

**AGENDA**  
**SHIAWASSEE COUNTY BOARD OF COMMISSIONERS**  
**April 12, 2018**  
**5:00 P.M.**

CALL TO ORDER:  
PLEDGE OF ALLEGIANCE:  
INVOCATION:  
ROLL CALL:

**APPROVAL OF MINUTES:**

- A. Approve the minutes of the March 15, 2018 Board of Commissioners meeting.

**APPROVAL OF BILLS:**

**OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD - *Limited to 3 minutes per speaker:***

**COMMITTEE REPORTS:**

**COMMITTEE OF THE WHOLE:**

**Commissioner Marks**

- A. Approve the minutes of the April 11, 2018, Committee of the Whole meeting.

**ECONOMIC & PHYSICAL DEVELOPMENT**

**Commissioner McMaster**

- A. Accept and place on file the Shiawassee County Register of Deeds' 2017 Annual Report.
- B. Approve Resolution #18-04-01 for adoption of County Equalization Values for 2018 and authorize the Board Chair to execute all necessary documents.
- C. Approve the Total Equalized Valuations (L-4024) and finalized equalized valuations by local jurisdiction (4037) and authorize the Board Chair to execute all necessary documents.
- D. Approve revisions to the Building & Trade Inspector contracts, including previous approval of fee per inspection, and addition of requirement for contractor liability coverage.

- E. Resolution #18-04-02. Approve amendments to Article 4, Section 4.3.28 and Article 21, Section 21.2 of the County Ordinances to allow the Planning Commission to waive certain specific requirements pertaining to a historical facility or old-style wooden barn when applied to similar established uses such as greenhouses, nurseries, and so forth.
- F. Approve the minutes of the April 9, 2018, Economic and Physical Development Committee meeting.

**COUNTY FINANCE & ADMINISTRATION**

**Commissioner Root**

- A. Authorize the Youth Center to hire a part-time Youth Specialist, Salary Y/S Grade 1, \$10.19 - \$11.29 per hour, for up to 19 hours per week to fill a vacancy. (Starting: \$10.19 - \$10.69 per hour)
- B. Authorize the Veterans Affairs office to hire a part-time Travel Coordinator, Salary Grade 1, \$12.30 - \$16.00 per hour, for up to 19 hours per week to fill a vacancy. (Starting: \$12.30 per hour)
- C. Authorize the Department of Veterans Affairs to create a line item for Transportation Solutions in Fund 291, Veterans Services Program. This new line item will designate \$14,000 of current monies for use of Transportation Solutions when needed.
- D. Adopt the proposed Shiawassee County Procurement Policies and Procedures.
- E. Approve the budget amendment #18-04 to fund the veterans' transportation, ineligible for PA214 funds, out of fund balances in excess of \$75,000.
- F. Approve the minutes of April 9, 2018, Finance and Administration Committee meeting.

**PUBLIC SAFETY & COURTS**

**Commissioner Coscarelli**

- A. Authorize the renewal of the current contract with Concierge Corrections, an asset recovery service. This service processes off-site medical claims to assure the responsible party is billed as applicable such as outside insurances.
- B. Approve the purchase of the MEVO Mobile 9-1-1 Solution from INdigital in the amount of \$5,464.67. (See enclosed memorandum.)
- C. Authorize an upgrade to the current jail camera system by utilizing Advance Satellite Communications, Inc. (ASC Security Systems) which would cost the jail \$32,420.26 to be partially funded by Michigan Municipal Risk Management Authority (MMRMA) by a grant received of \$12,845.78; the balance would be paid from the jail's commissary trust fund.
- D. Approve the minutes of the April 10, 2018, Public Safety and Courts Committee meeting.

**HEALTH & HUMAN SERVICES**

**Commissioner Root**

- A. Reappoint Vicky Schultz to the Mid-State Health Network (MSHN) Substance Use Disorder (SUD) Oversight Policy Advisory Board of Directors for a three-year term, expiring on 12/31/2020.
- B. Authorize the Health Department to hire an Administrative Assistant-Environmental Health at Salary Grade 3, \$28,912 - \$37,564 to fill a vacancy. (Starting: \$28,912 - \$31,075)
- C. Approve the minutes of the April 10, 2018, Health and Human Services Committee meeting.

**CHAIRPERSON**

**Commissioner Bartz**

**OTHER AGENDA ITEMS:**

- A. Approve prospective Letter of Understanding regarding accrual and reimbursement of unused vacation time in the Circuit Court Employees collective bargaining agreement.
- B. Accept the resignation of Michael Herendeen as the elected township official representative on the 9-1-1 Board.

**OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD - *Limited to 3 minutes per speaker:***

**ADJOURNMENT**