

**AGENDA**  
**SHIAWASSEE COUNTY BOARD OF COMMISSIONERS**  
**June 14, 2018**  
**5:00 P.M.**

CALL TO ORDER:  
PLEDGE OF ALLEGIANCE:  
INVOCATION:  
ROLL CALL:

**APPROVE AGENDA:**

- A. Consider adding Agenda item “A” under Other Agenda Items below. *(Note: A 2/3 affirmative vote is required to add an agenda item at this meeting.)*

**APPROVAL OF MINUTES:**

- A. Approve the minutes of the May 17, 2018, Board of Commissioners meeting.
- B. Approve the minutes of the May 30, 2018, Special Board of Commissioners meeting.

**APPROVAL OF BILLS:**

**OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD - Limited to 3 minutes per speaker:**

**COMMITTEE REPORTS:**

**COMMITTEE OF THE WHOLE:**

**Commissioner Marks**

- A. Approve the minutes of the June 13, 2018, Committee of the Whole meeting.

**ECONOMIC & PHYSICAL DEVELOPMENT**

**Commissioner McMaster**

- A. Approve and adopt amendments to Article 4, of the Zoning Regulations regarding the definitions, provisions to general use, and location requirements of wind energy conversion systems. The recommended changes establish requirements for placement, development, installation and construction regulations of commercial, residential and agricultural wind facilities.

- B. Approve the minutes of the June 11, 2018, Economic and Physical Development Committee meeting.

**COUNTY FINANCE & ADMINISTRATION**

**Commissioner Root**

- A. Authorize Tim Hill, Building and Grounds Superintendent to increase the two seasonal employee's hours from 20 hours per week to 25 hours per week.
- B. Authorize the purchase of a 2014 Ford Explorer vehicle for Emergency Management, a replacement of the 2006 Tahoe, to be paid partially with the insurance payment in account 101-200-696.000 (approximately \$12,000), with the remaining \$7,000 from the general fund.
- C. Authorize the Circuit Court to hire a Deputy Court Administrator, Non-Rep Salary Grade 7, \$37,668 - \$48,963 (Starting: \$37,668 - \$43,326) to fill a longstanding vacancy. This action will not affect current budgeting for the Circuit Court because (1) by delegating some of the Court Administrator's duties to the Deputy Administrator, the Court will be able to access some \$15,000 in additional grant oversight fees, and (2) the Court intends to fill the deputy's vacancy by promotion of its ADR Clerk without backfilling.
- D. Authorize the Friend of the Court to hire a Conciliator, Circuit Court Salary Grade 7, \$40,040 - \$48,963 (Starting: \$40,040 - \$41,828) to fill a vacancy.
- E. Adopt resolution #18-06-01 for acceptance of Michigan Department of Natural Resources Trust Fund Grant for Henderson Park Renovation Project.
- F. Authorize a contract between Shiawassee County and Owosso Engineering Services for the Henderson Park improvement project grant in the amount of \$29,100 (to be reimbursed to the County by the grant) for the period of 7/1/2018 – 6/30/2020 and authorize the Board Chair to execute all necessary documents.
- G. Approve entering into a Letter of Engagement/Contract between Shiawassee County and Stevens, Kirinovic, & Tucker, P.C. (SK&T) for accounting and substantial other financial services, including to provide qualified personnel to serve as an interim Finance Director as detailed in the Letter of Engagement, and authorize the County Coordinator execute the Letter of Engagement as presented.
- H. Approve moving forward with the Griffin Home property site plan, which includes: looking into sewer, water, power, utilities, completion of a survey, land maintenance and clearing, to start as soon as possible, and not to exceed \$5,000.
- I. Approve the minutes of June 11, 2018, Finance and Administration Committee meeting.

**PUBLIC SAFETY & COURTS**

**Commissioner Coscarelli**

- A. Approve the minutes of the June 12, 2018, Public Safety and Courts Committee meeting.

**HEALTH & HUMAN SERVICES**

**Commissioner Root**

- A. Authorize the Health Department to contract with Shiawassee Regional Education Service District for Social Work services in the amount of \$75,000 for school year 2018 – 2019 and authorize Larry Johnson, Health Director, to sign all necessary documents.
- B. Authorize the Health Department to contract with Shiawassee Regional Education Service District for Reflective Supervision Services for the Maternal and Infant Health Program in the amount of \$2,916 for period of July 1, 2018 to June 30, 2019 and authorize Larry Johnson, Health Director, to sign all necessary documents.
- C. Authorize the Health Department to contract with Shiawassee County Fair for commercial space during 2018 County Fair in the amount of \$250 and authorize Larry Johnson, Health Director, to sign all necessary documents.
- D. Approve the minutes of the June 12, 2018, Health and Human Services Committee meeting.

**CHAIRPERSON**

**Commissioner Bartz**

**OTHER AGENDA ITEMS:**

- A. Consider for action the invoice for rent from the City of Corunna in the amount of \$6,250.00, due July 2, 2018, regarding offices at 701 S. Norton Street.
- B. Other Agenda Items

**OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD - *Limited to 3 minutes per speaker:***

**ADJOURNMENT**