

**COMMITTEE OF THE WHOLE  
MINUTES**

**DATE:** Wednesday, December 12, 2018

**TIME:** 5:00 p.m.

**PLACE:** Surbeck Building, Commissioner Chambers, Corunna

**PRESENT:** Chairman Marks, Commissioners Root, Bruff, Holzhausen, Bartz and Coscarelli.

**ABSENT:** Commissioner McMaster

**Call to order:** 5:00 p.m.

The Pledge of Allegiance was recited.

**Call to public:** Robert Ebmeyer, Durand – Reappointment to Planning Commission  
Matthew Shepard, Perry – Veterans Trust Fund  
Tom Manke, Owosso – Reappointment to Planning Commission

It was moved by Commissioner Bruff, seconded by Commissioner Root to move to Thursday's Board of Commissioner's meeting to consider reviewing Zoning Ordinance #18-11-08 for conformance to the Board's action of November 8, 2018 and adopt for enactment and authorize the Board Chair to execute all necessary documents. Motion carried.

It was moved by Commissioner Bruff, seconded by Commissioner Root to move to Thursday's Board of Commissioner's meeting to consider reviewing and approving the Agreement with Amalgam LLC to maintain digital parcel data for the County; the County to pay Amalgam a maintenance fee of five dollars per parcel for land divisions, land combinations, land description changes, and errors in the parcel map, and authorize the Board Chair to execute all necessary documents. Motion carried.

It was moved by Commissioner Bruff, seconded by Commissioner Root to move to Thursday's Board of Commissioner's meeting to consider adopting Resolution #18-12-13 for enhanced access to public records pursuant to Public Act 462 of 1996 as amended. Motion carried.

It was moved by Commissioner Bruff, seconded by Commissioner Holzhausen to move to Thursday's Board of Commissioner's meeting to consider reappointing Richard Musson to the Airport Board for a two year term from 01/01/19 to 12/31/20, or until a successor is appointed and authorize the Board Chair to execute all necessary documents. Motion carried.

It was moved by Commissioner Bruff, seconded by Commissioner Root to move to Thursday's Board of Commissioner's meeting to consider appointing Daniel McMaster to the GLS Region V Planning and Development Committee for a one year term from 01/01/19 to 12/31/19, or until a successor is appointed and authorize the Board Chair to execute all necessary documents. Motion carried.

It was moved by Commissioner Bruff, seconded by Commissioner Holzhausen to move to Thursday's Board of Commissioner's meeting to consider appointing Rick Mengel to the GLS Region V Planning and Development Committee for a one year term from 01/01/19 to 12/31/19, or until a successor is appointed and authorize the Board Chair to execute all necessary documents. Motion carried.

It was moved by Commissioner Bruff, seconded by Commissioner Root to move to Thursday's Board of Commissioner's meeting to consider appointing Daniel McMaster to the Mid-West Michigan Trail Authority

representing Shiawassee County Resident to fill a vacancy from 01/01/19 to 12/31/20, or until a successor is appointed and authorize the Board Chair to execute all necessary documents. Motion carried.

It was moved by Commissioner Bruff, seconded by Commissioner Holzhausen to move to Thursday's Board of Commissioner's meeting to consider reappointing Casey Elliott to the Solid Waste Management Committee representing Environmental Interest for a two year term from 01/01/19 to 12/31/20, or until a successor is appointed and authorize the Board Chair to execute all necessary documents. Motion carried.

It was moved by Commissioner Bruff, seconded by Commissioner Holzhausen to move to Thursday's Board of Commissioner's meeting to consider reappointing Terry McLeod to the Solid Waste Management Committee representing General Public for a two year term from 01/01/19 to 12/31/20, or until a successor is appointed and authorize the Board Chair to execute all necessary documents. Motion carried.

It was moved by Commissioner Bruff, seconded by Commissioner Holzhausen to move to Thursday's Board of Commissioner's meeting to consider reappointing Ric Crawford to the Solid Waste Management Committee representing Solid Waste Industry for a two year term from 01/01/19 to 12/31/20, or until a successor is appointed and authorize the Board Chair to execute all necessary documents. Motion carried.

It was moved by Commissioner Bruff, seconded by Commissioner Bartz to move to Thursday's Board of Commissioner's meeting to consider reappointing Gary Burk to the Solid Waste Management Committee representing Industrial Waste Generator for a two year term from 01/01/19 to 12/31/20, or until a successor is appointed and authorize the Board Chair to execute all necessary documents. Motion carried.

