

**COMMITTEE OF THE WHOLE  
MINUTES**

**DATE:** May 16, 2018

**TIME:** 5:00 p.m.

**PLACE:** Surbeck Building, Commissioner Chambers, Corunna

**PRESENT:** Chairman Marks, Commissioners McMaster, Root, Coscarelli, Bruff, Bartz and Holzhausen

**ABSENT:** None

**Call to order:** 5:00 p.m.

The Pledge of Allegiance was recited.

**Call to public:** Bonnie Ott, Chairperson for County Planning Commission. Wind turbines  
Tom Manke, Owosso. Wind turbines.

**PRESENTATIONS:** None

It was moved by Commissioner McMaster, seconded by Commissioner Holzhausen to move to Thursday's Board of Commissioner's meeting to consider approving the request for release of part of an agreement prior to expiration for Farmland PA 116 Agreement by Mr. Kenneth Smolek, for property located in New Haven Township. Motion carried.

It was moved by Commissioner McMaster, seconded by Commissioner Holzhausen to move to Thursday's Board of Commissioner's meeting to consider approving the required L-4029 Form establishing the millage that the County intends to levy for 2018 summer taxes and authorize the Board Chair to execute all necessary documents. Motion carried.

It was moved by Commissioner McMaster, seconded by Commissioner Bartz to move to Thursday's Board of Commissioner's meeting to consider approving a proposed ordinance permitting and regulating the operation of certain off-road vehicles (ORVs) on most county roads in Shiawassee County pursuant to Section 324.81131 of the Michigan Compiled Laws. (If approved, the Board will also need to establish a date, time, and venue for a public hearing prior to final adoption of the ordinance.) Motion carried with the following roll call vote of 6 yeas: Commissioners Marks, Holzhausen, Root, Bartz and Bruff. 2 nays: Commissioners McMaster and Coscarelli.

It was moved by Commissioner Root, seconded by Commissioner Bruff to move to Thursday's Board of Commissioner's meeting to consider the request of Probate/Family Court to assign a Deputy Sheriff to serve as a full-time bailiff. Estimated annual cost of \$82,477. The Court asserts a portion of the annual cost will be covered by certain court funds. Motion carried.

It was moved by Commissioner Root, seconded by Commissioner Bruff to move to Thursday's Board of Commissioner's meeting to consider authorizing the Sheriff's Office to hire a full-time Deputy

Sheriff to fill a vacancy created by assignment of a deputy to the Probate Court if approved in the preceding agenda item. Motion carried.

It was moved by Commissioner Root, seconded by Commissioner Bruff to move to Thursday's Board of Commissioner's meeting to consider authorizing the Department of Veterans Affairs to hire an additional full-time Veterans Benefits Counselor, Salary Grade 5, (9 Steps) \$32,614 - \$42,390. (Starting: \$32,614 - \$37,502, Grade 5, Steps 1-5). Motion carried.

It was moved by Commissioner Root, seconded by Commissioner Bruff to move to Thursday's Board of Commissioner's meeting to consider approving the replacement of the County's data backup storage system which recently failed. Total cost estimate of \$5,935.02 (\$2,390.16 for hardware chassis; \$3,544.86 for software program/application). Motion carried.

It was moved by Commissioner Root, seconded by Commissioner Bruff to move to Thursday's Board of Commissioner's meeting to consider approving the tentative 2018 Budget Calendar for the 2019 budget. Motion carried.

It was moved by Commissioner Root, seconded by Commissioner Holzhausen to move to Thursday's Board of Commissioner's meeting to consider authorizing the quarterly disbursement to Mid-State Health Network in the amount of \$20,923.50 from Shiawassee County in accordance with P.A. 2 of 1986 "Cobo Hall Convention Facility" or "Liquor Tax" funds and authorize the Board Chair to execute all necessary documents. Motion carried.

It was moved by Commissioner Root, seconded by Commissioner Bartz to move to Thursday's Board of Commissioner's meeting to consider approval of the Probate/Family Court Employees Association tentative agreement, with an effective date of May 19, 2018. Motion carried.

It was moved by Commissioner Root, seconded by Commissioner Bartz to move to Thursday's Board of Commissioner's meeting to consider approval of the Sheriff's Office, Emergency Management Division to hire a part-time Secretary at \$12.50 per hour, up to 8 hours per week with no other benefits except as may be required by law. The position will be at-will and funded by reducing the Emergency Manager's hours by 5 hours per week and by utilizing the Sheriff's Office previously approved 120 hours of secretarial support. Motion carried.

