

**FINANCE & ADMINISTRATION COMMITTEE
MINUTES**

DATE: Monday, August 14, 2017

TIME: 5:15 p.m.

PLACE: Surbeck Building, Commissioner Chambers, Corunna

MEMBERS PRESENT: Chairman Marks, Commissioners Coscarelli and Bruff.

OTHER COMMISSIONERS PRESENT: Commissioners Root, McMaster and Bartz.

The meeting was called to order by Chairman Marks at 5:31 pm followed by the Pledge of Allegiance.

Call to the Public: No one responded.

It was moved by Commissioner Bruff supported by Commissioner Coscarelli to move to the next Committee of the Whole meeting consideration to authorize the Register of Deeds to purchase new office work stations from Great Lakes Interiors & Design in the amount of \$13,962.00 to be paid from line item 256-268-970.000 and authorize Lori Kimble, Register, to sign all necessary documents. Motion carried.

It was moved by Commissioner Bruff supported by Commissioner Coscarelli to move to the next Committee of the Whole meeting consideration to authorize District Court to hire a Judicial Clerk to fill a vacancy due to a retirement at Pay Grade 05 on the Rye Salary Schedule with a salary range of \$29,344.00 - \$35,899.00. Motion carried.

It was moved by Commissioner Bruff supported by Commissioner Coscarelli to move to the next Committee of the Whole meeting consideration to authorize the Clerk's office to create a new position for an Elections Clerk, to be paid at a Pay Grade 03 on the Rye Salary Schedule with a salary range of \$24,774.00 - \$30,309.00 to be paid from line item # 101-191-702.000. Motion carried.

It was moved by Commissioner Bruff supported by Commissioner Coscarelli to move to the next Committee of the Whole meeting consideration to authorize the contract for additional accounting services with SK&T, P.C. to be billed on an hourly basis for an amount not to exceed \$14,000.00 for calendar year 2017, and authorize the Board Chair to execute all required documents. Motion carried.

It was moved by Commissioner Bruff supported by Commissioner Coscarelli to move to the next Committee of the Whole meeting consideration to authorize budget amendment #17-9

transferring budget savings from 101-269-804.000, Capitan lease payments, to 101-172-804.000, Administration contracts. Motion carried.

It was moved by Commissioner Bruff supported by Commissioner Coscarelli to move to the next Committee of the Whole meeting consideration to authorize a one-time \$1,500.00 payment to Teamsters Local #214, Command and Teamsters Local #214 non-supervisory employees, and authorize the Board Chair to execute all necessary documents. Motion carried.

It was moved by Commissioner Bruff supported by Commissioner Coscarelli to move to the next Committee of the Whole meeting consideration to authorize a payment of \$41,225.00 to Mid-State Health Network as required under the Public Act, and authorize the Board Chair to execute all necessary documents. Motion carried.

It was moved by Commissioner Bruff supported by Commissioner Coscarelli to go into Closed Session for discussion on Prolime Corporation. Finance and Administration meeting adjourned at 6:17 p.m.

Closed Session convened at 6:20 p.m.

Closed Session adjourned at 7:39 p.m.

Finance and Administration reconvened at 7:41 p.m.

It was moved by Commissioner Bruff supported by Commissioner Marks to open negotiations with Prolime Corporation. Motion carried.

Call to public: No one responded.

The meeting adjourned at 7:44 p.m.

Chairman Brandon Marks
Finance & Administration Committee

Caroline D. Wilson
Shiawassee County Clerk