



**Shiawassee County
Local Emergency Planning Committee
October 19, 2011 9:00 am to 11:00 am
James P. Capitan Center**

Officers/Appointed Positions:

Chair
Vice-chair
Secretary
Public Information Officer
Community EM Coordinator

Clark Bowman*
Margaret McAvoy*
Jodi DeFrenn*
Kevin Clark*
TJ Clark*

Guests:

Barb Holland - Memorial Healthcare*
Kevin Davis - Memorial Healthcare*
Barb Paine for George Braidwood*

Voting Members:

Larry Alpert*
Clark Bowman*
Michael Bradley*
George Braidwood
Kathy Canfield
Kevin Clark*

Ron Elder*
John Hagel*
Jodi DeFrenn*
Casey Elliott*
Todd Follen
Margaret McAvoy*

John Michalec
Patrick Nellenbach
TJ Clark*
Chris Thelen
Russ Wahl*

*depicts attendance

Minutes

I. Call to Order

Meeting called to order by Chairman Bowman at 9:01 a.m. Motion made by Kevin Clark supported by Ron Elder to accept agenda as written. Motion carried.

II. Introductions & Minute Approval

Motion made by TJ Clark supported by Kevin Clark to approve July minutes as written. Motion carried.

III. 302 Site Plan Update

TJ is going over what was put together before TJ took office. Four new sites have been submitted to State.

IV. LEPC Placemat Project

Over 19,000 of the 20,000 placemats have been distributed. Discussion if placemat project was successful and where to place remaining placemats. Consensus agreement to form public education/marketing subcommittee to further discuss future projects. Subcommittee chaired by TJ Clark, volunteer committee members: Ron Elder, Clark Bowman, Michael Bradley, and Barb Holland.

V. Special Response Team Update-Kevin Clark

No Report

VI. Treasurer's Report

LEPC currently has \$12,064.60. Motion made by Larry Alpert and supported by Kevin Clark to accept treasurer's report. Motion carried.

VII. Other Business

Overall satisfaction with Summit Emergency Management Conference.

Jodi gave an update on the Strategic National Stockpile, currently working on developing closed points of dispensing to reach our special needs population.

Margaret discussed current review of LEPC bylaws and possible updates to come.

Reviewing organization of LEPC committee.

VIII. 2012 Tentative Meeting Dates

Motion made by Margaret McAvoy supported by TJ Clark to accept listed meeting dates for 2012: January 18th, April 18th, July 18th, and October 17th. Motion carried.

IX. Public Comment

Kevin Davis Memorial Hospital: discussion of upcoming decon training.

X. Adjournment

Motion made by Clark Bowman to adjourn supported by Larry Alpert, meeting adjourned at 9:46 a.m.

Recorded by: Jodi DeFrenn Date: October 19, 2011

Signed by: Margaret McAvoy Date: 1-18-12
Vice Chair