

At the regular meeting of the Shiawassee County Board of Commissioners held on Thursday, March 15, 2018 in the Commissioner Chambers, Surbeck Building, Corunna, Michigan:

The meeting was called to order by Chairman Bartz.

Pledge of Allegiance was recited.

Invocation was offered by Commissioner Marks.

Roll Call found Commissioners Marks, Root, McMaster, Coscarelli, Bruff and Chairman Bartz. Commissioner Holzhausen was absent.

It was moved by Commissioner Root, seconded by Commissioner Bruff to approve inclusion of new Agenda item M in the Finance and Administration section. Motion carried.

It was moved by Commissioner Root, seconded by Commissioner Bruff to approve the minutes of the February 8, 2018 Board of Commissioners meeting. Motion carried.

It was moved by Commissioner Root, seconded by Commissioner Bruff to approve the minutes of the February 26, 2018 Special Board of Commissioners meeting. Motion carried.

It was moved by Commissioner Coscarelli, seconded by Commissioner Bruff to approve the bills listed on the Invoice Edit Report dated February 8, 2018 in the amount of \$32,362.80, Invoice Edit Report dated February 8, 2018 in the amount of \$2,157,170.47, Invoice Edit report dated February 14, 2018 in the amount of \$200,585.27, Invoice Edit Report dated February 20, 2018 in the amount of \$698,237.00, Invoice Edit Report dated February 21, 2018 in the amount of \$810,665.78, Invoice Edit Report dated February 23, 2018 in the amount of \$803,047.66, Invoice Edit Report dated February 27, 2018 in the amount of \$145,005.42, Invoice Edit Report dated February 27, 2018 in the amount of \$39,292.03, Invoice Edit Report dated March 6, 2018 in the amount of \$1,384,487.66, Invoice Edit Report dated March 9, 2018 in the amount of \$691,327.81, a wire transfer for BCBS in the amount of \$209,633.00 on March 2, 2018, a wire transfer for MERS in the amount of \$304,568.77 on February 14, 2018 provided by Shiawassee County Administration Office and to authorize that warrants be drawn from the treasury for same. Motion carried with the following roll call vote of 6 yeas: Commissioners Root, McMaster, Coscarelli, Bruff, Marks and Bartz. 0 nays.

Lt. Pam Battinkoff. Thanked Board for working with her during her employment.

Michael Livendale presented preliminary jail feasibility study review.

It was moved by Commissioner Marks, seconded by Commissioner Root to approve the Consent Agenda items listed: Motion carried.

Appoint the Shiawassee County Surveyor Peer Review Group. Peer Review Group members:

Norman C. Caldwell, retired

David Kenney, P.S. at Kraft Engineering and Surveying, Inc.

Mark Powell, P.S. at Powell Land Surveying, PC

John Quine, P.S., retired

John Rauser, P.S. at Rowe Professional Services Company

Mark Van Raemdonck, P.S. at Landmark Surveying, PC

Approve the Shiawassee County 2018 Remonumentation Contracts.

Accept the 2017 Drain Office Annual Report.

Approve and move forward changes to the Owosso Speedway.

Approve the 35th Judicial Circuit Court Association's contract renewal.

Approve the AFSCME Local 1059 contract renewal.

Reappoint Paul Wiese to the Shiawassee Health and Wellness Committee for a three-year term from 04/01/2018 to 03/31/2021, or until a successor is appointed and authorize the Board Chair to execute all necessary documents.

Appoint Kay Hite to the Shiawassee Health and Wellness Committee to fill a vacancy for a three-year term from 04/01/2018 to 03/31/2021, or until a successor is appointed, and authorize the Board Chair to execute all necessary documents. The Committee recommends Kay Hite as its first choice, or Jan Harper as a qualified second choice.

It was moved by Commissioner Marks, seconded by Commissioner Root to approve the minutes of the March 14, 2018, Committee of the Whole meeting. Motion carried.

It was moved by Commissioner McMaster, seconded by Commissioner Root to approve the County of Shiawassee as a Member with other local governments and non-profit organizations in the Shiawassee River Water Trail Coalition for the purpose of regional-scale water trail management; and appoint Daniel McMaster and Phil Hathaway, respectively, as the County's delegate and alternate delegate as its initial representatives on the Coalition. Motion carried with the following roll call vote of 6 yeas: Commissioners Root, McMaster, Coscarelli, Bruff, Marks and Bartz. 0 nays. (see Resolution 18-03-01 attached)

It was moved by Commissioner McMaster, seconded by Commissioner Root to approve the minutes of the March 12, 2018, Economic and Physical Development Committee meeting. Motion carried.

It was moved by Commissioner Root, seconded by Commissioner Coscarelli to authorize the Shiawassee County Friend of the Court to hire a Support Caseworker II, Salary Grade 4, \$33,010 - \$40,373 to fill a vacancy. (Starting: \$33,010 - \$35,963). Motion carried with the following roll call vote of 6 yeas: Commissioner McMaster, Coscarelli, Bruff, Marks, Root and Bartz. 0 nays.

