

AGENDA
SHIAWASSEE COUNTY BOARD OF COMMISSIONERS
May 16, 2019
5:00 P.M.

CALL TO ORDER:
PLEDGE OF ALLEGIANCE:
INVOCATION:
ROLL CALL:

APPROVAL OF MINUTES:

- A. Approve the minutes of the April 11, 2019, Board of Commissioners meeting.

APPROVAL OF BILLS:

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD - *Limited to 3 minutes per speaker:*

COMMITTEE REPORTS:

PRESENTATION: Public Defender Office Update – Doug Corwin, Public Defender.

COMMITTEE OF THE WHOLE

Commissioner Marks

- A. Authorize the Circuit Court Administrator to hire a temporary caseflow manager to replace an employee on extended leave.
- B. Approve the minutes of the May 15, 2019, Committee of the Whole meeting.

ECONOMIC & PHYSICAL DEVELOPMENT

Commissioner McMaster

- A. Approve the discharge of a rehabilitation mortgage dated November 25, 2002, executed by Annette Cannon of 720 W. South Street, Owosso, and authorize the Board Chair and County Clerk to execute all necessary documents.
- B. Approve the use of \$7,400 from the Waste Management Fund to be used for an engineering feasibility and cost study for the restoration of the Six Mile Creek Iron Bridge (historic bridge off of Six Mile Creek Road) and authorize the Board Chair or Buildings & Grounds Superintendent to execute the documents.
- C. Authorize Tim Hill, Buildings & Grounds Superintendent, to obtain estimates of cost for roof replacement, siding and/or painting of building, repair well, and test water for potable use at Kerby Road Park (repairs to be paid from the Waste Management Fund.)

- D. Approve the continuation of the village of Lennon’s participation in the Community Development Block Grant (CDBG) Program cooperative agreement with Genesee County for Fiscal Years 2020 – 2022, and authorize the Board Chair to execute a letter to that effect to the Genesee County Metropolitan Planning Commission (GCMPC).
- E. Approve the minutes of May 13, 2019, Economic and Physical Development Committee meeting.

COUNTY FINANCE & ADMINISTRATION

Commissioner Plowman

- A. Approve the L-4029 Form establishing the millage that the County intends to levy for 2019 summer taxes, and authorize the Board Chair and County Clerk to execute all necessary documents.
- B. Authorize Deputy David Flores to purchase 11 months of service credit in the MERS Retirement System, at an estimated cost of \$16,675 to be paid by a transfer from the participant’s 457 Plan, and authorize the Board Chair or Coordinator to execute the necessary documents. (Resolution #19-05-05.)
- C. Authorize the Drain Commissioner to purchase a truck, in an amount not exceed \$8,000 and to be paid out of the Department’s equipment fund, line item #639-445-810.000.
- D. Authorize the Drain Commissioner to purchase a used excavator, to be paid out of the Department’s equipment fund, line item #639-445-810.000.
- E. Authorize Buildings & Grounds Superintendent to increase the hours of his part-time maintenance staff by about 20 hours per week to provide assigned cleaning staff to the Circuit Courthouse in the same manner as is now provided to the District Court building.
- F. Approve the purchase of a new 2019 Exmark industrial mower for \$11,839 as recommended by the Buildings & Grounds Superintendent to replace a similar 2007 model in need of extensive repairs, and transfer \$11,839 from line item #101-265-934.000 (Repair & Maintenance) to #101-265-970.000 (Capital Outlay) for payment.
- G. Authorize the Coordinator, in conjunction with the Finance Committee and a representative from Maner Costerisan Accounting Firm, to fill the vacancy for Finance Director, and the Coordinator to post the vacancy on M.A.C., InDeed.com, and MSAE. (Salary Grade 12, \$72,000 - \$79,000 with possible further salary consideration for extraordinary qualifications and experience.)
- H. Approve up to \$9,500 for the building of a fiber optic cable connection to the new Drain Commission Building and authorize the Coordinator to execute the necessary approvals with DayStarr Communications and Consumers Energy Co.
- I. Approve the tentative 2019 Budget Calendar for the 2020 budget process.
- J. Approve one-day Human Resources training for both of the Administration Section’s Finance Specialists, and additional one-day training in spreadsheet applications for the Finance Specialists and one Commissioner. (Total cost of \$535.)

- K. Approve the minutes of May 13, 2019, Finance and Administration Committee meeting.

PUBLIC SAFETY & COURTS

Commissioner Webster

- A. Authorize District Court to hire a Deputy Court Clerk at Salary Grade 3, \$13.90 - \$18.06/hr (starting: \$13.90 - \$14.94) to fill a vacancy.
- B. Approve up to \$5,000 for additional analysis of 911 MERS funding by Yeo & Yeo, and authorize the Central Dispatch Director to sign all necessary documents. (The Board approved up to \$20,000 for this purpose on August 16, 2018, and then an initial contract of \$8,500 on February 7, 2019.)
- C. Reappoint Wilma Bowen, a Democrat, to the Shiawassee County Jury Board for a new six year term, as recommended by 35th Circuit Court Judge Matthew J. Stewart, in accordance with MCL 600.1301.
- D. Adopt Resolution #19-05-06 approving and requesting MERS to rename MERS Divisions 19 & 20 so as to clarify they do not contain any 911/Central Dispatch active or retired personnel.
- E. Approve the minutes of May 14, 2019, Public Safety and Courts Committee meeting.

HEALTH & HUMAN SERVICES

Commissioner Garber

- A. Accept and place on file the 2018 Health Department Annual Report.
- B. Authorize the Health Department to contract with Shiawassee Regional Education Service District for Social Work Services in the Maternal Infant Health Program in the amount of \$67,000 for the period of 7/1/19 - 6/30/20, and authorize the Health Director to sign all necessary documents.
- C. Authorize the Health Department to contract with Great Lakes Commission for the River Cleanup Grant in the amount of \$6,473.75 for the period of 4/22/19 - 9/9/19, and authorize the Health Director to sign all necessary documents.
- D. Appoint Rick Mengel to the Mental Health Authority Board (Shiawassee Health & Wellness) for a three year term, effective immediately and expiring on 3/31/22 or until a successor is appointed, and authorize the Board Chair to execute all necessary documents.
- E. Approve the minutes of May 14, 2019, Health and Human Services Committee meeting.

CHAIRPERSON

Commissioner Root

OTHER AGENDA ITEMS:

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD - *Limited to 3 minutes per speaker:*

ADJOURNMENT