It was moved by Commissioner Bruff, seconded by Commissioner Root to move to Thursday's Board of Commissioner's meeting to consider reappointing Rob Frank to the Solid Waste Management Committee representing City Government for a two year term from 01/01/19 to 12/31/20, or until a successor is appointed and authorize the Board Chair to execute all necessary documents. Motion carried.

It was moved by Commissioner Bruff, seconded by Commissioner Holzhausen to move to Thursday's Board of Commissioner's meeting to consider reappointing John Gall to the Solid Waste Management Committee representing Solid Waste Industry for a two year term from 01/01/19 to 12/31/20, or until a successor is appointed and authorize the Board Chair to execute all necessary documents. Motion carried.

It was moved by Commissioner Bruff, seconded by Commissioner Coscarelli to move to Thursday's Board of Commissioner's meeting to consider reappointing Cody Baker to the Parks & Recreation Commission for a three year term from 01/01/19 to 12/31/21, or until a successor is appointed and authorize the Board Chair to execute all necessary documents. Motion carried.

It was moved by Commissioner Bruff, seconded by Commissioner Coscarelli to move to Thursday's Board of Commissioner's meeting to consider appointing Renee Brown to the Parks & Recreation Commission to fill a vacancy from 01/01/19 to 12/31/19, or until a successor is appointed and authorize the Board Chair to execute all necessary documents. Motion carried.

It was moved by Commissioner Bruff, seconded by Commissioner Root to move to Thursday's Board of Commissioner's meeting to consider reappointing Daniel Amerman to the Zoning Board of Appeals Board for a three year term from 01/01/19 to 12/31/21, or until a successor is appointed and authorize the Board Chair to execute all necessary documents. Motion carried.

It was moved by Commissioner Bruff, seconded by Commissioner Root to move to Thursday's Board of Commissioner's meeting to consider appointing Joel Macias to the Zoning Board of Appeals as a member, leaving his current position as an alternate vacant (current term ends 12/31/20), or until a successor is appointed and authorize the Board Chair to execute all necessary documents. Motion carried.

It was moved by Commissioner Bruff, seconded by Commissioner Holzhausen to move to Thursday's Board of Commissioner's meeting to consider appointing Bryan Marks to the Planning Commission representing Industrial to fill a vacancy effective immediately and expiring on 12/31/19, or until a successor is appointed and authorize the Board Chair to execute all necessary documents. Motion carried.

It was moved by Commissioner Bruff, seconded by Commissioner Root to move to Thursday's Board of Commissioner's meeting to consider appointing Rodrick Hall to the Planning Commission representing Social

for a three year term from 01/01/19 to 12/31/21, or until a successor is appointed and authorize the Board Chair to execute all necessary documents. Motion carried.

It was moved by Commissioner Holzhausen, seconded by Commissioner Root to move to Thursday's Board of Commissioner's meeting to consider appointing Michael Blackledge to the Planning Commission representing Government for a three year term from 01/01/19 to 12/31/21, or until a successor is appointed and authorize the Board Chair to execute all necessary documents. The motion failed with the following roll call vote of 3 yeas: Commissioners Holzhausen, Root and Marks. 3 nays: Commissioners Coscarelli, Bruff and Bartz.

It was moved by Commissioner Bruff, seconded by Commissioner Coscarelli to move to Thursday's Board of Commissioner's meeting to consider reappointing Thomas Foster to the Planning Commission representing Government for a three year term from 01/01/19 to 12/31/21, or until a successor is appointed and authorize the Board Chair to execute all necessary documents. The motion failed with the following roll call vote of 3 yeas: Commissioners Coscarelli, Bruff and Bartz. 3 nays: Commissioners Holzhausen, Root and Marks.

It was moved by Commissioner Root, seconded by Commissioner Holzhausen to move to Thursday's Board of Commissioner's meeting to establish a Public Hearing on the 2019 Shiawassee County Proposed General Fund Budget for 6:00p.m. on Thursday, December 20, 2018, to be followed immediately by a Special Board Meeting to establish the 2019 tax millage rate and approve the 2019 County Budget. Motion carried.

