

Shiawassee County Parks & Recreation Commission  
March 2, 2016  
Minutes written and submitted by Bonnie Reno, Secretary

Co-Chairperson, Robert Ebmeyer called the Parks and Recreation Commission meeting to order at 6pm located on the 3<sup>rd</sup> floor of the Surbeck Building.

Members Present: Cody Baker, Jeff Bartz, Mike Constine, Joe DeCaire, Robert Ebmeyer, Larry Johnson, John Michalec, Tony Newman, and Bonnie Reno. Quorum was met. Consultant Phil Hathaway, staff person Tim Hill, and guest Chris Klawuhn were all present.

1. Robert E called the meeting to order at 6:08pm.
2. The Pledge of Allegiance was completed.
3. Roll call was completed.
4. Call to the Public was announced. No one else was present.
5. Larry Johnson moved with John Michalec seconded to approve the agenda. Motion carried.
6. Annual Election of Officers were held and motions carried as follows:
  - a. Chairperson – Tony Newman nominated Cody Baker for Chairperson, Larry Johnson seconded. Motion carried with Cody Baker accepting the position.
  - b. Vice Chairperson – Robert E nominated Tony Newman for Vice Chairperson, Larry Johnson seconded. Motion carried with Tony Newman accepting the position.
  - c. Secretary – Larry Johnson nominated Bonnie Reno for Secretary, Tony Newman seconded. Motion carried with Bonnie Reno accepting the position.

Cody Baker, 2016 Chairperson ‘took’ the meeting.

7. Approval of the Minutes for the final 2015 Regular Meeting and three Special Meetings held for the Five-Year Parks Master Plan:
  - a. October 7, 2015 – Regular Meeting; Larry J moved to accept as written with Robert E seconded the motion. Motion carried.
  - b. November 12, 2015 – Special Meeting; Larry J moved to accept as written with Tony N seconded the motion. Motion carried.
  - c. January 14, 2016 - Special Meeting; Larry J moved to accept as written with Tony N seconded the motion. Motion carried.
  - d. February 16, 2016 - Special Meeting; Larry J moved to accept as written with Tony N seconded the motion. Motion carried.
8. Old Business
  - a. Parks Master Plan – Phil Hathaway reported on the Survey Results and Validation Discussion with five responses to the prioritizing noting that making all of the parks accessibly (ADA compliant) was deemed high-priority by all members.
  - b. Public Input Presentations – Phil Hathaway reported he has presented at one meeting with more to follow in the months of March and April. Larry J reported the 5-Year Master Plan draft is on the agenda of the County Commissioners – Committee-of-the-Whole Agenda scheduled for Wednesday.
  - c. Group of ‘Live Healthy Coalition County-Wide Open Space Plan – Phil Hathaway has been talking with Rowe Engineering in creating maps including Open-Space walking trails.

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March 2, 2016 – Minutes Continued:

9. New Business
  - a. By-Laws – Phil Hathaway shared a second version of the proposed changes/updates to the Parks & Recreation’s By-Laws via slides. Bonnie R questioned some items highlighting the responsibilities of the Secretary and the Supply and Repair threshold amount and discussion followed. Board members will review the proposed changes and forward comments to Phil Hathaway for discussion and/or inclusion.
  - b. Earth Day Parks Clean-Up in April – Volunteers with park assignments discussed. It was asked that Tim Hill contact Julie with Administration to look at the last few years to create a contact list of groups that had helped with park clean-up in the past such as Boy Scout troops, etc.
  - c. Robert E reported that Tanya Buckelew has resigned from the Parks & Recreation Commission due to other obligations. Robert E also shared he will not be able to be on the Commission due to his ongoing obligations and other Shiawassee County Commissions.
    - 1.) Robert E and Bonnie R also shared there is a conflict with Bonnie R’s position of representing the Planning Commission as Bonnie R. was appointed by the Board of Commissioners and cannot be both a Parks & Rec. Board appointment and Planning Commission representative to the Parks & Rec. This conflict will be addressed at the next County Planning Commission meeting at the end of March.
10. Supervisor’s Report – Tim Hill shared the park reservation numbers have begun, a bit slow right now with a couple of calls to date. It is early in the season since the parks are not even open.
11. Commissioners Heard – Board members asked how were people paid last year in opening and maintaining the parks throughout the summer of 2015. They were paid \$450 per month for each park for cleaning the grounds including the garbage removable; open, clean, and close the bathrooms each day; and reporting maintenance needs to the office. Tim Hill to contact Julie to consider what potential staff may be brought back on board for this season.
  - a. Discussion followed with John Michalec regarding roads within the parks and he shared this is not possible with Road Commission staff and not possible with Road Commission equipment.
12. Good and Welfare – Cody B called for input. No one responded.
13. Call to the Public – Guest Chris Klawuhn shared his interest in being on the Parks & Recreation Commission. He shared his work history with the Saginaw Health Department and interest in the community.
  - a. Phil shared he would like to see the Parks & Recreation 5-Year Plan Proposal to be voted at the May meeting with the Public Hearing in June.
14. Next Regular Meeting is set for May 4, 2016 at 6pm.
15. John M. moved with Robert E seconded for Adjournment. Motion passed at 7:35pm.