

Shiawassee County Parks & Recreation Commission  
October 5, 2016  
Minutes written and submitted by Bonnie Reno, Secretary

Chairperson, Cody Baker called the Parks and Recreation Commission meeting to order. The meeting was held on the 3<sup>rd</sup> floor of the Surbeck Building, Corunna, MI.

Members Present: Cody Baker, Jeff Bartz, Mike Constine, Larry Johnson, Chris Klawuhn, Tony Newman, and Bonnie Reno. Both Stacy Loomis and Tina Tuller emailed/called earlier in the week to be excused. Quorum was met. Guest/Audience included Buildings, Grounds and Parks & Recreation Supervisor Tim Hill.

1. Cody Baker called the meeting to order at 6:03pm.
2. The Pledge of Allegiance was completed.
3. Roll call was completed.
4. Call to the Public was announced without any responds.
5. Approval of the Agenda was called. Jeff Bartz moved with Tony Newman seconded to approve the agenda. Bonnie Reno asked that the Approval of Minutes listed on the agenda to read the August 3<sup>rd</sup>, 2016 rather than June 1<sup>st</sup> meeting as the June minutes were approved in August. Both Jeff and Tony agreed with the change. Motion carried.
6. Approval of the Minutes of the August 3, 2016 was called. Jeff Bartz moved with Chris Klawuhn seconded to approve the meeting minutes. Motion carried.

7. Old Business

Cody B explained the need to prioritize of Parks & Recreation 5-Year Plan projects. Based on the various grant writing deadlines, Tina needs additional guidance on what projects to seek grand funds. After group discussion, the 6-Mile Bridge project as a long-term project for grants; short-term grants for the walking-paths and canoe launch to be funded. Tony asked if the Road Commission had been notified of the 6-Mile Bridge proposal as well as what types of engineering assessment for bridge reinforcements would be needed.

Mike shared that we research and seek grants for all the projects even if the projects are shelved for a time and then brought out to the forefront when the funding is approved.

It was suggested the Parks and Recreation Board come together before the intended March, 2017 meeting to provide additional direction for Tina's grant-writing project and the timeline draft that Tina is working on currently.

8. New Business

2017 Meeting Schedule – Jeff B moved with Chris K seconding to approve the 2017 schedule meeting in the Surbeck Bldg., 3<sup>rd</sup> floor, at 6pm on the following dates:

Wed., March 1, 2017

Wed., May 3, 2017

Wed. June 7, 2017

Wed., August 2, 2017

Wed., October 4, 2017

Motion carried

9. Supervisor's Report – Tim shared the latest Reservations Report with the YTD 2016 at 39. He explained the parks would be open abit longer into October with the great fall weather occurring. Tim also reported that spraying is being completed at Shiatown.
10. Commissioners Heard – Larry J showed the new Parks Application via smart phones encouraging all members to load the app onto their phones and share the site with others. He thanks those members whom provided suggestions including Stacy L's suggestion on providing pictures of each park.  
  
Larry showed the Health and Fitness connections, the River Access Links, Trails, and much much more. There will be an Argus Press release in October and we will be able to track the number of 'hits' for the utilization of the site.  
  
Waste Management monies were used to create/build the website at \$4500 with minor changes/updates to the site as free for the next year.  
  
The need to replace wood/logs at the Henderson Pavilion was discussed and referred to Tim to review.  
  
Tim and Board Members discussed the need for Parks and Recreation to have a line item budget to help determine what funds may be available for specific projects.
11. Good & Welfare – No specific deed was noted
12. Call to the Public – No other person was present. Therefore, no other topics were discussed.
13. Next Regular Meeting – March 1, 2017, 3<sup>rd</sup> Floor Surbeck Building, Corunna. Note that the board members agreed that there may be a need to call a Special Meeting regarding grant writing and project priorities from the Five-Year Parks Plan based on grant submission deadlines before the end of 2016.
14. Adjourn – Tony N made the motion to adjourn with Bonnie Reno seconded. Meeting ended 6:38pm.