

**COMMITTEE OF THE WHOLE
MINUTES**

DATE: April 11, 2018

TIME: 5:00 p.m.

PLACE: Surbeck Building, Commissioner Chambers, Corunna

PRESENT: Chairman Marks, Commissioners McMaster, Root, Coscarelli, Bruff, Bartz and Holzhausen

ABSENT: None

Call to order: 5:00 p.m.

The Pledge of Allegiance was recited.

Call to public: Greg White, Ovid. Owasso Speedway
Merle West, Vasser. Inspections
Les Schneider, Durand. Veterans

PRESENTATIONS: Lori Kimble, Register of Deeds. Presented 2017 report

It was moved by Commissioner McMaster, seconded by Commissioner Root to move to Thursday's Board of Commissioner's meeting to consider accepting and place on file the Shiawassee County Register of Deeds' 2017 Annual Report. Motion carried.

It was moved by Commissioner McMaster, seconded by Commissioner Root to move to Thursday's Board of Commissioner's meeting to consider authorizing Resolution #18-04-01 for adoption of County Equalization Values for 2018 and authorize the Board Chair to execute all necessary documents. Motion carried.

It was moved by Commissioner McMaster, seconded by Commissioner Root to move to Thursday's Board of Commissioner's meeting to consider approving the Total Equalized Valuations (L-4024) and finalized equalized valuations by local jurisdiction (4037) and authorize the Board Chair to execute all necessary documents. Motion carried.

It was moved by Commissioner McMaster, seconded by Commissioner Bruff to move to Thursday's Board of Commissioner's meeting to consider approving revisions to the Building & Trade Inspector contracts, including previous approval of fee per inspection, and addition of requirement for contractor liability coverage. Motion carried.

It was moved by Commissioner McMaster, seconded by Commissioner Bruff to move to Thursday's Board of Commissioner's meeting to consider Resolution #18-04-02 and authorize amendments to Article 4, Section 4.3.28 and Article 21, Section 21.2 of the County Ordinances to allow the Planning

Commission to waive certain specific requirements pertaining to a historical facility or old-style wooden barn when applied to similar established uses such as greenhouses, nurseries, and so forth. Motion carried.

It was moved by Commissioner Root, seconded by Commissioner McMaster to move to Thursday's Board of Commissioner's meeting to consider the request of Probate/Family Court to assign a Deputy Sheriff to serve as a full-time bailiff. (See memorandum from Probate Court Judge Thomas Dignan.) Estimated annual cost to start: \$82,477. The Court asserts a portion of the estimated annual cost that can be covered by certain Court Funds. It was moved by Commissioner Holzhausen, seconded by Commissioner Bartz to table this motion until clarification is made as to job responsibilities. Motion carried with the following roll call vote of 5 yeas: Commissioners Holzhausen, McMaster, Coscarelli, Bruff and Marks. 2 nays: Commissioner Root and Bartz.

It was moved by Commissioner Root, seconded by Commissioner Holzhausen to move to Thursday's Board of Commissioner's meeting to consider authorizing the Youth Center to hire a part-time Youth Specialist, Salary Y/S Grade 1, \$10.19 - \$11.29 per hour, for up to 19 hours per week to fill a vacancy. (Starting: \$10.19 - \$10.69 per hour). Motion carried.

It was moved by Commissioner Root, seconded by Commissioner Bruff to move to Thursday's Board of Commissioner's meeting to consider authorizing the Veterans Affairs office to hire a part-time Travel Coordinator, Salary Grade 1, \$12.30 - \$16.00 per hour, for up to 19 hours per week to fill a vacancy. (Starting: \$12.30 per hour). Motion carried.

It was moved by Commissioner Root, seconded by Commissioner Bruff to move to Thursday's Board of Commissioner's meeting to consider authorizing the Department of Veterans Affairs to create a line item for Transportation Solutions in Fund 291, Veterans Services Program. This new line item will designate \$14,000 of current monies for use of Transportation Solutions when needed. Motion carried.