It was moved by Commissioner Root, seconded by Commissioner Holzhausen to move to Thursday's Board of Commissioner's meeting to authorize the annual Agreement for Extension Services with Michigan State University funded by voter approved millage assessment, and authorize the Board Chair to execute all necessary documents. Motion carried.

It was moved by Commissioner Root, seconded by Commissioner Bartz to move to Thursday's Board of Commissioner's meeting to authorize the Register of Deeds to proceed with a preservation and digitization project on recorded Plats with Kofile Technologies in the amount of \$94,937.50 to be paid from the Register of Deeds Automation Fund #256-268-970.000 and authorize the Board Chair to execute all necessary documents. Motion carried.

It was moved by Commissioner Root, seconded by Commissioner Holzhausen to move to Thursday's Board of Commissioner's meeting to authorize the Sheriff's Office to purchase one 2019 Police Charger AWD car from Slingerland Chrysler in the amount of \$25,407 with \$20,000 to be paid from account #101-333-718.000 and \$5,407 to be paid from account #101-333-860.000. Motion carried.

It was moved by Commissioner Root, seconded by Commissioner Bartz to move to Thursday's Board of Commissioner's meeting to approve of a 2-year contract (01/01/19 – 12/31/20) for shared technology support services with the Shiawassee Regional Education Service District (SRES) and the Shiawassee County Sheriff's Office at a cost of \$75,000 per year to replace the current contract with NetSource One, and authorize the Sheriff to sign all necessary documents. Motion carried.

It was moved by Commissioner Root, seconded by Commissioner Holzhausen to move to Thursday's Board of Commissioner's meeting to approve of a 3-year contract with Zix to provide services to the County for secure email archiving, email spam filtering, and email encryption at an annual cost of \$8,331.50 to replace the current contract with Barracuda and to be paid from account #258-970.000. Motion carried.

It was moved by Commissioner Root, seconded by Commissioner Bruff to move to Thursday's Board of Commissioner's meeting to approve the 2019 County Holidays. Motion carried.

It was moved by Commissioner Coscarelli, seconded by Commissioner Bruff to move to Thursday's Board of Commissioner's meeting to approve the contract between the Michigan Department of Health and Human Services (DHHS) and the Prosecutor's Office for the provision of legal services to DHHS; the contract to provide \$50,000 per year from December 2018 through September 2021 with option for two additional one-year periods; the Prosecutor to execute all necessary documents. Motion carried.

It was moved by Commissioner Coscarelli, seconded by Commissioner Bruff to move to Thursday's Board of Commissioner's meeting to authorize the renewal contract between Catholic Charities of Shiawassee and Genesee County to provide housing at 1042 N. Shiawassee Street and/or 201 E. McArthur Street, Corunna, MI at a rate of \$33 per day for Base Housing from 10/01/18 to 09/30/19 and authorize the Board Chair to execute all necessary documents. Motion carried.

It was moved by Commissioner Coscarelli, seconded by Commissioner Bartz to move to Thursday's Board of Commissioner's meeting to authorize the County Coordinator to execute the revised Michigan Indigent Defense Commission (MIDC) Compliance Plan contract and authorize the Public Defender in consultation with the Coordinator to execute other necessary documents, continue hiring staff, and authorizing expenditures in accordance with, and in amounts not to exceed the funding provided by, the MIDC Compliance Plan and contract. Motion carried.

It was moved by Commissioner Coscarelli, seconded by Commissioner Holzhausen to move to Thursday's Board of Commissioner's meeting to reappointing Chief Nick Chiros to the Community Corrections Advisory Board representing Police Chief for a two year term from 01/01/19 to 12/31/20, or until a successor is appointed and authorize the Board Chair to execute all necessary documents. Motion carried.

It was moved by Commissioner Coscarelli, seconded by Commissioner Bruff to move to Thursday's Board of Commissioner's meeting to reappointing Edward Bruckman to the Central Dispatch Board representing County Elected at Large for a three year term from 01/01/19 to 12/31/21, or until a successor is appointed and authorize the Board Chair to execute all necessary documents. Motion carried.

It was moved by Commissioner Coscarelli, seconded by Commissioner Bruff to move to Thursday's Board of Commissioner's meeting to reappointing Chief Kyle Bawks to the Central Dispatch Board representing Law Enforcement for a three year term from 01/01/19 to 12/31/21, or until a successor is appointed and authorize the Board Chair to execute all necessary documents. Motion carried.

