

**COMMITTEE OF THE WHOLE  
MINUTES**

**DATE:** June 12, 2019

**TIME:** 5:00 p.m.

**PLACE:** Surbeck Building, Commissioner Chambers, Corunna

**PRESENT:** Chairman Marks, Commissioners Root, Garber, Plowman, McMaster, Webster and Holzhausen

**Call to order:** 5:02 p.m.

The Pledge of Allegiance was recited.

**Call to the Public:** Olga Quick, Owosso – Emergency Manager position.

It was moved by Commissioner Plowman, seconded by Commissioner Webster to add to the agenda the Clerk's Vital Records office to hire a part-time employee to work 20 to 30 hours per week with pro-rated benefits per the AFSCME contract (Article 43), at a Grade 3, starting at \$14.77 per hr., to be paid out of the Clerk Wages line item #101-215-703.000. (CPL revenue funds will be used to help pay for the employee's wages.) Motion passed with the following roll call vote of 4 yeas: Commissioners Webster, Holzhausen, McMaster and Plowman. 3 nays: Commissioners Garber, Root and Marks.

It was moved by Commissioner McMaster, seconded by Commissioner Root to consider approving a request for amendment to the Shiawassee County Zoning Map for property located in Section 18 of New Haven Township, (A portion of Parcel ID #003-18-100-004-07) from R-1A, One-Family Rural Residential to M-1, Light Industrial and authorize the Board Chair to execute all necessary documents. (Ordinance #19-06-01). Motion carried.

It was moved by Commissioner McMaster, seconded by Commissioner Root to consider Resolution #19-06-07 to adopt the Shiawassee County Policy on Enhanced Access to Public Records, and authorize the Board Chair and County Clerk to sign all necessary documents. Motion carried.

It was moved by Commissioner McMaster, seconded by Commissioner Holzhausen to consider approving a Farmland PA 116 Agreement for Robert Birchmeier for property located in Hazelton Township Parcel #004-12-200-015-01. Motion carried.

It was moved by Commissioner Plowman, seconded by Commissioner Webster to consider the Clerk's Vital Records office to hire a part-time employee to work 20 to 30 hours per week with pro-rated benefits per the AFSCME contract (Article 43), at a Grade 3, starting at \$14.77 per hr., to be paid out of the Clerk Wages line item #101-215-703.000. (CPL revenue funds will be used to help pay for the employee's wages.) Motion failed with the following roll call vote of 2 yeas: Commissioners Plowman and Webster. 5 nays: Commissioners Holzhausen, McMaster, Garber, Marks and Root.

It was moved by Commissioner Plowman, seconded by Commissioner Webster to consider authorizing an increase to the Board of Canvassers compensation when canvassing all types of Shiawassee County Special/Primary/General elections from \$45 per day to \$45 per ½ day (up to 4 hours) and \$75 per full day, to be effective immediately upon approval and to be paid out of the Election Budget, line item #101-262-725.005. Motion carried.

It was moved by Commissioner Plowman, seconded by Commissioner Webster to consider approving up to \$25,000 for the purchase and installation of a replacement “chiller unit” to repair the air conditioning in the Circuit Courthouse. Motion carried.

It was moved by Commissioner Plowman, seconded by Commissioner Webster to consider approving the payment of Shiawassee Conservation District invoice #2423 in the amount of \$22,317.64 to cover the cost of its spring electronic waste recycling event conducted on May 4 from the Waste Management Fund, line item #230-230-700.000. Motion carried.

It was moved by Commissioner Plowman, seconded by Commissioner Root to consider renewing the I.T. contract with Shiawassee RESD in the amount of \$118,500 per year for two years. Motion carried.

It was moved by Commissioner Plowman, seconded by Commissioner Root to consider approving the revised Budget Calendar for Fiscal Year 2020 to allow time for Department Heads and their deputy administrators to receive specific BS&A budgeting training prior to submitting their budgetary requests. Motion carried.

It was moved by Commissioner Plowman, seconded by Commissioner Garber to consider authorizing the current part-time Emergency Manager as a full-time salaried position at a salary and other terms of employment to be determined by the Board. It was moved Commissioner Plowman, seconded by Commissioner Garber to amend authorizing the current part-time Emergency Manager as a full-time salaried position at Pay Grade 11, Step 9 (\$68,473.60 per annum) under such terms and with such benefits as are provided by the county’s personnel policy, except that the employee in this case will not receive any payout for unused vacation or sick time during or upon separation from employment, and will not contribute to nor receive any benefit from the county’s pension plan except as to what he may have accrued to date. Motion carried.

It was moved by Commissioner Root, seconded by Commissioner McMaster to go into closed session to discuss collective bargaining units. Motion carried.

5:44 p.m. Closed session began.

7:00 p.m. Regular meeting convened.

Commissioner Root excused.

It was moved by Commissioner Webster, seconded by Commissioner Plowman to consider authorizing the Friend of the Court to hire an Administrative Assistant at Circuit Court Salary Grade 3, to fill a vacancy. Motion carried.

It was moved by Commissioner Webster, seconded by Commissioner Holzhausen to consider authorizing the Circuit Court to enter into a contract for Mental Health Court services with Shiawassee Health & Wellness and authorize the Board Chair to execute the Boards approval of the contract. Motion carried.

It was moved by Commissioner Webster, seconded by Commissioner McMaster to consider authorizing an enhanced rate of pay for the Animal Control Field Officer in cases where the officer is an MCOLES certified police officer and sworn deputy sheriff. Motion carried.

It was moved by Commissioner Garber, seconded by Commissioner Holzhausen to consider authorizing the Health Department to sign a grant agreement with the Michigan Primary Care Association for the Perry Public Schools Mental Health Program in the amount of \$100,000 for a period of 6/1/19 – 9/30/20. Motion carried.

**CHAIRPERSON:** No report

**OTHER AGENDA ITEMS:** None

**Call to the Public:** Julie Sorenson, Owosso – Emergency Manager  
Tony Newman, Drain Commissioner – New building

Meeting adjourned at 7:08 p.m.

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Caroline Wilson, County Clerk