

At the regular meeting of the Shiawassee County Board of Commissioners held on Thursday May 11, 2017 in the Commissioner Chambers, Surbeck Building, Corunna, Michigan:

The meeting was called to order by Chairman Root.

Pledge of Allegiance was given.

Invocation was offered by Commissioner Marks.

Roll Call found Chairman Root, Commissioners Marks, Holzhausen, Bartz, McMaster, Coscarelli, Bruff present.

It was moved by Commissioner Bruff, seconded by Commissioner McMaster to approve the minutes of the April 20, 2017 Board of Commissioners meeting. Motion carried.

It was moved by Commissioner Marks, seconded by Commissioner Bruff to approve the bills listed on the Invoice Edit Report dated May 11, 2017, in the amount of \$251,342.26, Invoice Edit Report dated April 25, 2017, in the amount of \$79,885.99, Invoice Edit Report dated April 26, 2017, in the amount of \$1,181.75, Invoice Edit Report dated April 26, 2017, in the amount of \$146,850.80, Invoice Edit Report dated May 3, 2017, in the amount of \$116,598.88, Invoice Edit Report dated May 3, 2017, in the amount of \$884,971.39, Invoice Edit Report dated May 8, 2017, in the amount of \$193,476.27, Invoice Edit Report dated May 8, 2017, in the amount of \$363,350.41, Invoice Edit Report dated May 10, 2017, a wire transfer on April 25, 2017 in the amount of \$203,933.00 for BCBS, a wire transfer on April 28, 2017 in the amount of \$21,682.50 for the Energy Conservation Bond, a wire transfer on April 28, 2017 in the amount of \$18,087.50 for Henderson Sewage Bond as provided by the Clerk's Office and to authorize that warrants be drawn from the treasury for same. Motion carried with the following roll call vote of 7 yeas: Commission Bartz, McMaster, Coscarelli, Bruff, Holzhausen, Root and 0 nays.

Chairman Root communicated for Circuit Court Judge, Matthew Stewart, the need to reappoint Gene Arnett to the Shiawassee County Jury Panel for a six (6) year term from April 30, 2017 through April 30, 2023. Motion by Commissioner Bartz supported by Commissioner McMaster. Roll call: 7 yeas: Commission Bartz, McMaster, Coscarelli, Bruff, Holzhausen, Root and 0 nays. Motion carried.

Chairman Root communicated the need to fill an unexpected vacancy in the Clerk's office for the Vital Records position at a pay grade 3 on the Rye Salary Schedule with a range of \$24,774 to \$30,309. Motion by McMaster supported by Commissioner Bruff. Roll Call: 7 yeas: Commission Bartz, McMaster, Coscarelli, Bruff, Holzhausen, Root and 0 nays. Motion carried.

Carol Maize, Woodhull Township addressed Board of Commissioners on the Zoning Board.

It was moved by Commissioner Bruff, seconded by Commissioner Bartz to authorize Shiawassee Central Dispatch to accept Perrin Construction Company's AMENDED bid of \$610,927.00 and to hire them as the General Contractor to renovate the Central Dispatch facility located at 702 W. Corunna Ave, Corunna for use as the Shiawassee Central Dispatch Emergency 9-1-1 Call Center, and authorize the Board Chair to execute all necessary documents. Motion carried with the following roll call vote of 6 yeas: Commissioner Coscarelli, Bruff, Marks, Bartz, McMaster and Root. Nays: 1 Commissioner Holzhausen.

It was moved by Commissioner Bruff, seconded by Commissioner Marks to authorize extending the Veteran's Board from five (5) members to seven (7) members and have the open vacancies posted. Motion carried.

It was moved by Commissioner Bruff, seconded by Commissioner Bartz to appoint Cody Baker to the Zoning Board of Appeals effective immediately to December 31, 2019 or until a successor is appointed, and authorize the Board Chair to execute all necessary documents. Yeas: 6. Abstention: 1. Motion carried.

It was moved by Commissioner Bruff, seconded by Commissioner Bartz to appoint Eric R. Yott to the EDC Board (Brownfield Authority) for a six-year term from June 01, 2017 through December 31, 2022 or until a successor is appointed and authorize the Board Chair to execute all necessary documents. Yeas: 6, Abstention: 1. Motion carried.

