

AGENDA
SHIAWASSEE COUNTY BOARD OF COMMISSIONERS
March 14, 2019
5:00 P.M.

CALL TO ORDER:
PLEDGE OF ALLEGIANCE:
INVOCATION:
ROLL CALL:

APPROVAL OF MINUTES:

- A. Approve the minutes of the February 7, 2019, Board of Commissioners meeting.

APPROVAL OF BILLS:

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD - *Limited to 3 minutes per speaker:*

COMMITTEE REPORTS:

COMMITTEE OF THE WHOLE

Commissioner Marks

- A. Approve the minutes of the March 13, 2019, Committee of the Whole meeting.

ECONOMIC & PHYSICAL DEVELOPMENT

Commissioner Horvath

- A. Accept and place on file the Shiawassee County Drain Office 2018 Annual Report.
- B. Adopt the Shiawassee County GIS mapping fee schedule and authorize the Board Chair or Coordinator to execute the agreement. (Resolution #19-03-02)
- C. Approve the use of up to \$25,000 from the Waste Management Fund, 230-230-700.000, to utilize in the Household Hazardous Waste Program, allowing the Health Department to conduct two hazardous waste collections in calendar year 2019, and authorize the Health Director to sign all necessary documents.
- D. Approve the use of up to \$15,000 from the Waste Management Fund, 230-230-700.000, to be used by the Shiawassee Conservation District to cover the cost of two electronics recycling events to take place in the spring and the fall of 2019, and authorize the Health Director to sign all necessary documents.
- E. Approve the use of up to \$8,000 from the Waste Management Fund, 230-230-700.000, to be used for expansion of the concrete pad and necessary site preparation work at the Household Hazardous Waste Facility on Chippewa Trail, and authorize the Health Director to sign all necessary documents.

- F. Approve the use of up to \$5,000 from the Waste Management Fund, 230-230-700.000, to be used for the construction of a fishing pier and other necessary site improvements at Shia-town Park.
- G. Approve the use of up to \$1,000 from the Waste Management Fund, 230-230-700.000, to be used for print costs associated with the printing of tri-fold brochures/maps identifying County Park locations and Shiawassee River trail canoe launch sites.
- H. Approve three Remonumentation/Professional Services contracts with the entities identified below, Line Item 101-245-804.000, and authorize the Board Chair to execute all necessary documents:

Mark L. Van Raemdonck, P.S., Landmark Surveying, P.C.	\$16,500
Mark W. Powell, P.S., Powell Land Surveying, P.C.	\$16,500
John H. Rauser, P.S., Rowe Professional Services Company	\$16,500
- I. Appoint the following individuals to the Peer Review Group for the 2019 Shiawassee County Remonumentation Grant effective immediately through the 2019 grant cycle:
 - Norman C. Caldwell, Retired
 - David Kenney, P.S. at Kraft Engineering and Surveying, Inc.
 - Mark Powell, P.S. at Powell Land Surveying, P.C.
 - John Quine, P.S., Retired
 - John Rauser, P.S. at Rowe Professional Services Company
 - Mark Van Raemdonck, P.S. at Landmark Surveying, P.C.
- J. Approve the minutes of March 11, 2019, Economic and Physical Development Committee meeting.

COUNTY FINANCE & ADMINISTRATION

Commissioner Plowman

- A. Authorize an addendum to the County’s contract with Brady’s Business Systems for printers/copiers/fax/scan equipment as follows:

Veterans Affairs	\$303.51/mo	Line item 291-684-727.001
Public Defender	\$190.44/mo	Line item 261-299-970.000
Sheriff’s Dept/Courts	\$35.25/mo	Line item 101-301-727.000
- B. Approve the contract with Ronbo’s Painting for painting of the 2nd floor of the District Court Building in the amount of \$11,775 (includes painting/supplies/labor). Probate Court Capital Outlay Fund 101-149-970.000.
- C. Authorize a contract with Bigger’s Floor Covering in the amount of \$22,540 for the purchase and installation of carpeting on the 2nd floor of the District Court Building. Probate Capital Outlay Fund 101-149-970.000.
- D. Approve Budget Adjustment #19-01 concerning Circuit Court Visiting Judge fees and the Register of Deed’s Plat Board expenses.
- E. Pursuant to the Probate Court presentation and discussion on deficiencies in the mandatory DHHS and Child Care Fund budgets at the February Board meetings, consider approving Budget Adjustment #19-02.

- F. Approve revised Budget Adjustment #19-03 to augment the Probate and Family/Juvenile Court Budgets.
- G. Approve a Letter of Agreement/Memorandum of Understanding modifying the Circuit Court Employees collective bargaining agreement so as to replace Section 7 of Article 17 with the agreed-upon new provision.
- H. Review for Board action on approving the proposed BS&A add-on module to provide for on-line records searches, including tax information, and enable payments via the internet. (Note options.)
- I. Review for possible Board action the proposed BS&A add-on module to convert custom SQL data to BS&A so as to provide on-line records of animal licenses, owner and veterinary information, and so forth, with regard to domestic animals and livestock in the county.
- J. Approve the minutes of March 11, 2019, Finance and Administration Committee meeting.

PUBLIC SAFETY & COURTS

Commissioner Webster

- A. Authorize the Sheriff’s Department to retain up to 5 Assistant Cook/Kitchen Staff employees (Salary Grade 1, starting at \$12.30 per hour without other benefits) with any work from zero to 25 hours per week per employee to be determined and assigned by the Sheriff. (The total hours remain as determined by the Board.)
- B. Authorize \$3,743.76 to be paid to Crambell Farms for care of neglected livestock that were taken into the custody of Animal Control from 5/24/18 to 10/4/18. Line item 101-603-840.000.
- C. Authorize Shiawassee County Animal Control to purchase one ACS16G “slide-in” animal control unit in the amount of \$9,500 from Deerskin Manufacturing Inc. Animal Control Outlay Fund 603-970.000. (This item was budgeted for replacement this year.)
- D. Authorize the Circuit Court to hire a full-time Mental Health Court Coordinator. This position will be 100% grant funded and paid from line items 220-000-702.000, 219-000-702.000, and 222-000-702.000. (Non-Rep Salary Grade 7 at Step 4, \$20.15/hour; with such other limits on benefits as may be provided in his or her contract with the Circuit Court.)
- E. Authorize the Friend of the Court to hire a Support Caseworker, Salary Grade 4, \$33,010 - \$40,373 to fill a vacancy.
- F. Approve the minutes of March 12, 2019, Public Safety and Courts Committee meeting.

HEALTH & HUMAN SERVICES

Commissioner Garber

CHAIRPERSON

Commissioner Root

OTHER AGENDA ITEMS:

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD - *Limited to 3 minutes per speaker:*

ADJOURNMENT