It was moved by Commissioner Root, seconded by Commissioner Bruff to move to Thursday's Board of Commissioner's meeting to consider adopting the proposed Shiawassee County Procurement Policies and Procedures. Motion carried.

It was moved by Commissioner Root to consider authorizing the Sheriff's Office to hire a full-time Deputy Sheriff to fill a vacancy. (Estimated annual cost: \$82,477. This item is in conjunction with the Probate bailiff motion, therefore it is tabled.

It was moved by Commissioner Root, seconded by Commissioner Bruff to move to Thursday's Board of Commissioner's meeting to consider the budget amendment #18-04 to fund the veterans' transportation, ineligible for PA214 funds, out of fund balances in excess of \$75,000. Motion carried.

It was moved by Commissioner Coscarelli, seconded by Commissioner Root to move to Thursday's Board of Commissioner's meeting to consider authorizing renewal of the current contract with Concierge Corrections, an asset recovery service. This service processes off-site medical claims to assure the responsible party is billed as applicable such as outside insurances. Motion carried.

It was moved by Commissioner Coscarelli, seconded by Commissioner Root to move to Thursday's Board of Commissioner's meeting to consider approving the purchase of the MEVO Mobile 9-1-1 Solution from INdigital in the amount of \$5,464.67. (See enclosed memorandum.) Motion carried.

It was moved by Commissioner Coscarelli, seconded by Commissioner Root to move to Thursday's Board of Commissioner's meeting to consider authorizing an upgrade to the current jail camera system by utilizing Advance Satellite Communications, Inc. (ASC Security Systems) which would cost the jail \$32,420.26 to be partially funded by Michigan Municipal Risk Management Authority (MMRMA) by a grant received of \$12,845.78; the balance would be paid from the Jail Commissary Trust Fund. Motion carried.

It was moved by Commissioner Root, seconded by Commissioner Holzhausen to move to Thursday's Board of Commissioner's meeting to consider reappointing Vicky Schultz to the Mid-State

Health Network (MSHN) Substance Use Disorder (SUD) Oversight Policy Advisory Board of Directors for a three-year term, expiring on 12/31/2020. Motion carried.

It was moved by Commissioner Root, seconded by Commissioner Holzhausen to move to Thursday's Board of Commissioner's meeting to consider authorizing the Health Department to hire an Administrative Assistant-Environmental Health at Salary Grade 3, \$28,912 - \$37,564 to fill a vacancy. (Starting: \$28,912 - \$31,075). Motion carried.

CHAIRPERSON:

Chairman Bartz stated on April 19, 2018, County Coordinator, Mike Herendeen, Commissioner Root and himself will be going into mediation with the Probate Court Association regarding wages.

Chairman Bartz is waiting to set-up meeting with Sheriff BeGole as to the lien issue. Also, the ORV ordinance is being drafted by County Coordinator, Mike Herendeen and should be ready for Board to review in May. The ADP issues are under continued review. On April 16, 2018 the annual audit will begin.

OTHER AGENDA ITEMS:

County Coordinator, Mike Herendeen stated he's drafting a letter of understanding to present to the Circuit Court Employee Association regarding vacation pay-out.

Commissioner Root asks the Board to accept the resignation letter from Mike Herendeen in his roll on the 9-1-1 Board.

It was moved by Commissioner Root, seconded by Commissioner McMaster to accept the resignation of Mike Herendeen as the elected township official on the 9-1-1 Board. Motion carried.

Commissioner Marks asks about the veterans van.

Commissioner Bartz clarifies what the Board of Commissioners will be voting on as to the wind turbines. It is not a yes or no vote for the wind turbines to come in to Shiawassee County. The Board will be voting on the ordinance. The individual company would decide if they would comply with the ordinance or not.

Call to the public: Matthew Shepard, Perry. City of Owosso water.
Tom Manke, Owosso. Probate Bailiff / Owosso Speedway / City of Owosso water.
Renee Sapko, Owosso. Owosso Speedway.

Meeting adjourned at 6:12 p.m.

 /s/[Caroline D. Wilson]

Caroline D. Wilson
Shiawassee County Clerk