

SHIAWASSEE COUNTY BOARD OF HEALTH

July 27, 2011

Present: Mary Buginsky, Gerald Cole, Patricia Cords, Eugene Paez, James Capitan and John Pajtas

Staff: Courtney Herrick, Larry Johnson, George Pichette, and Lisa Smith

I. Call to order

Mary Buginsky called the meeting to order at 3:00 p.m.

II. Additions to the agenda

There were no additions to the agenda.

III. Approval of minutes of past meeting

James Capitan made a motion to approve the June 29, 2011 Health Board minutes with the correction of Gerald Cole being absent, supported by John Pajtas. Motion carried. All yeas.

IV. Report of Chairman

No report.

V. Finance Committee

1. Approve Bills:

Gerald Cole made a motion to approve the bills from June 7th in the amount of \$12,257.62 and authorize the Health Department to pay the same. James Capitan supported. Motion carried. All yeas.

Gerald Cole made a motion to approve the bills from June 29th in the amount of \$17,116.70 and authorize the Health Department to pay the same. Eugene Paez supported. Motion carried. All yeas.

Gerald Cole made a motion to approve the bills from July 14th in the amount of \$21,967.51 and authorize the Health Department to pay the same. John Pajtas supported. Motion carried. All yeas.

Gerald Cole made a motion to approve the bills from July 27th in the amount of \$15,930.68 and authorize the Health Department to pay the same. Eugene Paez supported. Motion carried. Yes – Mary Buginsky, James Capitan, Gerald Cole, Patricia Cords, Eugene Paez. No – John Pajtas.

2. Write off Accounts Receivable:

Gerald Cole made a motion to approve the May write offs of accounts receivable in the amount of \$459.00; \$104.00 for flu; \$10.00 for lead tests; \$135.00 for immunizations; \$30.00 for hepatitis b. and the June write offs of \$73.00; \$18.00 for tb tests; \$40 for lead test; and \$15.00 for hepatitis b. Eugene Paez supported. Motion carried. All yeas.

VII. Director's Report

Emergency Preparedness

The State will review our strategic national stockpile plan on August 4th. Jodi is in the process of working on the 2011-2012 emergency preparedness cooperative agreement, which is starting a new 5 year cycle. The Michigan Department of Community Health issued an emergency heat alert. This year's flu vaccine will pretty much involve the same viruses as last year.

Environmental Health

The river clean up and scrap tire collection is on August 6, 2011. Press releases are going out. Some of the funding is coming from a DEQ grant.

There are 2 bills in the legislature to roll back the smoking law. One is to allow for smoking in rooms in private clubs and the other is to allow smoking in patios where food and drink are being served.

EH has a facebook page now. The tire collection and household hazardous waste has been posted on facebook.

The household hazardous waste collection will be on September 17th.

Personal Health

We have ordered only 750 doses of flu vaccine, our activity is going down.

We have participated in outreach activities. We have some community events coming up. Last month, we participated in the touch a truck. Our annual breast feeding walk is on August 3rd at Mc Curdy Park from 11:30-12:30. We will have 2 U of M BSN students for the fall semester to shadow for nurses. We are also participating in the Silver Stars Bra Art fundraiser.

Insight is up and running. It is going wonderfully. We are able to transfer into MICR now.

Immunizations are busy. We are doing some outreach with our communicable disease program and reaching out to physicians and improve reporting.

Administration

George distributed the 2010 annual report.

George attended the regional community health assessment project yesterday. Childhood obesity came out as the highest issue. Discussion followed.

2012 County Budget Request

We requested the same amount of money that we received as last year's appropriation \$268,780. There are not a lot of programs changes. We are not requesting a fee increase. John Pajtas made a motion to approve the budget request and forward to the Board of Commissioners, supported by Eugene Paez. Motion carried. All ayes.

Contracts

Request approval to sign amendment #2 to the CPBC contract with the State of Michigan increasing the total budget from \$1,000,015 to \$1,000,830 for the period of 10/1/10 to 9/30/11. Gerald Cole made a motion to forward the contract to the Board of Commissioners, supported by James Capitan. Motion carried, all yeas.

Equipment

Request approval to purchase a laptop computer and 2 card scanners in the amount of \$2,600 from emergency preparedness. Eugene Paez made a motion to approve the purchase, supported by John Pajtas. Motion carried, all yeas.

Staff Training

Request authorization for the following staff training:

- WIC Coordinator to Bay City in September for 1 night. The State will cover the cost.
- 3 staff to the hearing and vision conference in Gaylord for 1 night in September
- 2 staff to the Annual Accounting Seminar in Mt. Pleasant in September (1 staff for 1 night and 1 staff for 2 nights).

Eugene Paez made a motion to approve the travel per County policy, supported by Gerald Cole. All yeas. Motion carried.

VII. Members Comments

The MALPH meeting was about strengths, weakness, opportunities, and threats (SWOT). National accreditation was discussed but there is no money for local health departments. It would cost local health departments between \$5,000 to \$10,000 yearly.

VIII. Other Business

IX. Public Comments

X. Adjourn - Date of Next Meeting

The next meeting will be on August 31, 2011 at 3:00 p.m. Meeting adjourned at 3:58 pm.

Respectfully submitted,

Lisa M. Smith

8/19/11