It was moved by Commissioner Bruff, seconded by Commissioner Marks to appoint Ken McDonough to the EDC Board (Brownfield Authority) for a six-year term from June 01, 2017 through December 31, 2022 or until a successor is appointed and authorize the Board Chair to execute all necessary documents. Yeas: 6, Abstention: 1. Motion carried.

It was moved by Commissioner Bruff, seconded by Commissioner Marks to appoint Ken McDonough to the Housing Program Advisory Council for a 3-year term from June 01, 2017 through December 31, 2019 or until a successor is appointed and authorize the Board Chair to execute all necessary documents. Yeas: 6, Abstention: 1. Motion carried.

It was moved by Commissioner Bruff, seconded by Commissioner Bartz to approve the minutes of the May 10, 2017 Committee of the Whole meeting. Motion carried.

It was moved by Commissioner Coscarelli, seconded by Commissioner Bartz to reappoint Randy Horton to the Sanitary Board of Appeals, representing the Lending Agency, for a four-year term from June 01, 2017 through December 31, 2020 or until a successor is appointed, and authorize the Board Chair to execute all necessary documents. Motion carried.

It was moved by Commissioner Coscarelli, seconded by Commissioner Bartz to reappoint Ryan Bartlett to the Sanitary Board of Appeals, representing Sewage Contractor, for a four-year term from June 01, 2017 through December 31, 2020 or until a successor is appointed, and authorize the Board Chair to execute all necessary documents. Motion carried.

It was moved by Commissioner Coscarelli, seconded by Commissioner Bruff to appoint Casey D. Elliott to the Solid Waste Management Committee representing Environmental Interest for a 2-year term from June 01, 2017 through December 31, 2018 or until a successor is appointed and authorize the Board Chair to execute all necessary documents. Motion carried.

It was moved by Commissioner Coscarelli, seconded by Commissioner Holzhausen to Approve Farmland PA 116 Agreement for Kenneth E. Allen, for property located in Hazelton Township. Motion carried.

It was moved by Commissioner Coscarelli, seconded by Commissioner Holzhausen to approve a Farmland PA 116 Agreement for Kenneth E. Allen, for property located in Hazelton Township. Motion carried.

It was moved by Commissioner Coscarelli, seconded by Commissioner Holzhausen to approve Farmland PA 116 Agreement for Kenneth E. Allen, for property located in Venice Township. Motion carried.

It was moved by Commissioner Coscarelli, seconded by Commissioner Holzhausen to approve Form L-4029 establishing the millage that the County intends to levy for 2017 summer taxes and authorize the Board Chair to execute all necessary documents. Yeas: Commissioner, Holzhausen, Bartz, McMasters, Coscarelli, Bruff, Marks and Root. Nays: 0. Motion carried.

It was moved by Commissioner Coscarelli, seconded by Commissioner Bruff to approve the minutes of the May 08, 2017 Economic & Physical Development Committee. Motion carried.

It was moved by Commissioner Marks, seconded by Commissioner Bartz to approve the change from Part-Time (25 hour) to Full Time (40 hour) status for Maintenance Worker I, Alan Custer, at level 3 of the Rye Salary Schedule, with a range from \$24,774.00 to \$30,309.00. Yeas: Commissioner Bartz, McMaster, Coscarelli, Bruff, Marks, Holzhausen and Root. Nays: 0. Motion carried.

It was moved by Commissioner Marks, seconded by Commissioner Bruff to authorize Resolution #17-05-10 Resolution Requesting Allocation of Assets, for MERS to reallocate the total market value of assets as of April 01, 2017 between groups 01 and 90, AFSCME; groups 21 and 22, Teamsters Command; groups 13 and 81, Probate Court; and groups 15 and 80, Circuit Court, and authorize the Board Chair to execute all necessary documents. Yeas: Commissioner McMaster, Coscarelli, Bruff, Marks, Holzhausen, Bartz and Root. Nays: 0. Motion carried. (see attached).

