

SHIAWASSEE COUNTY PARKS & RECREATION COMMISSION  
MEETING MINUTES

WEDNESDAY, October 2, 2013  
3<sup>rd</sup> Floor Surbeck Building  
201 N. Shiawassee Street  
Corunna, MI 48817  
6:30 p.m.

1. **Call to Order** – Meeting called to order at 6:40PM by Vice-Chair Buckelew
2. **Pledge of Allegiance**
3. **Roll Call:** Board Present: Commissioner Jeffery Bartz, Tanya Buckelew, Bob Downer, Richard Miller, Bruce Rob, and Secretary Nancy Zdunic. Absent: Chairman Junior Love, Joe DeCaire, Road Commissioner John Michalec, and Drain Commissioner Tony Newman. Also present: Superintendent Phil Heavilin.
4. **Call to the Public** – No public present
5. **Approval of Agenda:** Motion by Bartz to approve the Agenda, supported by Zdunic. Motion passed.
6. **Approval of the minutes.** A motion was made by Zdunic to approve the minutes of August 7, 2013. Motion supported by Bartz. Motion passed.
7. **Old Business:**
  - No Old Business presented at this time.
8. **New Business:**
  - Superintendent Heavilin proposed the following meeting schedule for 2014:
    - March 5, May 7, June 4, August 6, October 8Motion by Bartz to set the 2014 meeting schedule as proposed; second by Miller; Motion passed.
9. **Buildings and Grounds Superintendent's Report**
  - The current Reservations Report was distributed for review
  - Heavilin reported that there is a request for funding for a new (used) mower for the parks in the 2014 budget; commissioner Bartz says the budget is not adopted yet, but that there is a recognition among some of the commissioners that there is a definite need for an equipment update if we are to have usable parks.
  - The parks have seen some vandalism in the past couple of months:
    - Lytle Road had both bronze plaques stolen (John Goeble and Rotary); Heavilin is not recommending replacements until the demand for scrap metals subsides
    - Kerby bathroom lever handles were broken off and the lock to the storage area was broken off (nothing apparently stolen). Heavilin will replace the locksets in the spring
10. **Commissioners heard:**
  - Commissioner Bartz questioned whether the Road Commissioner representative to the Parks Commission was excused or if he had attended recently. The answer was that he was not excused and he has not attended for almost as long as he has been the named road commission representative. Buckelew presented a copy of State of Michigan Public Act 261 of 1965 that enables the creation of the parks and recreation commission 46.351 Sec.1(2)a which states that “the county parks and recreation commission shall consist of the following members: (a) The chairman of the county road commission or another road commissioner designated by the board of the county road commission.” Further, the bylaws of the Shiawassee County Parks and Recreation Commission state that (par. V(e)) the secretary “shall notify any Commission member by first class mail if that member has been absent for three consecutive meetings or

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over half of the meetings... in the calendar year. The letter will request regular attendance in the future or a return letter of resignation...” It was determined that member Michalec has far exceeded these parameters and should be replaced immediately by the road commission for his negligence. Bartz will follow up with Road Commission Chair Steve Zemcik.

**11. Good and Welfare:**

**12. 2014 Organizational Meeting:** March 5, 2014, 6:30 p.m., 3<sup>rd</sup> floor Surbeck Bldg., 201 N. Shiawassee St., Corunna, MI.

**13. Adjourn:** 7:02 p.m.

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Nancy Zdunic, Secretary to the Shiawassee County Parks & Recreation Commission