

AGENDA
SHIAWASSEE COUNTY BOARD OF COMMISSIONERS
February 16, 2017
5:00 p.m.

CALL TO ORDER:
PLEDGE OF ALLEGIANCE:
INVOCATION:
ROLL CALL:

APPROVAL OF MINUTES:

- A. Approve the minutes of the January 13, 2017 Board of Commissioners meeting.

APPROVAL OF BILLS:
COMMUNICATIONS:

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD - *Limited to 3 minutes per speaker:*

PRESENTATION:

- 1. Airport Board Update, Richard Musson (Rick)
- 2. Michigan Association of Counties, Steve Currie

BOARD OF COMMISSIONERS DISCUSSION:

COMMITTEE REPORTS:

COMMITTEE OF THE WHOLE

Commissioner Bruff

- A. Approve the minutes of the February 15, 2017 Committee of the Whole meeting.

ECONOMIC & PHYSICAL DEVELOPMENT

Commissioner Coscarelli

- A. Approve Resolution #17-02-04, to extend the maturity date of the Note for Miteguay Creek Intercounty Drain from March 01, 2017 to September 01, 2018 bearing interest at the new rate of 1.89% per annum and authorize the Board Chair to execute all necessary documents.
- B. Approve release of the lien upon payment in full and mortgage discharge from the rehabilitation improvements on the property located at 214 John Street, Corunna, MI 48817, and authorize the Board Chair to execute all necessary documents.

- C. Approve the minutes of the February 13, 2017 Economic & Physical Development Committee.

COUNTY FINANCE AND ADMINISTRATION **Commissioner Marks**

- A. Approve the County Clerk's Office to hire one Vital Records Clerk to refill a vacancy at a pay grade 3 on the Rye Salary Schedule with a range of \$24,774 to \$30,309 and authorize the Board Chair to execute all necessary documents.
- B. Approve the appointment of a Chief Deputy County Clerk at Pay Grade 6 on the Rye scale with a range from \$32,085.00 to \$39,253.00, and authorize the Board Chair to execute all necessary documents.
- C. Approve the Clerk's office to hire 2 temporary employees to be paid at an hourly rate of \$14.57 with no benefits and authorize the Board Chair to execute all necessary documents. The cost is to be paid out of the Clerk's existing budget.
- D. Approve the Prosecuting Attorney's office to hire an Assistant Prosecuting Attorney to fill a vacancy at pay Grade 10 on the Rye scale with a range from \$45,284.00 to \$55,402.00, and authorize the Board Chair to execute all necessary documents.
- E. Approve the Prosecuting Attorney's office to hire a Part Time Criminal Investigator, to work no more than 24 hours per week with no benefits at a pay rate of \$25,638.00 per year and authorize the Board Chair to execute all necessary documents.
- F. Approve payment in the amount of \$7,500.00 to the State of Michigan, DTMB, for 2016 MSAIL imagery data of Shiawassee County to be incorporated into GIS mapping application across the County. This is to be paid for collectively in shares by the County Departments utilizing the data.
- G. Approve the replacement of the remaining 9 30 year old HVAC units at the County Jail for an amount not to exceed \$72,573.00, complete and installed, by Lennox Electric, to be funded out of 401-267-970.000, Capital Improvement Fund, and authorize the Board Chair to execute all necessary documents.
- H. Approve the purchase of a VoIP telephone system to replace the existing County telephone system from Suntel Communications at a competitive bid price (adjusted downwards) of \$132,383.81 to be paid from the Capital Improvement Fund, 401-267-970.000, and authorize the Board Chair to execute all necessary documents.
- I. Approve the replacement telephone system and the purchase of a server from GovConnection in the amount of \$5,779.63 to support the replacement phone system as a controller host and voicemail system host, and failover support for the 911 and Sheriff communication systems. This will be paid as follows: 911 \$1,926.55 out of 216-325-930.000, Sheriff \$1,926.54 out of 101-301-804.000 and County share \$1,926.54.00 out of the 2017 Telephone budget, 101-285-850.000.
- J. Approve the replacement telephone system to approve the purchase of VMware software necessary to virtualize the servers required to operate the phone system. This will be paid as follows: 911 \$1,824.00 out of 216-325-930.000, Sheriff \$1,824.00 out of 101-301-804.000, and County share \$1,825.00 out of the 2017 Telephone budget, 101-285-850.000.