It was moved by Commissioner Marks, seconded by Commissioner Bruff to authorize Budget Amendment #17-5 enabling the transfer of Annual Surplus Fund Balance to 101-955-998-001, Other Retirement Payments, and 101-966-999-000, Transfer Out to Other Funds under the Annual Budget surplus Policy established December 17, 2015, and authorizing the expenditure of those funds for their intended purposes. Yeas: Commissioner Coscarelli, Bruff, Marks, Holzhausen, Bartz, McMaster and Root. Nays: 0. Motion carried.

It was moved by Commissioner Marks, seconded by Commissioner Bruff authorize Resolution #17-05-11 to supersede Resolution #17-03-05, for submission of a Michigan Natural Resources Trust Fund Application for park updates at Henderson Park in Rush Township, as well as the use of up to \$25,000.00 from the Waste Management Corporation fund (upon grant approval) and authorize the Board Chair to execute all necessary documents. Yeas: Commissioner Bruff, Marks, Holzhausen, Bartz, McMaster, Coscarelli and Root. Nays: 0. Motion carried.

#### **Resolution #17-05-11**

#### **Michigan Natural Resources Trust Fund**

#### **RESOLUTION OF AUTHORIZATION – SHIAWASSEE COUNTY MATCH WITH DONATED FUNDS**

WHEREAS, Shiawassee County supports the submission of an application titled, “Henderson Park Renovation Project” to the Michigan Natural Resources Trust Fund for development of accessibility routes, playground equipment, seating, parking lots, educational signage, native wildflower plantings, two hiking trails and improvements to the existing Harkema Trail. Aspects of the projects will include Principals of Universal Design and be accessible for all individuals. Planned activities will take place at Henderson Park located at Henderson, MI; and,

WHEREAS, the proposed project aligns is supported by the 5-Year Approved Shiawassee County Parks, Recreation and Open Space Plan; and,

WHEREAS, Shiawassee County has made a financial commitment to the project in the amount of **\$25,000.00** matching funds, in cash and/or force account.

WHEREAS, if the grant is awarded the applicant commits its local match and donated amounts from the following sources:

Shiawassee County Buildings and Grounds Department	\$9,580
Shiawassee County Drain Office	\$5,000
Shiawassee Community Mental Health	\$3,180
Advanced Drainage Systems	\$960
Friends of the Shiawassee River	\$1,453
Hill Construction	\$2,000
Jeff Bartz Excavating	\$4,000
Pheasants Forever	\$5,000
Town Plans LLC	\$1,600
<b>Total</b>	<b>\$32,773</b>

NOW THEREFORE, BE IT RESOLVED that Shiawassee County hereby authorizes submission of a Michigan Natural Resources Trust Fund Application for **\$165,800.00**, and further resolves to make available a local match through financial commitment and donation(s) of **\$57,800.00 (25%)** of a total **\$223,600.00** project cost, during the 2018-2020 fiscal years.

It was moved by Commissioner Marks, seconded by Commissioner Bartz authorize a contract renewal between the Register of Deeds office and Kofile Technologies for Annual Maintenance & Support for the Register of Deeds CountyFusion Software Program for a 5 year term, at a cost of \$16,615.00 per year for the 5 year term to be paid with \$1,000.00 from the Register of Deeds General Fund Budget, Line Item #101-236-804.000 and the remaining \$15,615.00 to be paid from the Register of Deeds Automation Fund, a Special Revenue Fund; Line Item #256-268-700.000 and authorize Lori Kimble, Register of Deeds, to execute all necessary documents. Yeas: Commissioner Marks, Holzhausen, Bartz, McMaster, Coscarelli, Bruff and Root. Nays: 0. Motion carried.

It was moved by Commissioner Marks, seconded by Commissioner Bruff to approve budget amendment #17.3 to fund the special assignment of a Sheriff's Deputy in the Friend of the Court budget, and, if authorized by the Board of Commissioners, the transfer of appropriation to fund the change of 1 part time Maintenance Worker to Full Time Maintenance Worker I status. Yeas: Commissioner Holzhausen, Bartz, McMaster, Coscarelli, Bruff, Marks and Root. Nays: 0. Motion carried.

