

**COMMITTEE OF THE WHOLE  
MINUTES**

**DATE:** Wednesday, February 12, 2020

**PLACE:** Surbeck Building, Commissioner Chambers, Corunna

**CALL TO ORDER:** 5:00 p.m.

**PLEDGE OF ALLEGIANCE RECITED**

**PRESENT:** Chairman Marks, Commissioners Root, Garber, Plowman, McMaster, Webster and Holzhausen.

**CALL TO THE PUBLIC:** Matthew Shepard, Perry – Veteran’s Relief Fund  
Les Schneider, Durand – Veteran’s van

**PRESENTATION:**

**FINANCE AND ADMINISTRATION COMMITTEE:**

The committee approved consideration to authorize the Clerk’s Vital Records Office to hire a part-time employee up to 24 hours per week starting at \$14.77 per hour (Grade 3, Step 1) to be paid from CPL revenue funds, line item 263-215-703 to be moved to Thursday’s Board of Commissioner’s meeting, supported by Commissioner McMaster. Motion carried.

**ECONOMIC & PHYSICAL DEVELOPMENT COMMITTEE:**

The committee approved consideration of Resolution #20-02-02 authorizing the County’s Zoning Administrator or Planning Commission to assess and escrow fees from applicants for paying the professional review expense of engineers, community planners, and other professionals deemed necessary for review of permit applications, proposed site plans, and other applicant requests to be moved to Thursday’s Board of Commissioner’s meeting, supported by Commissioner Holzhausen. Motion carried.

The committee approved consideration of Resolution #20-02-01 to amend the Shiawassee County Construction Board of Appeals in accordance with the Uniform Construction Code, MCL 125.1501 *et seq.* to be moved to Thursday’s Board of Commissioner’s meeting, supported by Commissioner McMaster. Motion carried.

The committee approved consideration of approving the discharge of a rehabilitation mortgage dated August 26, 2016, executed by Lacel & Barbara Orser of 1025 S. Washington Street, Owosso, and authorize the Board Chair and County Clerk to execute the document to be moved to Thursday’s Board of Commissioner’s meeting, supported by Commissioner Root. Motion carried.

**PUBLIC SAFETY & COURTS COMMITTEE:**

The committee approved consideration of authorizing the Youth Detention Center to hire a Youth Services Specialist starting at \$15.39 per hour (Youth Services Salary Grade 2, Step 1) to fill a vacancy to be moved to Thursday's Board of Commissioner's meeting, supported by Commissioner Webster. Motion carried.

The committee approved consideration of approving the FY 2019 - 2020 grant contract with Michigan Indigent Defense Commission (MIDC) for the Public Defender's Office total authorized budget of \$945,865.40 (state contribution \$839,784 and local share \$106,082) for 10/01/2019 to 09/30/2020 to be moved to Thursday's Board of Commissioner's meeting, supported by Commissioner Webster. Motion carried.

**HEALTH & HUMAN SERVICES COMMITTEE:**

The committee approved consideration of authorizing the Health Department to hire a Secretary II at Salary Grade 2, \$28,579 - \$34,944 to fill a vacancy to be moved to Thursday's Board of Commissioner's meeting, supported by Commissioner Holzhausen. Motion carried.

The committee approved consideration of authorizing the Veterans Affairs Office to hire an Administrative Assistant/Veteran Services Coordinator, AFSCME Salary Grade 3, \$30,722 - \$37,565 to fill a vacancy. (Starting: \$30,722 - \$32,094) to be moved to Thursday's Board of Commissioner's meeting, supported by Commissioner Webster. Motion carried.

**CHAIRPERSON:** No report.

**OTHER AGENDA ITEMS:** Commissioner McMaster clarified the lease or building of Veteran facilities and homeless veteran issues

**PUBLIC COMMENTS:** Matthew Shepard, Perry - removal of committee members.  
Les Schneider, Durand – homeless veterans.

Meeting adjourned at 5:32 p.m.

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Chairman Brandon Marks

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Caroline Wilson, County Clerk