



**Shiawassee County
Local Emergency Planning Committee
July 17th 9:00 am to 11:00 am
James P. Capitan Center**

Officers/Appointed Positions:

| | |
|----------------------------|-----------------|
| Chair | Clark Bowman |
| Vice-chair | Margaret McAvoy |
| Secretary | Jodi DeFrenn |
| Public Information Officer | Kevin Clark |
| Community EM Coordinator | TJ Clark |

Guests:

Bill Baker

Robert McLaren
Mary Duncan - D1RMRC

Voting Members:

Margaret McAvoy*
George Braidwood
Kevin Clark

Jodi DeFrenn*
Casey Elliott*
Kevin Davis*
TJ Clark*

Russ Wahl*
Clark Bowman*

*depicts attendance

Minutes

I. Call to Order

The meeting was called to order by Chairman Bowman at 9:00 a.m.

Motion made by Margaret McAvoy to accept agenda as written, supported by TJ Clark. Motion carried.

II. Introductions & Minute Approval

Motion made by TJ Clark supported by Russ Wahl to approve April minutes as written. Motion carried.

III. 302 Site Plan Update

Two potential site plans received from businesses. One agricultural site plan to perform (waiting on response).

IV. LEPC Marketing

Russ handed out information on Firefighter Right to Know during a Meijer event. TJ currently working on brochure, would like to have something to handout during fair week, brochure will be sent out for comment to members.

V. Special Response Team (SRT) Update

No runs to report.

Truck and trailer have had graphics added. Some members attended Hazmat IQ class in Novi. Discussion occurred on NIMS compliance and Resource Typing.

SRT will be participating in upcoming drill at Road Commission, Firefighters will be extinguishing a fusel lodge, SRT will take action steps to mitigate runoff contaminates in order to protect

waterways and drains.

VI. Treasurer's Report

LEPC currently has \$20,507.43. Financial reports distributed. Motion made by Margaret McAvoy, supported by Kevin Davis to accept treasure's report. Motion carried.

VII. Other Business

Margaret and TJ will discuss how to best fill SRT position due to Kevin Clarks retirement, they will bring recommendations back to members at October meeting.

Mary Duncan from District One Regional Medical Response Coalition presented on the idea of having a community luncheon, discussion occurred.

VIII. Future Meeting Date

- October 16, 2013

IX. Public Comment

Robert McLaren expressed how impressed he is with this group and encouraged group to continue marketing CodeRED.

X. Adjournment

Meeting was adjourned at 10:04 a.m.

Recorded by: J.D. Date: 7-17-13

Signed by: Clay Bourn Date: 10/16/13
Chair