It was moved by Commissioner Marks, seconded by Commissioner Bruff authorize Resolution #17-05-12, Senior Citizens Services Millage Proposal and certifying ballot language. Yeas: Commissioner Bartz, McMasters, Coscarelli, Bruff, Marks, Holzhausen and Root. Nays: 0. Motion carried.

**SHIAWASSEE COUNTY**

**Resolution No. 17-05-12**

**SENIOR CITIZENS SERVICES**

**MILLAGE PROPOSAL**

**WHEREAS**, Act 39 of the Public Acts of 1976 expressly authorizes the Board of Commissioners for the County of Shiawassee to appropriate funds to organizations for the purpose of providing activities or services to the older persons, being individuals sixty (60) years of age or older of said County; and

**WHEREAS**, the Board of Commissioners for the County of Shiawassee has appropriated funds to the Shiawassee County Council on Aging as the organization eligible to receive funds appropriated for the purposes of planning, coordinating, evaluating and providing services to the older persons; and

**WHEREAS**, millage funds of 0.50 of one (1) mill were approved by the electorate to activities or services to the older persons, being individuals sixty (60) years of age or older of said County and that millage authorization expires on December 31, 2017.

**WHEREAS**, the Board of Commissioners for the County of Shiawassee seeks to have the voters of said County determine whether or not they desire to raise funds for the purpose of supportive activities directed toward the provision and improvement of senior citizen services by an ad valorem property tax levy of 0.50 of one (1) mill for a period of four (4) years, 2018 through 2021, inclusive.

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

That the following proposal be submitted to the qualified voters of the County of Shiawassee at the next State Primary Election to be held in said County on Tuesday, August 8, 2017:

**SENIOR CITIZENS SERVICES**

**MILLAGE PROPOSAL**

For the sole purpose of providing operating millage for the funding of senior citizen services within Shiawassee County, shall the tax limitation on general ad valorem taxes within the County of Shiawassee imposed under Article IX, Sec. 6 of the Michigan Constitution of be increased up to 0.5000 mill (\$0.50 per \$1,000 of Taxable Value) for a period of four (4) years, 2018 through 2021, inclusive?

(If approved and levied in full, this millage will raise an estimated \$864,410 for the senior citizen services in the first calendar year of the levy based on taxable value. As required by law, a portion of the millage may also be disbursed to the Downtown Development Authorities of the Cities of Corunna, Durand,

Laingsburg, and Owosso, and the Villages of Byron, Lennon, Morrice, New Lothrop and Vernon, the Brownfield Authorities of Owosso Township and the City of Owosso.)

YES

NO

**BE IT FURTHER RESOLVED** that this question is hereby certified to the County Clerk.

**BE IT FURTHER RESOLVED** that all Public Officials of the County of Shiawassee, State of Michigan, and all Governmental units thereof, within such time as shall be required by law, are directed to perform all acts which shall be necessary to be performed in order to submit the above stated proposition to the duly qualified voters of said County at the State Primary Election to be held in said County on Tuesday, August 8, 2017.

It was moved by Commissioner Marks, seconded by Commissioner Bruff to authorize adoption of the tentative 2017 budget calendar for the 2018 budget. Motion carried.

It was moved by Commissioner Marks, seconded by Commissioner Bruff to authorize a contract renewal between the Shiawassee County Clerk's office and Kofile Technologies for Annual Maintenance & Support for the County Clerk's CountyFusion Software Program for a five (5) year term, at a cost of \$4,430.00 per year for the five (5) year term to be paid from the County Clerk's General Fund Budget, Line Item # 101-215-804.000 and authorize Caroline Wilson, County Clerk, to execute all necessary documents. Yeas: Commissioner McMaster, Coscarelli, Bruff, Marks, Holzhausen, Bartz and Root. Nays: 0. Motion carried.

It was moved by Commissioner Marks, seconded by Commissioner Bruff to approve the minutes of the May 08, 2017 Finance & Administration Committee meeting. Motion carried.

