

At the regular meeting of the Shiawassee County Board of Commissioners held on Thursday, February 13, 2020, in the Commissioner Chambers, Surbeck Building, Corunna, Michigan:

The meeting was called to order by Chairman Root at 5:01 p.m.

Pledge of Allegiance was recited.

Invocation was offered by Vice-Chairman Marks.

Roll Call found Commissioners: Webster, Holzhausen, McMaster, Garber, Marks, Plowman, and Chairman Root present.

It was moved by Commissioner Marks, seconded by Commissioner Webster to approve the Agenda. Motion carried.

It was moved by Commissioner Garber seconded by Commissioner Webster to approve the minutes of the January 16, 2020, Board of Commissioners meeting. Motion carried.

It was moved by Commissioner Plowman, seconded by Commissioner Webster to approve the bills listed on the Invoice Edit Report dated January 23, 2020 in the amount of \$1,331,764.01, Invoice Edit Report dated January 23, 2020 in the amount of \$1,464,500.04, Invoice Edit report dated January 27, 2020 in the amount of \$5,925.50, Invoice Edit Report dated January 30, 2020 in the amount of \$403,104.32, Invoice Edit Report dated January 30, 2020 in the amount of \$91,531.54, Invoice Edit Report dated February 6, 2020 in the amount of \$462,024.83, Invoice Edit Report dated February 6, 2020 in the amount of \$2,291,547.56 and Wire Transfers for BCBS in the amount of \$214,884.00 and SUNLIFE in the amount of \$4,488.53 to authorize that warrants be drawn from the treasury for same. Motion carried with the following roll call vote of 7 yeas: Commissioners: Holzhausen, McMaster, Garber, Marks, Plowman, Webster and Chairman Root. 0 nays.

Chairman Root addressed public on Veteran Affairs Department.

Michael Reeves, Veteran Affairs Director gave update on department.

It was moved by Commissioner Plowman, supported by Commissioner Webster to adopt Resolution #20-02-02 authorizing the County's Zoning Administrator or Planning Commission to assess and escrow fees from applicants for paying the professional review expense of engineers, community planners, and other professionals deemed necessary for review of permit applications, proposed site plans, and other applicant requests. Motion carried with the following roll call vote of 7 yeas: Commissioners: McMaster, Garber, Marks, Plowman, Webster, Holzhausen and Chairman Root. 0 nays.

## **SHIAWASSEE COUNTY BOARD OF COMMISSIONERS**

### **RESOLUTION No. 20-02-02**

#### **AUTHORIZATION FOR COLLECTION AND ESCROW OF FEES FOR PROFESSIONAL REVIEW OF ZONING AND PERMIT APPLICATIONS**

**WHEREAS** the Shiawassee County Board of Commissioners is authorized by its Zoning Ordinance to determine by resolution the amount of fees for defraying the cost of processing and evaluating permit applications, proposed site plans, and other applicant requests under the Ordinance; and

**WHEREAS** the Zoning Ordinance allows fees to be collected in escrow under certain conditions, including for any project which at the determination of the Zoning Administrator or Planning Commission creates an identifiable and potentially negative impact on public infrastructure, services or adjacent properties necessitating professional review prior to denying, approving, or approving with conditions; and

**WHEREAS** the Board of Commissioners desires that the costs and expenses incurred by the County in the consideration and review of zoning applications be borne by the party making the application rather than by the county's taxpayers:

**NOW THEREFORE, BE IT RESOLVED** that the county's Zoning Administrator and Planning Commission are authorized to assess, collect, and escrow fees from applicants for paying the actual professional review expense of engineers, community planners, and other professionals deemed necessary for review of permit applications, proposed site plans, and other applicant requests, effective March 1, 2020.

*Approved and Adopted by the Shiawassee County Board of Commissioners this 13<sup>th</sup> day of February, 2020.*

ATTESTED:

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Caroline Wilson, County Clerk and  
Secretary for the Board of Commissioners

It was moved by Commissioner Plowman, supported by Commissioner Garber to adopt Resolution #20-02-01 to reduce the number of members on the Shiawassee County Construction Board of Appeals to three members instead of the current seven members. Motion carried with the following roll call vote of 7 yeas: Commissioners Garber, Marks, Plowman, Webster, Holzhausen, McMaster and Chairman Root. 0 nays.