It was moved by Commissioner Coscarelli, seconded by Commissioner Bruff to move to Thursday's Board of Commissioner's meeting to appointing Kenneth McDonough to the Central Dispatch Board representing City Elected for a three year term from 01/01/19 to 12/31/21, or until a successor is appointed and authorize the Board Chair to execute all necessary documents. Motion carried.

It was moved by Commissioner Coscarelli, seconded by Commissioner Bartz to move to Thursday's Board of Commissioner's meeting to appointing Daniel McMaster to the Central Dispatch Board representing Citizens at Large for a three year term from 01/01/19 to 12/31/21, or until a successor is appointed and authorize the Board Chair to execute all necessary documents. Motion carried.

It was moved by Commissioner Root, seconded by Commissioner Bartz to move to Thursday's Board of Commissioner's meeting to approve the Mid-State Health Network 2019 Substance Use Disorder (SUD) Oversight Policy Advisory Board Intergovernmental Agreement and authorize the Board Chair to execute all necessary documents. Motion carried.

It was moved by Commissioner Root, seconded by Commissioner Coscarelli to move to Thursday's Board of Commissioner's meeting to authorize the Health Department to hire an International Board Certified Lactation Consultant, Salary Grade 7, \$18.11 - \$23.54 per hour, to fill a vacancy. Motion carried.

It was moved by Commissioner Root, seconded by Commissioner Bartz to move to Thursday's Board of Commissioner's meeting to reappointing Mary Buginsky to the Health Board for a three year term from 01/01/19 to 12/31/21, or until a successor is appointed and authorize the Board Chair to execute all necessary documents. Motion carried.

It was moved by Commissioner Root, seconded by Commissioner Bartz to move to Thursday's Board of Commissioner's meeting to reappointing Patricia Cords to the Health Board for a three year term from 01/01/19 to 12/31/21, or until a successor is appointed and authorize the Board Chair to execute all necessary documents. Motion carried.

It was moved by Commissioner Root, seconded by Commissioner Bartz to move to Thursday's Board of Commissioner's meeting to appointing Daniel McMaster to the Health Board for a three year term from

01/01/19 to 12/31/21, or until a successor is appointed and authorize the Board Chair to execute all necessary documents. Motion carried.

It was moved by Commissioner Root, seconded by Commissioner Bruff to move to Thursday's Board of Commissioner's meeting to reappointing Les Schneider to the Veterans Affairs Committee for a four year term from 01/01/19 to 12/31/22, or until a successor is appointed and authorize the Board Chair to execute all necessary documents. Motion carried.

It was moved by Commissioner Root, seconded by Commissioner Holzhausen to move to Thursday's Board of Commissioner's meeting to reappointing Michael Nations to the Veterans Affairs Committee for a four year term from 01/01/19 to 12/31/22, or until a successor is appointed and authorize the Board Chair to execute all necessary documents. Motion carried.

**CHAIRPERSON:** No report

**OTHER AGENDA ITEMS:**

It was moved by Commissioner Root, seconded by Commissioner Bruff to add a Consent Agenda to Thursday's Board of Commissioner's meeting for Economic & Physical Development items D through S, Finance & Administration item G, Public Safety & Courts items D through H, and Health & Human Services items C through G. Motion carried.

Commissioner Bruff clarified Emergency Management position salary.

Clerk Wilson unable to attend the December 20<sup>th</sup> Public Hearing and requested Casey Wilder be able to take minutes. Board approved.

Commissioner Coscarelli encouraged future Board of Commissioners to take a deeper look at new applicants that apply for county committees.

**Call to the public:** Tom Manke, Owosso – Thanked Board for clarification on reappointment position. Offered his news site to notify citizens of committee openings and the Emergency Management position.

Board had discussion as to other avenues for getting the vacancies available for county committees out to the public.

It was moved by Commissioner Bruff, seconded by Commissioner Root to go into closed session. Motion passed with the following roll call vote of 5 yeas: Commissioners Root, Bartz, Coscarelli, Bruff and Marks. 1 nay: Commissioner Holzhausen.

Closed session convened at 6:24 p.m.

Closed session ended at 6:49 p.m.

The meeting adjourned at 6:50 p.m.

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Caroline D. Wilson  
Shiawassee County Clerk