

SHIAWASSEE COUNTY BOARD OF HEALTH

August 31, 2011

Present: Patricia Cords, Eugene Paez, John Pajtas and Dan Stewart

Staff: Courtney Herrick, Larry Johnson, George Pichette, and Lisa Smith

I. Call to order

Patricia Cords called the meeting to order at 3:00 p.m.

II. Additions to the agenda

There were no additions to the agenda.

III. Approval of minutes of past meeting

Dan Stewart made a motion to approve the July 27, 2011 Health Board minutes supported by Eugene Paez. Motion carried, all yeas.

IV. Report of Chairman

Discussion of Annual Report.

V. Finance Committee

1. Approve Bills:

Dan Stewart made a motion to approve the bills from August 4th in the amount of \$15,302.17 and authorize the Health Department to pay the same. Eugene Paez supported. Motion carried. All yeas.

Dan Stewart made a motion to approve the bills from August 31st in the amount of \$40,601.58 and authorize the Health Department to pay the same. Eugene Paez supported. Motion carried. All yeas. Discussion occurred.

2. Write off Accounts Receivable:

Dan Stewart made a motion to approve the July write offs of accounts receivable in the amount of \$498.00; \$330.00 for immunizations; \$150.00 for hepatitis b. and \$18.00 for tb tests. John Pajtas supported. Motion carried. All yeas.

VI. Director's Report

Financial Statements

We are 10 months into the fiscal year. Revenues are under expenditures due to timing issues. There are three pays in the month of September, and an accrual of 5 days which will bring up our salary line item to where it should be. The State supplied vaccine inventory entry is made at the end of the fiscal year. This will increase the total for MDCH-CPBC. Other non-cost sharing is at 31%. This is also a timing issue. The full cost

reimbursement comes in as one payment at the end of the year. Spending will catch up but we will still be under budget for the year. Discussion about unused funds. Discussion on budget turned into the County.

Emergency Preparedness

August 4th the State and Federal Emergency preparedness people were here. We meet the Federal CDC grant requirements. They had some suggestions and requirements for improvements so the plan will continue to be revised. Shiawassee County was above average on the score on the review emergency opportunities base plan. Discussion of movie Contagion released on September 9th and new strands of the Bird Flu.

Environmental Health

The last round of sampling from the train spill came back non-detect. The engineer consultants are getting word out to the local residents and closing up the project.

The river clean up and tire collection held on August 6, 2011 was a success. 853 tires collected, 88 of them coming from the river. Over the last 4 years of this project has taken in 2310 tires, 488 coming from the river.

Starting in September a food manager certification class is being taught by Trevor Older. There are already 24 signed up for the class. It is state law that each establishment has a manager that is certified in food safety, making this a high demand class.

Household hazardous waste collection is being held September 17 and is anticipated to be very busy and a big success. It was not done last year so a lot of calls are coming in about it.

There are 2 bills in the legislature to roll back the smoking law. One is to allow for smoking in rooms in private clubs and the other is to allow smoking in patios where food and drink are being served.

Personal Health

We've been busy with immunizations as kids go back to school. Typically there is an immunization clinic held on Wednesdays and recently we've opened one up on Monday afternoons which is filling up fast.

About half of the 740 flu vaccines have come in. The VFC vaccines that are free from the state for kids with medicaid, have not yet come in. We have also ordered 10 doses of preservative free flu vaccines for infants 6 months to 35 months. The regular flu shots are priced at \$25.00 and the preservative free should only be a dollar or two more depending on the final bill we receive. Two flu clinics are set up at this time. The first will be September 16th from 10am-12pm at the Durand Senior Center. The second is our big one at the Knights of Columbus on September 26 from 2pm-6pm. There may be more set up at the Senior Centers in between those dates and after the 26th.

Per George's observation and the staff feed back at PH, Courtney is doing good.

Administration

A lot of time is being spent with YMCA and RESD on the issue of childhood obesity this is a big issue state wide, locally and nationally. We are on the second stage for the grant application for the national YMCA. We are also getting the schools involved to help provide education and awareness on the subject. Further discussion on obesity and severity of diabetes.

Insight is going well. We are actually billing and getting paid with the program.

Contracts

Request approval to amendment #3 the CPBC contract with the State of Michigan decreasing the total budget from \$1,000,830 to \$996,844 for the period of 10/1/11 to 9/30/12 for the purpose of reducing funding for Bioterrorism by \$3,436 and Cancer Screening by \$550. John Pajtas made a motion to forward the contract to the Board of Commissioners, supported by Eugene Paez. Motion carried, all yeas.

Equipment

Request approval to purchase a Windows 2008 server license at a cost of approximately \$600 to accommodate changes in our Sage financial software. Dan Stewart made a motion to approve the purchase, supported by Eugene Paez. Motion carried, all yeas.

Staff Training

Request authorization for the following staff training:

- 3 People to Grand Rapids for the Michigan's Premier Public Health Conference in October. 2 staying for two nights and 1 will be staying for one night. The cost of \$149 per person falls within the budgeted amount.
- 1 Employee to Higgins Lake for the Annual Environmental Health Conference in September. The cost will be \$365 for everything.
- 1 Employee, 3 nights at Grand Traverse in October for the Emergency Management Conference. Funds coming from the EP funds. Also added 1 sanitarian to attend which will be funded with the County's EP money.

John Pajtas made a motion to approve the travel per County policy, supported by Dan Stewart. All yeas. Motion carried.

VII. Members Comments

The MALPH meeting was about Affordable Care Act and the opportunities and challenges in public health. They want to put together a 10 year strategic plan of public health's roll, and develop objective messages to move forward with the plan.

Primary Care Transformation Grant. The State wants a medical home for everyone. Also to improve treatment so that disease is treated earlier. Discussion.

Discussion about Governors Special Health Care message for September.

Local Lead Sanitarian fines for up to \$750 per violation. Discussion followed.

VIII. Other Business

IX. Public Comments

X. Adjourn - Date of Next Meeting

The next meeting will be on September 28, 2011 at 3:00 p.m. Meeting adjourned at 4:10 pm.

Respectfully submitted,

Lisa M. Smith

9/22/11

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