**SHIAWASSEE COUNTY BOARD OF COMMISSIONERS RESOLUTION**

**No. 20-02-01**

**RESOLUTION TO CHANGE THE NUMBER OF MEMBERS ON THE  
CONSTRUCTION BOARD OF APPEALS**

**WHEREAS**, pursuant to the Stille-DeRossett-Hale Single State Construction Code Act, also known as the Uniform Construction Code, Public Act 230 of 1972, Section 14(1), (MCL 125.1514), each governmental subdivision enforcing the code shall maintain a Construction Board of Appeals consisting of not less than 3 nor more than 7 members as determined by the governing body of the governmental subdivision; and

**WHEREAS** the Shiawassee County Board of Commissioners desires to reduce the number of members of its Construction Board of Appeals from the current seven members to three members:

**NOW THEREFORE BE IT RESOLVED** that the Shiawassee County Construction Board of Appeals is hereby reconstituted with three members to be designated by the Chairperson of the Board of Commissioners, each of whom shall be appointed to serve two-year terms or until a successor is otherwise appointed.

*Approved and Adopted by the Shiawassee County Board of Commissioners this 13<sup>th</sup> Day of February, 2020.*

ATTESTED:

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Caroline Wilson, County Clerk and  
Secretary for the Board of Commissioners

It was moved by Commissioner Plowman, supported by Commissioner Garber to approve the discharge of a rehabilitation mortgage dated August 26, 2016, executed by Lacel & Barbara Orser of 1025 S. Washington Street, Owosso, and authorize the Board Chair and County Clerk to execute the document. Motion carried with the following roll call vote of 7 yeas: Commissioners Marks, Plowman, Webster, Holzhausen, McMaster, Garber and Chairman Root. 0 nays.

It was moved by Commissioner Plowman, supported by Commissioner Webster to approve the minutes of the February 10, 2020, Economic and Physical Development Committee meeting. Motion carried.

It was moved by Commissioner Plowman, supported by Commissioner Webster to authorize the Clerk's Vital Records Office to hire a part-time employee up to 24 hours per week starting at \$14.77 per

hour (Grade 3, Step 1) to be paid from CPL revenue funds, line item 263-215-703. It was moved by Commissioner McMaster, supported by Commissioner Plowman to table for Defined Benefit clarification until the March Board meetings. Motion carried.

It was moved by Commissioner Plowman, supported by Commissioner Garber to approve the minutes of the February 10, 2020, Finance and Administration Committee meeting. Motion carried.

It was moved by Commissioner McMaster, supported by Commissioner Holzhausen to authorize the Youth Detention Center to hire a Youth Services Specialist starting at \$15.39 per hour (Youth Services Salary Grade 2, Step 1) to fill a vacancy. Motion carried with the following roll call vote of 5 yeas: Commissioners Webster, Holzhausen, Garber, Marks and Plowman. 2 nays: Commissioner McMaster and Chairman Root.

It was moved by Commissioner McMaster, supported by Commissioner Plowman to approve the FY 2019 - 2020 grant contract with Michigan Indigent Defense Commission (MIDC) for the Public Defender's Office total authorized budget of \$945,865.40 (state contribution \$839,784 and local share \$106,082) for 10/01/2019 to 09/30/2020. This is special revenue fund 287-000-569.010. Motion carried with the following roll call vote of 7 yeas: Commissioners Holzhausen, McMaster, Garber, Marks, Plowman, Webster and Chairman Root. 0 nays.

It was moved by Commissioner McMaster, supported by Commissioner Holzhausen to approve the minutes of the February 11, 2020, Public Safety and Courts Committee meeting. Motion carried.

It was moved by Commissioner Garber, supported by Commissioner Holzhausen to authorize the Health Department to hire a Secretary II at Salary Grade 2, \$28,579 - \$34,944 to fill a vacancy. Motion carried with the following roll call vote of 7 yeas: Commissioners Garber, Marks, Plowman, Webster, Holzhausen, McMaster and Chairman Root. 0 nays.

It was moved by Commissioner Garber, supported by Commissioner Marks to authorize the Veterans Affairs Office to hire an Administrative Assistant/Veteran Services Coordinator, AFSCME Salary Grade 3, \$30,722 - \$37,565 to fill a vacancy. (Starting: \$30,722 - \$32,094). Motion carried with the following roll call vote of 7 yeas: Commissioners Marks, Plowman, Webster, Holzhausen, McMaster, Garber and Chairman Root. 0 nays.

It was moved by Commissioner Garber, supported by Commissioner Holzhausen to approve the minutes of the February 11, 2020, Health and Human Services Committee meeting. Motion carried.

It was moved by Commissioner Marks, supported by Commissioner Holzhausen to approve the minutes of the February 12, 2020, Committee of the Whole. Motion carried.

Commissioner Marks recognized Rex Peters passing.

Chairman Root gave update on Ad Hoc Committees, MERS/Defined Benefits and Health Insurance.

Meeting adjourned at 6:18 p.m.

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Caroline D. Wilson, County Clerk