Shiawassee County
Local Emergency Planning Committee
July 20, 2011 9:00 am to 11:00 am
James P. Capitan Center, EOC

Officers/Appointed Positions:

Chair	Clark Bowman*
Vice-chair	Margaret McAvoy*
Secretary	
Public Information Officer	Kevin Clark*
Community EM Coordinator	Jim Sanderson*

Guest:

Jodi DeFrenn*

Joan Durling SCMH*
Mike Ash*

Voting Members:

Larry Alpert*	Ron Elder*	John Michalec
Clark Bowman*	John Hagel	Patrick Nellenbach
Michael Bradley	Jodi DeFrenn*	Jim Sanderson*
George Braidwood	Casey Elliott*	Chris Thelen*
Kathy Canfield	Todd Follen	Russ Wahl
Kevin Clark*	Margaret McAvoy*	

Minutes

I. Introductions & Minute Approval

Meeting called to order at 9:05 am. April minutes approved with changes to attendance.

II. 302 Site Plan Update

25 site reviews have been performed, of the 25 reviews Crop Production in Owosso (facility ID# 1642) will be closing. Clark has been entering sites into state database, number of locations entered satisfies accreditation requirements. Four facility site visits have been made, Russ will be working on follow-up and gathering signatures to complete plans. Overall this has been a good learning process.

III. LEPC Placemat Project Update

Distribution of placemats to local restaurants is continuing, current distribution list provided. Anticipated follow-up to take place, additional demographic locations discussed. Volunteers will continue distribution of discussed locations. New ideas to come in the near future.

IV. Special Response Team Update- Kevin Clark

Some Training at 302 sites.
Purchased new equipment response kits to assist with leak repair(s), and provide assistance with cleanup efforts. Contents of two kits combined into one, kits to remain on trailer. Displayed kits at LEPC meeting.

V. Treasurer's Report

LEPC currently has 13,813.60
Fire Fighters Association committed to donate $300, commitment donation may be broken due to status issues. Currently in process to resolve, Fire Fighters Association does not meet until fall, more information to come. This was a non federally funded match, issue to be brought up with Russ. $350 out of $600 required match, can replace with in kind.

Jim to check on bill from Willoughby Press for placemats.

VI. Other Business

- Jodi DeFrenn will be the new representative for the health department. Margaret nominated Jodi for Secretary, Casey second, motion made to move to board of commissioners for approval.
- Clark discussed purchasing a laptop to be used by LEPC, more information to come
- Summit Emergency Management Conference – Grand Traverse Resort in October
  - Past success
  - Good educational tool
  - Homeland security grants may cover additional staff to attend (past practice)
  - Margaret noted all money to send staff comes from federal and state
    - Not Shiawassee general county fund
  - Funding for required staff to attend comes directly from state top level funds
  - How many people will LEPC funds support?
    - Motion and second to send two
    - Need more information before approving
  - Hazmat may have enough funds to support one or two spots

- Kevin Clark noted that Indian Trails would like to become part of this team providing transportation (fleet) or utilization of air conditioning and bathrooms for incidents
  - This would be part of the Human Service Annex

VII. Future Meeting

- October 19, 2011, 9:00AM @ James P. Capitan Center, EOC

VIII. Public Comment

None

IX. Adjournment Motion to adjourn at

Recorded by: **Jodi DeFrenn** Date: **July 20, 2011**

Signed by: Clark Bowman Date: 10/19/11
Chair

* Presence