



**Shiawassee County  
Local Emergency Planning Committee  
July 25th 9:00 am to 11:00 am  
James P. Capitan Center**

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**Officers/Appointed Positions:**

Chair  
Vice-chair  
Secretary  
Public Information Officer  
Community EM Coordinator

Clark Bowman  
Margaret McAvoy  
Jodi DeFrenn  
Kevin Clark  
TJ Clark

**Guests:**

**Voting Members:**

Ron Elder\*  
Margaret McAvoy\*  
George Braidwood  
Kevin Clark\*  
\*depicts attendance

Mike Thornburg\*  
Jodi DeFrenn\*  
Casey Elliott\*  
Kevin Davis\*

TJ Clark\*  
Russ Wahl\*  
Clark Bowman\*

**Minutes**

**I. Call to Order**

The meeting was called to order by Chairman Bowman at 9:01 a.m.  
Motion made by Margaret McAvoy to accept agenda as written supported by Casey Elliott. Motion carried.

**II. Introductions & Minute Approval**

Motion made by Ron Elder supported by Kevin Clark to approve April minutes as written. Motion carried.

**III. 302 Site Plan Update**

One new site plan has been completed bringing the total number to three. To date 37 site reviews have been completed. Discussion occurred on the reimbursement rate paid out for site plans and reviews.

**IV. LEPC Subcommittee Project Update**

Subcommittee has not yet convened. Discussion occurred on how other marketing efforts benefit LEPC, specifically the benefits of Code Red.

**V. Special Response Team (SRT) Update-Kevin Clark**

One deployment related to a plane crash in May.

**VI. Treasurer's Report**

SRT currently has \$19,635.19, discussion occurred on cost recovery. Motion made by Margaret McAvoy, supported by Mike Thornburg to except SRT report. Motion carried.  
LEPC currently has \$16,326.74. Motion made by Margaret McAvoy, supported by Ron Elder to accept treasurer's report. Motion carried.

**VII. Other Business**

None

**VIII. Future Meeting Date**

October 17, 2012 9:00 a.m. James P. Capitan Center, EOC

**IX. Public Comment**

None

**X. Adjournment**

The meeting was adjourned at 9:45 a.m.

Recorded by: J.D. Date: 7-25-12

Signed by: Clark Bowman Date: 10/24/12  
Chair