

**FINANCE & ADMINISTRATION COMMITTEE
MINUTES**

DATE: Monday, July 9, 2018

TIME: 5:15 p.m.

PLACE: Surbeck Building, Commissioner Chambers, Corunna

MEMBERS PRESENT: Chairman Root, Commissioner Marks and Commissioner McMaster

OTHER COMMISSIONERS PRESENT: Commissioner Holzhausen, Commissioner Bruff and Commissioner Bartz.

The meeting was called to order by Chairman Root at 5:40 p.m. followed by the Pledge of Allegiance.

Call to the Public: No one responded.

It was moved by Commissioner Marks, supported by Commissioner McMaster to move to the next Committee of the Whole meeting to consider authorizing the Coordinator to seek qualified candidates for the position of Finance Director at Salary Grade 11, \$60,590 - \$68,478 to fill a vacancy. Motion carried.

It was moved by Commissioner Marks, supported by Commissioner McMaster to move to the next Committee of the Whole meeting to consider authorizing the Building & Grounds Superintendent to retain up to five part-time employees under an at-will group contract at \$11 per hour, without other benefit, with any work, from zero to 25 hours per week per employee, to be assigned at the discretion of the Superintendent. Work may include cutting grass, weeding, and other grounds keeping, as well as any exterior or interior cleaning and janitorial duties as may be authorized by the Board of Commissioners. Motion carried.

It was moved by Commissioner McMaster, supported by Commissioner Marks to move to the next Committee of the Whole meeting to consider authorizing the payment of the annual premium for the county's comprehensive casualty and liability coverage through the Michigan Municipal Risk Management Authority (MMRMA) in the amount of \$378,393. This amount includes a fixed premium of \$300,708 (which is 1% less than 2017), a stop-loss coverage premium of \$17,685, and a loss-fund deposit of \$60,000. Motion carried.

It was moved by Commissioner McMaster, supported by Commissioner Marks to move to the next Committee of the Whole meeting to consider authorizing the purchase of Fortinet Firewall from GovConnection in the amount of \$7,243.36 (renewal will be approximately \$2,200) to be paid from account #258-804-002, for the countywide firewall to accommodate The United States Federal Information Processing Standard (FIPS). Motion carried.

OTHER AGENDA ITEMS: None.

Call to public: No one responded.

The meeting adjourned at 6:03 p.m.

Chairman Jeremy Root
Finance & Administration

Caroline D. Wilson
Shiawassee County Clerk

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