

**COMMITTEE OF THE WHOLE  
MINUTES**

**DATE:** Wednesday, October 9, 2019

**TIME:** 5:00 p.m.

**PLACE:** Surbeck Building, Commissioner Chambers, Corunna

**PRESENT:** Chairman Marks, Commissioners Root, Garber, Plowman, McMaster, Webster and Holzhausen

**ABSENT:** None

**Call to order:** 5:00 p.m.

The Pledge of Allegiance was recited.

**Call to the Public:** Gary Burke, Owosso; Shiatown Dam update.  
Tom Manke, Owosso Township; Shiatown Dam.  
Shana Espinoza, Reappointment of Ms. Knauff to the MDHHS Social Services Board.

**CHAIRPERSON:**

It was moved by Commissioner Root, seconded by Commissioner Garber to accept the presentation in the board packets regarding a special tribute. Motion carried with the following roll call vote of 7 yeas: Commissioners Webster, Holzhausen, McMaster, Garber, Marks, Plowman and Chairman Root. 0 nays.

Proclamation of Honor of Gary Holzhausen recited by Commissioner Root naming the new Drain Office and Facilities Building the "Gary W. Holzhausen Drain Office and Facilities Building".

**PRESENTATIONS:** Rebecca Zemla, Chair of Shiawassee County Homeless Coalition, Director of Capital Area Community Services, Shiawassee Office; Homeless Awareness Commissioner Plowman gave a report on the MERS Conference.

It was moved by Commissioner Plowman, seconded by Commissioner McMaster to move to Thursday's Board of Commissioner's meeting consideration to authorizing the purchase of election reporting software for the county webpage from Election Source in the amount of \$7,500 for installation, and then \$1,500 per year annual license fee thereafter to be paid out of account #101-262-801.000. Steve Delongchamp conducted a presentation on election reporting software. Motion carried.

It was moved by Commissioner Plowman, seconded by Commissioner McMaster to move to Thursday's Board of Commissioner's meeting consideration to approving/ratifying the

proposed tentative settlement of the Probate Court Employees Association 2019-2020 Collective Bargaining Agreement. Motion carried.

It was moved by Commissioner Plowman, seconded by Commissioner McMaster to move to Thursday's Board of Commissioner's meeting consideration to approving the Probate Court Employees Association Collective Bargaining Agreement to be modified to follow the County Personnel Policy for accrual and use of vacation time if agreed upon by the Association President, the Employer, and the County Coordinator. Motion carried.

It was moved by Commissioner McMaster, seconded by Commissioner Root to move to Thursday's Board of Commissioner's meeting consideration to accepting and place on file the 2019 Drain Assessments as provided by the Shiawassee County Drain Office. Motion carried.

It was moved by Commissioner McMaster, seconded by Commissioner Root to move to Thursday's Board of Commissioner's meeting consideration to removing Joel Macias a regular member from the Zoning Board of Appeals and appoint the alternate member Tammy Smith as a regular member effective immediately and expiring 12/31/2020, or until a successor is appointed. Motion carried.

It was moved by Commissioner McMaster, seconded by Commissioner Holzhausen to move to Thursday's Board of Commissioner's meeting consideration to approving a Farmland PA 116 Agreement for Mr. Mark Senk for property located in Rush Township Parcel #78-002-02-400-005 and Parcel #78-002-02-400-006. Motion carried.

It was moved by Commissioner McMaster, seconded by Commissioner Holzhausen to move to Thursday's Board of Commissioner's meeting consideration to approving a Farmland PA 116 Agreement for Mr. Mark Senk for property located in Rush Township Parcel #78-002-04-100-002. Motion carried.

It was moved by Commissioner McMaster, seconded by Commissioner Root to move to Thursday's Board of Commissioner's meeting consideration to approving a Farmland PA 116 Agreement for Mr. and Mrs. Michael Glass for property located in Burns Township Parcel #78-016-11-200-004. Motion carried.