- K. Approve the approval of Budget Amendment #17.1, to transfer funding for the telephone system to the Capital Improvement Fund to be repaid from savings in General Fund telephone operating expense, 101-285-850.000, each December until fully repaid.
- L. Approve the acceptance of the grant between the State of Michigan Department of Licensing and Regulatory Affairs and the Shiawassee County Sheriff's Department, 2017 Medical Marihuana Operation and Oversight Grant for County Law Enforcement Offices, in the amount of \$31,305.00, and authorize the Sheriff to execute all necessary documents.
- M. Approve the Sheriff's Department to enter into a 4 year lease in the amount of \$88,778.00 with Ford Motor Credit in order to acquire 3 2017 Ford Interceptor Utility Vehicles to replace 3 existing patrol cruisers, and authorize the Sheriff to execute all necessary documents.
- N. Approve the use of up to \$20,000.00 from the Waste Management Fund, 230-230-700.000, to utilize in the Household Hazardous Waste Program allowing the Health Department to conduct two hazardous waste collections in calendar year 2017 and authorize Larry Johnson, Health Director, to sign all necessary documents.
- O. Approve the use of up to \$15,000.00 from the Waste Management Fund by the Shiawassee Conservation District to cover the costs of two electronics recycling events to take place in the spring and the fall of 2017, and authorize the Board Chair to sign all necessary documents.
- P. Approve the acceptance of the one-time grant from the Michigan Veterans Affairs Agency in the amount of up to \$2,200.00 and authorize the Board Chair to sign all necessary documents.
- Q. Approve the minutes of the February 13, 2017 Finance & Administration Committee meeting.

PUBLIC SAFETY & COURTS

Commissioner Bruff

- A. Approve Shiawassee County Central Dispatch Board to pay Sungard to migrate the ONESolution Computer Aided Dispatch (CAD), Message Switch and Report Management System (RMS) to a new server in the amount not to exceed \$11,576.00 to be paid from line item 216-325-930.000, and authorize the Board Chair to execute all necessary documents.
- B. Approve Shiawassee County Central Dispatch Board to contract with Landmark Design Company to complete the architectural design for the new Central Dispatch facility, conduct the contractor bidding and act as the project manager/supervisor over the construction process at a cost of 7% to the full remodel expense to be paid from line item # 216-325-803.000, and authorize the Board Chair to execute all necessary documents.
- C. Approve appointing Cindy Garber to the Central Dispatch Board for a three year term from February 16, 2017 to December 31, 2020 or until a successor is appointed.
- D. Approve the minutes of the February 14, 2017 Public Safety & Courts Committee meeting.

HEALTH & HUMAN SERVICES

Commissioner McMaster

- A. Approve the annual agreement for extension services between Shiawassee County and MSU Extension for delivery of MSU Extension programs, in the amount of \$101,995.00 to be disbursed in quarterly payments and authorize the Board Chair to execute all necessary documents.
- B. Approve the Health Department to sign Amendment #1 of the Comprehensive Agreement with the State of Michigan – Department of Health and Human Services in the amount of \$978,974.00 for the period of 10-01-2016 to 09-30-2017 and authorize, Larry Johnson, Health Director, to sign all necessary documents.
- C. Approve the minutes of the February 14, 2017 Health and Human Services Committee meeting.

CHAIRPERSON

Commissioner Root

OTHER AGENDA ITEMS:

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD - *Limited to 3 minutes per speaker:*

ADJOURNMENT