



**Shiawassee County  
Local Emergency Planning Committee  
July 29th 9:00 am to 11:00 am  
James P. Capitan Center**

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**Officers/Appointed Positions:**

Chair	Clark Bowman
Vice-chair	Russ Wahl
Secretary	Jodi DeFrenn
Public Information Officer	Kyle Bawks
Community EM Coordinator	Rich Warner

**Guests:**

Paul Pummill - MSP  
Eric Van Riper - DEQ  
Lt. Kevin Mark - MSP  
Pam Battinkoff  
Com. John Horvath

**Voting Members:**

Clark Bowman*	Jodi DeFrenn*	Russ Wahl
George Braidwood*	Casey Elliott*	Rich Warner*
Bill Baker*	Kevin Davis*	
Kyle Bawks*		

\*depicts attendance

**Minutes**

**I. Call to Order**

The meeting was called to order by Chairman Bowman at 9:00 a.m.

**II. Introductions & Minute Approval**

Motion made by George Braidwood, supported by Casey Elliott to approve July agenda as written. Motion carried.

Motion made by Bill Baker, supported by Rich Warner to approve April minutes as written. Motion Carried.

**III. 302 Site Plan Update**

- Site Plan Review: Copies of recent plans distributed out for members to review and ask questions.
- Annual submissions of new plans will be turned in electronically.
- Farmers are not responsible for adding any site changes into the States system, per Jay Eickholt.

**IV. LEPC Marketing**

Shiawassee County Fair: Yardsticks with QR code and Emergency Management fair bags containing: flyers, pens, and various emergency communications will be distributed during fair week.

**V. Special Response Team (SRT) Update**

A meeting of interest was scheduled for those that had interest in joining/reestablishing SRT, the

meeting was well attended.

During the meeting financial stability of SRT was discussed. SRT currently has little to no funds to operate with. If SRT continues or is reestablished the Fire Chiefs would like LEPC to financially support SRT. The only financial support LEPC can provide to SRT is sending or offering members specific training when available. Discussion will continue once a decision has been made in reestablishing an SRT.

## **VI. Treasurer's Report**

LEPC spending summary distributed.

Motion made by Kyle Bawks, supported by Kevin Davis to accept spending summary report as given. Motion Carried.

Discussion occurred on the need to change protocol for how SRT funds are handled and accounted for.

Discussion occurred on the need for a treasurer for the LEPC committee.

## **VII. Other Business**

- Clark Bowman, Chair for LEPC announced his departure from LEPC.
- A new LEPC Chair will need to be elected.
- Jodi spoke in regards to Strategic National Stockpile Plan updates and an upcoming Isolation & Quarantine Training.
- Jodi emphasized the need to host a First Responder Dispensing Site tabletop exercise.

## **VIII. Future Meeting Date**

- October 21, 2015

## **IX. Public Comment**

## **X. Adjournment**

Meeting was adjourned at 10:42 a.m.

Recorded by: J.D. Date: 7-29-15

Signed by:  Date: 10-31-2015  
Chair