It was moved by Commissioner Marks, seconded by Commissioner McMaster to authorize the County Clerk's Office to hire one Vital Records Clerk to refill a vacancy at a pay grade 3 on the Rye Salary Schedule with a range of \$24,774 to \$30,309, and authorize the Board Chair to execute all necessary. Yeas: Commissioner Coscarelli, Bruff, Marks, Holzhausen, Bartz, McMaster and Root. Nays: 0. Motion carried.

It was moved by Commissioner Bruff, seconded by Commissioner Bartz to authorize the Shiawassee County Sheriff's Office and Shiawassee Central Dispatch to contract with Netsource One to fill an already existing/vacant full time Systems Administrator position to handle all network/IT services for both departments for one year at a contract rate of \$75,900 (Salary Only, No Benefits) that will be split between the two departments, and authorize the Board Chair to execute all necessary documents. Yeas: Commissioner Bruff, Marks, Holzhausen, Bartz, McMasters, Coscarelli and Root. Nays: 0. Motion carried.

It was moved by Commissioner Bruff, seconded by Commissioner Bartz to approve the minutes of the May 09, 2017 Public Safety & Courts Committee meeting. Motion carried.

It was moved by Commissioner McMaster, seconded by Commissioner Root accept and place on file the Health Departments 2016 Annual Report. Motion carried.

It was moved by Commissioner McMaster, seconded by Commissioner Bruff to authorize a contract between the Shiawassee County Health Department and Shiawassee Regional Education Service District for Social Work Services in the Maternal Infant Health

Program in the amount of \$60,000.00 for the period of May 15, 2017 to May 14, 2018 and authorize, Larry Johnson, Health Director, to sign all necessary documents. Yeas: Commissioner Marks, Holzhausen, Bartz, McMaster, Coscarelli, Bruff and Root. Nays: 0. Motion carried.

It was moved by Commissioner McMaster, seconded by Commissioner Bruff authorize a contract amendment between the Shiawassee County Health Department and Michigan Department of Environmental Quality for Environmental Health Services in the amount of \$35,032.00 for the period of October 01, 2016 through September 30, 2017 and authorize Larry Johnson, Health Director, to sign all necessary documents. Yeas: Commissioner Holzhausen, Bartz, McMaster, Coscarelli, Bruff, Marks and Root. Nays: 0. Motion carried.

It was moved by Commissioner McMaster, seconded by Commissioner Marks authorize a contract agreement between the Shiawassee County Health Department and the Great Lakes Commission for River Cleanup Grant in the amount of \$5,992.50 for the period of March 30, 2017 through September 12, 2017 and authorize Larry Johnson, Health Director, to sign all necessary documents. Yeas: Commissioner Bartz, McMaster, Coscarelli, Bruff, Marks, Holzhausen and Root. Nays: 0. Motion carried.

It was moved by Commissioner McMaster, seconded by Commissioner Marks to approve the minutes of the May 09, 2017 Health and Human Services Committee meeting. Motion carried.

It was moved by Commissioner Bartz, seconded by Commissioner Marks to reappoint Gene Arnett to the Shiawassee County Jury Panel for a six (6) year term from April 30, 2017 through April 30, 2023. Motion carried.

Meeting adjourned at 6:00 p.m.

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Caroline D. Wilson  
Shiawassee County Clerk

#17-05-10

## RESOLUTION REQUESTING REALLOCATION OF ASSETS

WHEREAS, Shiawassee County has been a participating municipality in the Municipal Employees' Retirement System of Michigan ("MERS"); and

WHEREAS, pursuant to Municipal Employees' Retirement Board requirements, since December 31, 1994, asset accounting had been separate for each division, instead of aggregate for the entire municipality; and

WHEREAS, over time, significant disparities have arisen in the County's MERS plan as a result of allocating the fair market value of plan assets on a divisional basis instead of on an aggregate basis, which disparities Shiawassee County wishes to eliminate; and

WHEREAS, in order to address the anticipated increase in unfunded liability for pensions to be provided participants in the defined benefit plan that is likely to occur as a result of diminished contributions to that plan, the County wishes to reallocate certain divisional market assets between these divisions;

NOW THEREFORE BE IT RESOLVED, that the governing body of Shiawassee County, a participating municipality as defined in the Municipal Employees' Retirement Act as recodified by Act No. 427 of the Public Acts of 1984, as amended, and as the employer, hereby requests MERS to reallocate the total market value of assets as of April 1, 2017 as follows:

