

## **District 5 County Commissioner Vacancy Process and Instructions**

The position of Shiawassee County Commissioner for District 5 is currently vacant due to the recent resignation of the incumbent. A replacement will be appointed by the Shiawassee County Board of Commissioners within 30 days of the vacancy. This posting outlines the required materials that you must submit in order to be considered for appointment to this position. It also outlines the basic process that will be followed.

### **Required Documents**

In order for an individual to be considered for appointment, the Board of Commissioners is requiring that you submit two documents: (1) a statement of interest, and (2) an attestation as to your qualifications to hold the office of District 5 County Commissioner.

You are free to include whatever information you think would be helpful to the Board of Commissioners in your statement of interest. However, it must be in writing, be submitted by the deadline below, and **it must list each elected or appointed public office that you currently hold.**

The attestation is included below in this packet and must be fully completed, signed and returned with your statement of interest.

### **Required Participation**

Individuals who submit the required documents need to be able to attend—and possibly participate in—a special meeting of the Board of Commissioners on **February 3<sup>rd</sup> at 5:00pm.**

### **Deadlines and Further Information**

**SUBMISSIONS MUST BE COMPLETE AND RECEIVED BY NO LATER THAN 5:00PM ON JANUARY 28, 2022.** Submissions can be hand delivered, sent by mail, email or fax. They must be received by the deadline.

#### **Submissions should be sent to:**

Shiawassee County  
Attn: Dr. Brian Boggs - County Coordinator  
201 N. Shiawassee St  
Corunna, MI 48817  
bboggs@shiawassee.net  
Phone: 989.743.2457  
Fax: 989.743.2284

**PLEASE DIRECT ANY QUESTIONS TO DR. BRIAN BOGGS – COUNTY COORDINATOR**

# Shiawassee County Commission District 5

## Attestation

By signing below, I swear, attest to and affirm each of the following statements:

1. I am a resident of Shiawassee County Commission District 5
2. I am registered as a voter within Shiawassee County Commission District 5
3. I do not currently hold any elected or appointed office that is incompatible with serving as Shiawassee County Commissioner for District 5. I understand that I may have to resign public office if I am appointed County Commissioner and it is determined that I also hold another incompatible public office.
4. I am eligible to hold the office of County Commissioner pursuant to all applicable constitutional and statutory requirements.

Signed: \_\_\_\_\_

Name (Printed): \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Date: \_\_\_\_\_