It was moved by Commissioner Root, seconded by Commissioner Bruff to authorize the Treasurer's Department to hire a Deputy County Treasurer II, Salary Grade 4, \$33,010 - \$40,373 to fill a vacancy. (Starting: \$33,010 - \$34,486). Motion carried with the following roll call vote of 6 yeas: Commissioners Coscarelli, Bruff, Marks, Root, McMaster and Bartz. 0 nays.

It was moved by Commissioner Root, seconded by Commissioner Bruff to authorize the Department of Veterans Affairs to hire an Administrative Assistant, AFSCME Salary Grade 3, \$30,722 - \$37,565 to fill a vacancy. (Starting: \$30,722). Motion carried with the following roll call vote of 6 yeas: Commissioners Bruff, Marks, Root, McMaster, Coscarelli and Bartz. 0 nays.

It was moved by Commissioner Root, seconded by Commissioner Bruff to authorize the Prosecuting Attorney to hire a part-time salaried Assistant Prosecuting Attorney, Salary Grade 10, \$23.02 - \$29.93 per hour, for 24 hours per week to fill a vacancy. (Starting: \$23.02 - \$27.34). Motion carried with the following roll call vote of 6 yeas: Commissioners Marks, Root, McMaster, Coscarelli, Bruff and Bartz. 0 nays.

It was moved by Commissioner Root, seconded by Commissioner Bruff to authorize the contract between the Shiawassee County and Shiawassee County Humane Society, Inc. for the services for the sheltering of animals taken into custody by the Shiawassee County Animal Control. Motion carried with the following roll call vote of 6 yeas: Commissioners Root, McMaster, Coscarelli, Bruff, Marks and Bartz. 0 nays.

It was moved by Commissioner Root, seconded by Commissioner Bruff to authorize the 2018 Medical Marijuana Operation and Oversight Grant (MMOOG) in the amount of \$27,667.00 and authorize the Sheriff's Office to purchase a 2018 Ford Police Interceptor Utility

AWD in Med. Brown form Signature Ford in the amount of \$29,942.00 to replace the current Police K9 vehicle and satisfy the grant requirements and to authorize Sheriff Brian BeGole to sign all documents. Motion carried with the following roll call vote of 6 yeas: Commissioners Root, McMaster, Coscarelli, Bruff, Marks and Bartz. 0 nays.

It was moved by Commissioner Root, seconded by Commissioner Bruff to authorize the budget amendment 18-03 to fund the Medical Marijuana Grant to be reimbursed in 2018 to replace a K9 vehicle. Motion carried with the following roll call vote of 6 yeas: Commissioners McMaster, Coscarelli, Bruff, Marks, Root and Bartz. 0 nays.

It was moved by Commissioner Root, seconded by Commissioner Bruff to authorize the Shiawassee County Sheriff's Office to purchase a 2018 Ford Police Interceptor Utility AWD in Med. Brown from Signature Ford in the amount of \$29,942.00, and to authorize Sheriff Brian BeGole to sign all documents. Motion carried with the following roll call vote of 6 yeas: Commissioners Coscarelli, Bruff, Marks, Root, McMaster and Bartz. 0 nays.

It was moved by Commissioner Root, seconded by Commissioner Bruff to authorize the use up to \$25,000.00 from the Waste Fund, 230-230-700.000, to utilize in the Household Hazardous Waste Program, allowing the Health Department to conduct two hazardous waste collections in calendar year 2018, and authorize Larry Johnson, Health Director, to sign all necessary documents. Motion carried with the following roll call vote of 6 yeas: Commissioners Bruff, Marks, Root, McMaster, Coscarelli and Bartz. 0 nays.

It was moved by Commissioner Root, seconded by Commissioner Coscarelli to authorize the use of up to \$15,000.00 from the Waste Management Fund by the Shiawassee Conservation District to cover the costs of two electronics recycling events to take place in the spring and the fall of 2018 and authorize the Board Chair to sign all necessary documents. Motion carried with the following roll call vote of 6 yeas: Commissioners Marks, Root, McMaster, Coscarelli, Bruff and Bartz. 0 nays.

It was moved by Commissioner Root, seconded by Commissioner McMaster to approve up to \$5,000.00 to build a permanent bathroom at the Geeck Road Park. Motion carried with the following roll call vote of 6 yeas: Commissioners Root, McMaster, Coscarelli, Bruff, Marks and Bartz. 0 nays.

It was moved by Commissioner Root, seconded by Commissioner McMaster to approve the reclassification of two positions in the County Administration Offices from Payroll Clerk and Accounts Payable Clerk to Accounting Associate/Finance Specialist, Salary Grade 6, \$34,236 - \$44,512. (Starting: \$34,236). Motion carried with the following roll call vote of 6 yeas: Commissioners Root, McMaster, Coscarelli, Bruff, Marks and Bartz. 0 nays.