It was moved by Commissioner Root, seconded by Commissioner Holzhausen to move to Thursday's Board of Commissioner's meeting to consider removing the court security deputies from the classified wage-study list and assigning them to a group contract. The contract will provide for at-will part-time employment at \$14.50 per hour without other benefit, and with any work from zero to 25 hours per week per officer, to be determined and assigned at the sole discretion of the County Sheriff. To facilitate staffing, the Sheriff may retain up to fifteen officers under the contract. Motion carried.

It was moved by Commissioner Root, seconded by Commissioner Holzhausen to move to Thursday's Board of Commissioner's meeting to consider approval of the Parks and Recreation Committee to purchase two trail cameras and a light for the Geeck Road Park bathroom, not to exceed \$500, from waste management funds. Motion carried.

It was moved by Commissioner Coscarelli, seconded by Commissioner Root to move to Thursday's Board of Commissioner's meeting to consider authorizing the Sheriff's Office to hire a Corrections Officer, Salary \$34,928 - \$42,731 to fill a vacancy. Motion carried.

It was moved by Commissioner Coscarelli, seconded by Commissioner Holzhausen to move to Thursday's Board of Commissioner's meeting to consider authorizing the Sheriff's Office to hire two 911 Dispatchers, to fill vacancies, Salary \$37,294 - \$41,909. (Starting: \$37,294). Motion carried.

It was moved by Commissioner Coscarelli, seconded by Commissioner Root to move to Thursday's Board of Commissioner's meeting to consider authorizing the Prosecuting Attorney to hire an

Assistant Prosecuting Attorney, Salary Grade 10, \$47,881 - \$62,254 to fill a vacancy. (Starting: \$47,881 - \$56,867). Motion carried.

It was moved by Commissioner Root, seconded by Commissioner Holzhausen to move to Thursday's Board of Commissioner's meeting to consider authorizing the Health Department to contract with the Shiawassee Regional Education Service District for Social Work Services in the Maternal Infant Health Program in the amount of \$67,000 for the period of 7/1/18 – 6/30/19 and authorize Larry Johnson, Health Director, to sign all necessary documents. Motion carried.

It was moved by Commissioner Root, seconded by Commissioner Holzhausen to move to Thursday's Board of Commissioner's meeting to consider authorizing the Health Department to contract with Great Lakes Commission for the River Cleanup Grant in the amount of \$6,298.75 for the period of 4/9/18 – 9/30/18 and authorize Larry Johnson, Health Director, to sign all necessary documents. Motion carried.

It was moved by Commissioner Root, seconded by Commissioner Bartz to move to Thursday's Board of Commissioner's meeting to consider authorizing the Health Department to hire an Intern for Personal/Community Health at a rate of \$13.00 per hour with no fringe benefits. (This is a temporary position for summer 2018.) Motion carried.

It was moved by Commissioner Root, seconded by Commissioner Holzhausen to move to Thursday's Board of Commissioner's meeting to consider accepting for file the Health Department's 2017 Annual Report. Motion carried.

It was moved by Commissioner Root, seconded by Commissioner Holzhausen to move to Thursday's Board of Commissioner's meeting to consider the appointment of Kerby Vogl to the Shiawassee Health and Wellness Committee to fill a vacancy with a term effective immediately and expiring on 3/31/2019 or until a successor is appointed and authorize the Board Chair to execute all necessary documents. Motion carried.

**CHAIRPERSON:**

Chairman Bartz thanked Board for all their hard work.

**OTHER AGENDA ITEMS:**

Commissioner McMaster requested update on the Veteran's Van. Director, Mike Reeves gave report.

Commissioner Root requests the public hearing date be set for the ORV Ordinance to start the 45 day timeframe.

It was moved by Commissioner Root, supported by Commissioner Bartz to set the ORV Ordinance Public Hearing date for Monday, July 9, 2018 at 4:00 p.m. in the Commissioner Chambers at the Surbeck Building. Motion carried.

**Call to the public:** No one responded.

Meeting adjourned at 6:33 p.m.

/s/ [Caroline D. Wilson]

Caroline D. Wilson

Shiawassee County Clerk