

# SHIAWASSEE COUNTY BOARD OF HEALTH

November 30, 2011

**Present:** Mary Buginsky, James Capitan, Patricia Cords, Eugene Paez, John Pajtas, and Dan Stewart.

**Staff:** Courtney Herrick, Larry Johnson, George Pichette, and Lisa Smith

## **I. Call to order**

Mary Buginsky called the meeting to order at 3:00 p.m.

## **II. Additions to the agenda**

There were no additions to the agenda.

## **III. Approval of minutes of past meeting**

Dan Stewart made a motion to approve the October 26, 2011 Health Board minutes supported by James Capitan. Motion carried, all yeas.

## **IV. Report of Chairman**

No report.

## **V. Finance Committee**

### **1. Approve Bills:**

Dan Stewart made a motion to approve the bills from November 10<sup>th</sup> in the amount of \$30,103.34 and November 30<sup>th</sup> in the amount of \$12,158.82 and authorize the Health Department to pay the same. James Capitan supported. Motion carried. All yeas.

### **2. Write off Accounts Receivable:**

Dan Stewart made a motion to approve the September write offs of accounts receivable in the amount of \$703.26; \$36.00 for tb tests; \$315.00 for immunizations; \$75.00 for hepatitis b; and \$247.26 for maternal infant health program. James Capitan supported. Motion carried. All yeas.

## **VI. Director's Report**

### **Financial Statements**

Everything looks ok. We are 2 months into the fiscal year. About 80% of our budget is personnel.

## **Emergency Preparedness**

This month we have been invited to participate in Memorial Healthcare acute care set up on December 14<sup>th</sup>. This is part of their emergency response planning. It deals with setting up a temporary facility in the event that there is some major outbreak. Part of our role is to go through the necessary steps to order from the strategic national stockpile.

## **Environmental Health**

Larry gave an update on burning in the City of Owosso. The State has set up 2 locations to do air quality monitoring. They will prepare a report comparing non-burning days to open burning days. There was a nice article on the cottage food industry class that Trevor Older did with the Chamber of Commerce. They have asked us to continue to partner with them on these seminars. Statewide, a letter will be going out to cosmetologists. They need to be licensed through the State if doing cosmetic art such as permanent eye liner and lips.

## **Personal Health**

On Monday, 2 of the 3 new Secretary II's will begin work. Sanofi provided the State of Michigan with free intradermal flu vaccine. We will provide it and charge the \$15 administration fee. Ages 19-64 are being targeted. We still have 150 doses of private flu vaccine left. Flu vaccine will continue to be promoted into the spring. We had our immunization site visit. The State is looking at missed vaccination opportunities. All vaccines needed that day are required to be given or documented if declined. ACIP now recommends that human papillomavirus (hpv) can be given to boys. Vaccine for children (vfc) now has HPV available. Insight will be utilized for the vaccination declaration. We are still in the process of learning Insight, it is going well.

## **Administration**

We have had a busy year with staff changes. A total of 9 staff changes or 33% of our staff has changed positions (5 early retirements). We continue to be involved in community collaborations on the childhood obesity by the YMCA and RESD, Memorial Healthcare's community health assessment, health and human services, and RESD medical home for children.

## **Equipment**

Request approval to purchase case management software for Insight to be used in the Maternal Infant Health Program (MIHP) in the amount of \$3,000. Dan Stewart made a motion to approve the purchase, supported by Eugene Paez. Motion carried, all yeas.

## **VII. Members Comments**

Eugene Paez gave a report on the MALPH meeting. The State has surplus of \$400 million. There is a Public Health code advisory committee looking at revising the public health code. They are particularly looking at part 21 and 22 which are sewage rules. The Governor will be looking at personal property tax. The Tobacco division gave a presentation. They contracted with 22 Counties to send in inspectors to look at labeling, advertising, and tobacco shops. They will do an inspection and leave. The enforcement will be left to the State. Steve Fitton gave a presentation on Medicaid. We have a population of 9 million and 2 million are on Medicaid.

## **VIII. Other Business**

## **IX. Public Comments**

## **X. Adjourn - Date of Next Meeting**

The next meeting will be on **Thursday**, January 26, 2012 **at 4:00 p.m.**  
Discussion occurred on 2012 meeting dates. Meeting adjourned at 3:39 pm.

Respectfully submitted,

Lisa M. Smith

12/28/11