It was moved by Commissioner Root, seconded by Commissioner Coscarelli to approve the inclusion of an existing position, District Court Bailiff, at Pay Grade 5 in the classified county service. The job description was inadvertently not submitted for review in the wage study process and was therefore not analyzed nor included in the list of positions. The position is not vacant. Motion carried with the following roll call vote of 6 yeas: Commissioners McMaster, Coscarelli, Bruff, Marks, Root and Bartz. 0 nays.

It was moved by Commissioner Root, seconded by Commissioner McMaster to approve the minutes of March 12, 2018, Finance and Administration Committee meeting. Motion carried.

It was moved by Commissioner Coscarelli, seconded by Commissioner Bruff to approve the proposal from Byce & Associates, Inc. for the Shiawassee County Jail Feasibility Study in the amount of \$12,500.00 but not to exceed \$15,000.00 and to authorize Sheriff Brian BeGole to

sign all documents. Motion carried with the following roll call vote of 6 yeas: Commissioners Coscarelli, Bruff, Marks, Root, McMaster and Bartz. 0 nays.

It was moved by Commissioner Coscarelli, seconded by Commissioner Bruff to approve Smart 911 Mass Notification Software. (\$32,300.00, for three-year contract, including a \$3,800.00 one-time setup fee, see enclosed Rave Wireless statement). Motion carried with the following roll call vote of 6 yeas: Commissioners Bruff, Marks, Root, McMaster, Coscarelli and Bartz. 0 nays.

It was moved by Commissioner Coscarelli, seconded by Commissioner Bartz to approve the purchase of conference tables and chairs for the Central Dispatch training room from DBI at a 66% discount rate through My Deals for a total of \$28,004.97 to be taken out of line item 216-325-970.000. Motion carried with the following roll call vote of 6 yeas: Commissioners Marks, Root, McMaster, Coscarelli, Bruff and Bartz. 0 nays.

It was moved by Commissioner Coscarelli, seconded by Commissioner Root to approve the minutes of the March 13, 2018, Public Safety and Courts Committee meeting. Motion carried.

It was moved by Commissioner Root, seconded by Commissioner McMaster to authorize the Health Department to contract with Emergency Response Solutions International in the amount of \$25 per hour for up to 320 hours from 03/01/2018 to 09/30/2018, and authorize Larry Johnson, Health Director, to sign all necessary documents. Motion carried with the following roll call vote of 6 yeas: Commissioners Root, McMaster, Coscarelli, Bruff, Marks and Bartz. 0 nays.

It was moved by Commissioner Root, seconded by Commissioner McMaster to authorize the Health Department to hire a Director of Environmental Health to fill a vacancy at Salary Grade 11, \$52,686 - \$68,473. (Starting: \$52,686 - \$58,614). Motion carried with the following roll call vote of 6 yeas: Commissioners Root, McMaster, Coscarelli, Bruff, Marks and Bartz. 0 nays.

It was moved by Commissioner Root, seconded by Commissioner McMaster to authorize the Health Department to hire a Health Educator at Salary Grade 7, \$37,668 - \$48,963. (Starting: \$37,668 - \$43,326). Motion carried with the following roll call vote of 6 yeas: Commissioners McMaster, Coscarelli, Bruff, Marks, Root and Bartz. 0 nays.

It was moved by Commissioner Root, seconded by Commissioner McMaster to authorize the Health Department to hire a WIC Clerk to fill a vacancy at Grade 2 of the SEIU Health Technical-Clerical salary range of \$28,392 - \$34,944. (Starting: \$28,392). Motion carried with the following roll call vote of 6 yeas: Commissioners Coscarelli, Bruff, Marks, Root, McMaster and Bartz. 0 nays.

It was moved by Commissioner Root, seconded by Commissioner McMaster to authorize the Health Department to hire a Public Health Nurse II to fill a vacancy at Grade 9 of the SEIU Nurse salary range of \$46,009 - \$56,596. (Starting: \$46,009 - \$53,060). Motion carried with the following roll call vote of 6 yeas: Commissioners Bruff, Marks, Root, McMaster, Coscarelli and Bartz. 0 nays.

It was moved by Commissioner Root, seconded by Commissioner McMaster to authorize the Health Department to hire a Director of Finance and Administrative Services to fill a vacancy at Grade 10, \$47,881 - \$62,254. (Starting: \$47,881 - \$62,254). Motion carried with the following roll call vote of 6 yeas: Commissioners Marks, Root, McMaster, Coscarelli, Bruff and Bartz. 0 nays.

It was moved by Commissioner Root, seconded by Commissioner McMaster to approve the minutes of the March 13, 2018, Health and Human Services Committee meeting. Motion carried.

Commissioner Bartz thanked Board, Administration staff and County employees for patience with implementation of wage study to take affect March 17, 2018.

Commissioner Bruff expressed how Board needs to be adamant that all contractors meet code requirements.

Commissioner Root commented on the Speedway utilizing social media to communicate with the public the positive outcome on the Board of Commissioners passing his request. Meeting adjourned at 6:05 p.m.

/s/ [Caroline Wilson]
Caroline Wilson, County Clerk

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