee of the Whole meeting consideration to authorize resolution #17-10-19, accepting grant funds from the Michigan Indigent Defense Commission, charging all MICD plan-related costs to said fund and for certification of local cost share for compliance plan submission, and authorize the Board Chair to sign all necessary documents. Motion carried.

It was moved by Commissioner Bruff supported by Commissioner Coscarelli to postpone authorizing resolution #17-10-20, aligning Friend of the Court compensation with State Court Administration office recommendations authorized by the Board of Commissioners on June 16, 2016, until November 6, 2017 Finance & Administration meeting. Motion carried.

It was moved by Commissioner Bruff supported by Commissioner Coscarelli to move to the next Committee of the Whole meeting consideration to authorize resolution #17-10-21, authorizing MERS plan participant Craig E. Lawson to purchase additional service credits as provided in the MERS plan documents, and authorize the Board Chair to sign all necessary documents. Motion carried.

**OTHER AGENDA ITEMS:** None.

Call to public: Caroline Wilson, County Clerk. November 7, 2017 election.

The meeting adjourned at 6:37 p.m.

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Vice-Chairman Mark Coscarelli  
Finance & Administration Committee

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Caroline D. Wilson  
Shiawassee County Clerk