

Revised
Agenda
Finance & Administration
February 13, 2017
5:15 p.m.

1. Call to Order.
2. Pledge of Allegiance
3. Call to the Public - *Limited to 5 minutes per speaker.*
4. Consider authorizing the County Clerk's Office to hire one Vital Records Clerk to refill a vacancy at a pay grade 3 on the Rye Salary Schedule with a range of \$24,774 to \$30,309 and authorize the Board Chair to execute all necessary documents.
5. Consider authorizing the appointment of a Chief Deputy County Clerk at Pay Grade 6 on the Rye scale with a range from \$32,085.00 to \$39,253.00, and authorize the Board Chair to execute all necessary documents.
6. Consider authorizing the Clerk's office to hire 2 temporary employees to be paid at an hourly rate of \$14.57 with no benefits and authorize the Board Chair to execute all necessary documents. The cost is to be paid out of the Clerk's existing budget.
7. Consider authorizing the Prosecuting Attorney's office to hire an Assistant Prosecuting Attorney to fill a vacancy at pay Grade 10 on the Rye scale with a range from \$45,284.00 to \$55,402.00, and authorize the Board Chair to execute all necessary documents.
8. Consider authorizing the Prosecuting Attorney's office to hire a Part Time Criminal Investigator, to work no more than 24 hours per week with no benefits at a pay rate of \$25,638.00 per year and authorize the Board Chair to execute all necessary documents.

9. Consider authorizing payment in the amount of \$7,500.00 to the State of Michigan, DTMB, for 2016 MSAIL imagery data of Shiawassee County to be incorporated into GIS mapping application across the County. This is to be paid for collectively in shares by the County Departments utilizing the data.
10. Consider authorizing the replacement of the remaining 9 30 year old HVAC units at the County Jail for an amount not to exceed \$72,573.00, complete and installed, by Lennox Electric, to be funded out of 401-267-970.000, Capital Improvement Fund, and authorize the Board Chair to execute all necessary documents.
11. Consider authorizing the purchase of a VoIP telephone system to replace the existing County telephone system from Suntel Communications at a competitive bid price (adjusted downwards) of \$132,383.81 to be paid from the Capital Improvement Fund, 401-267-970.000, and authorize the Board Chair to execute all necessary documents.
12. If the replacement telephone system in item 11 above is approved, consider authorizing the purchase of a server from GovConnection in the amount of \$5,779.63 to support the replacement phone system as a controller host and voicemail system host, and failover support for the 911 and Sheriff communication systems. This will be paid as follows: 911 \$1,926.55 out of 216-325-930.000, Sheriff \$1,926.54 out of 101-301-804.000 and County share \$1,926.54.00 out of the 2017 Telephone budget, 101-285-850.000.
13. If the replacement telephone system in item 11 above is approved, consider authorizing the purchase of VMware software necessary to virtualize the servers required to operate the phone system. This will be paid as follows: 911 \$1,824.00 out of 216-325-930.000, Sheriff \$1,824.00 out of 101-301-804.000, and County share \$1,825.00 out of the 2017 Telephone budget, 101-285-850.000.
14. Consider authorizing the approval of Budget Amendment #17.1, to transfer funding for the telephone system to the Capital Improvement Fund to be repaid from savings in General Fund telephone operating expense, 101-285-850.000, each December until fully repaid.
15. Consider authorizing the acceptance of the grant between the State of Michigan Department of Licensing and Regulatory Affairs and the Shiawassee County Sheriff's Department, 2017 Medical Marijuana Operation and Oversight Grant for County Law Enforcement Offices, in the amount of \$31,305.00, and authorize the Sheriff to execute all necessary documents.

16. Consider authorizing the Sheriff's Department to enter into a 4 year lease in the amount of \$88,778.00 with Ford Motor Credit in order to acquire 3 2017 Ford Interceptor Utility Vehicles to replace 3 existing patrol cruisers, and authorize the Sheriff to execute all necessary documents.
17. Consider authorizing the use of up to \$20,000.00 from the Waste Management Fund, 230-230-700.000, to utilize in the Household Hazardous Waste Program allowing the Health Department to conduct two hazardous waste collections in calendar year 2017 and authorize Larry Johnson, Health Director, to sign all necessary documents.
18. Consider authorizing the use of up to \$15,000.00 from the Waste Management Fund by the Shiawassee Conservation District to cover the costs of two electronics recycling events to take place in the spring and the fall of 2017, and authorize the Board Chair to sign all necessary documents.
19. Consider authorizing the acceptance of the one-time grant from the Michigan Veterans Affairs Agency in the amount of up to \$2,200.00 and authorize the Board Chair to sign all necessary documents.
20. Other Agenda Items.
21. Call to the Public - *Limited to 5 minutes per speaker.*
22. Adjournment.