Division Number	Division Name	Decrease in Employer Reserve Assets	Increase in Employer Reserve Assets
76020101	AFSCME Unit		\$96,978
76020190	AFSCME after 1/1/09	\$96,978	
76020121	Teamsters-Com Unit prior 9/96		\$257,509
76020122	Teamsters-Com Unit after 9/96	\$257,509	
76020113	Probate Court prior 6/95		\$585,886
76020181	Probate Court after 6/95	\$585,886	
76020115	Circuit Court prior 4/96		\$355,587
76020180	Circuit Court after 4/96	\$355,587	

This will enable the actuary to prepare the 2017 actuarial valuation with the transferred assets; and  
CERTIFICATION

I hereby certify that the above was adopted by the governing body of Shiawassee County at its meeting held on \_\_\_\_\_, 2017.

\_\_\_\_\_  
Signature of Clerk

**RETURN ORIGINAL RESOLUTION TO:**  
**MERS-Finance**  
**Attn: Reallocations**  
**1134 Municipal Way**  
**Lansing MI 48917**

Shiawassee Co (7902) - Total of Divisions 01, 13, 15, 21, 22, 80, 81, 82 and 90					
Valuation Year Ending 12/31	Fiscal Year Beginning 1/1	Actuarial Accrued Liability	Valuation Assets	Funded Percentage	Computed Annual Employer Contribution
7.75% Assumed Interest Discount Rate and Future Annual Market Rate of Return (No 5-Yr Phase-in)					
BASELINE (REFLECTS DIVISION 15 AND 80'S BRIDGE ADOPTION)					
2015	2017	\$ 21,606,781	\$ 12,217,235	57%	\$ 791,160
2016	2018	22,121,122	12,195,254	55%	849,564
2017	2019	22,642,137	12,175,294	54%	912,828
2018	2020	23,156,976	12,155,247	52%	981,960
2019	2021	23,666,363	12,142,908	51%	1,137,660
2020	2022	24,159,183	12,491,386	52%	1,232,592
2021	2023	24,611,640	12,923,219	53%	1,253,844
2022	2024	25,013,039	13,474,604	54%	1,274,364
2023	2025	25,381,311	14,018,118	55%	1,307,616
2024	2026	25,705,064	14,543,071	57%	1,336,944
EQUALIZED FUNDING LEVEL WITHIN LINK SET, CONTRIBUTE \$398,797 LUMP SUM TO DIVISION 01					
2015	2017	\$ 21,606,781	\$ 12,217,235	57%	\$ 1,178,425
2016	2018	22,121,122	12,195,254	55%	839,748
2017	2019	22,642,137	12,610,306	56%	903,588
2018	2020	23,156,976	12,599,445	54%	971,184
2019	2021	23,666,363	12,596,827	53%	1,042,560
2020	2022	24,159,183	12,967,003	54%	1,087,188
2021	2023	24,611,640	13,333,800	54%	1,135,452
2022	2024	25,013,039	13,765,967	55%	1,178,148
2023	2025	25,381,311	14,209,083	56%	1,222,728
2024	2026	25,705,064	14,648,894	57%	1,270,944
EQUALIZE FUNDING LEVEL OF ALL DIVISIONS, CONTRIBUTE \$398,797 LUMP SUM TO DIVISION 01					
2015	2017	\$ 21,606,781	\$ 12,217,235	57%	\$ 1,178,437
2016	2018	22,121,122	12,195,254	55%	839,760
2017	2019	22,642,137	12,610,323	56%	903,588
2018	2020	23,156,976	12,599,475	54%	971,232
2019	2021	23,666,363	12,596,860	53%	1,042,560
2020	2022	24,159,183	12,967,088	54%	1,087,188
2021	2023	24,611,640	13,333,892	54%	1,135,476
2022	2024	25,013,039	13,766,066	55%	1,178,136
2023	2025	25,381,311	14,209,213	56%	1,222,656
2024	2026	25,705,064	14,649,020	57%	1,270,812