It was moved by Commissioner McMaster, seconded by Commissioner Holzhausen to move to Thursday's Board of Commissioner's meeting consideration to setting a public hearing at the Committee of the Whole meeting on Wednesday, November 6, 2019 at 4:40 p.m. to receive public comments on authorizing an application for a Community Development Block Grant in the amount of \$42,600 for site planning in connection with future development on a 40-acre parcel of land at 7505 M-71 in Vernon Township. Motion carried.

It was moved by Commissioner McMaster, seconded by Commissioner Root to move to Thursday's Board of Commissioner's meeting consideration to setting a public hearing at the Committee of the Whole meeting on Wednesday, November 6, 2019 at 4:45 p.m. to receive public comments on authorizing an application for a Community Development Block Grant in the amount of \$100,000 for site planning in connection with future development on a 2000-acre (+/-) parcel of land located mostly northwest of the New Lothrop Road/Lansing Road intersection in Vernon Township and the city of Durand. Motion carried.

It was moved by Commissioner Webster, seconded by Commissioner Plowman to move to Thursday's Board of Commissioner's meeting consideration to authorizing renewal of an agreement with Catholic Charities of Shiawassee & Genesee Counties for prisoner re-entry housing at 1042 N. Shiawassee Street, Corunna at a rate of \$33 per day for base housing from 10/1/2019 to 9/30/2020, and authorize the Board Chair to sign the agreement. Motion carried.

It was moved by Commissioner Webster, seconded by Commissioner Plowman to move to Thursday's Board of Commissioner's meeting consideration to approving the Prosecutor's request for a re-hired employee to receive credit for prior county service solely for the purpose of determining the employee's vacation time accrual rate. Motion carried.

It was moved by Commissioner Webster, seconded by Commissioner Plowman to move to Thursday's Board of Commissioner's meeting consideration to authorizing the Chief Judge to increase the annual compensation of the Circuit Court Administrator by approximately \$15,000 while she is serving a dual role as the interim Friend of the Court Director while the Court continues seeking qualified candidates for the FOC Director vacancy. Motion failed.

It was moved by Commissioner Garber, seconded by Commissioner Holzhausen to move to Thursday's Board of Commissioner's meeting consideration to authorizing the Health Department to sign a grant agreement with Michigan Primary Care Association for the Durand School Wellness Program in the amount of \$150,000 from 10/1/2019 to 9/30/2020, and authorize the Health Director to execute the documents. Motion carried.

It was moved by Commissioner Garber, seconded by Commissioner Holzhausen to move to Thursday's Board of Commissioner's meeting consideration to authorizing the Health Department to contract with Shiawassee Regional Education Service District for hearing and vision screening for children age 0-5 in the amount of \$13,500 from 10/1/2019 to 9/30/2020, and authorize the Health Director to execute the documents. Motion carried.

It was moved by Commissioner Garber and seconded by Commissioner Root to amend the motion to consider appointing Jamie Burke to the Department of Health and Human Services Social Service Board for a three year term, effective 11/1/2019 and expiring on 10/31/2022, or until a successor is appointed, To consider appointing Londa Knauff to the Department of Health and Human Services Social Service Board for a three year term, effective 11/1/2019 and expiring on 10/31/2022, or until a successor is appointed. Motion carried.

**CHAIRPERSON:**

Discussed the need to conduct an open house for the new Gary W. Holzhausen Drain Office and Facilities Building.

**OTHER AGENDA ITEMS:**

It was moved by Commissioner McMaster, seconded by Commissioner Webster to place on the October 10, 2019 Board of Commissioners meeting agenda to consider a Resolution to designate November 2019 as "Homeless Awareness Month." Motion Carried.

**Call to the Public:** Tom Manke, Owosso Township; Homeless population.  
Danny Miller, Owosso; County Finance contract length.

Meeting adjourned at 6:19 p.m.

    /s/ [Heather Cramer]  
Heather Cramer, Chief Deputy Clerk