



**Shiawassee County
Local Emergency Planning Committee
January 21th 9:00 am to 11:00 am
James P. Capitan Center**

Officers/Appointed Positions:

Chair	Clark Bowman
Vice-chair	Russ Wahl
Secretary	Jodi DeFrenn
Public Information Officer	Kyle Bawks
Community EM Coordinator	Rich Warner

Guests:

Doug Powell*
Eric Van Riper*

Voting Members:

Clark Bowman*	Jodi DeFrenn*	Russ Wahl*
George Braidwood	Casey Elliott*	Rich Warner*
Bill Baker*	Kevin Davis*	
Kyle Bawks*		

*depicts attendance

Minutes

I. Call to Order

The meeting was called to order by Chairman Bowman at 9:00 a.m.

II. Introductions & Minute Approval

Motion made by Rich Warner, supported by Kyle Bawks to approve April agenda as written. Motion carried.

Motion made by Russ Wahl, supported by Bill Baker to approve minutes as written. Motion Carried.

III. 302 Site Plan Update

Sample of site plan distributed. Russ Wahl reviewed the site plan with the group.

IV. LEPC Marketing

Flyers have been placed at the Conservation District. They are checking to see if they can place this in their newsletter.

Need to continue to explore collaboration options. Suggestion was made to approach the Shiawassee County Fair board. Rich will follow-up.

Question was asked if they receive a tax credit

V. Special Response Team (SRT) Update

Fire Chiefs concerned with liability issues, discussion occurred. It's unclear at this point if the

response team will move forward.

Rich will make contact with Livingston County to see how their SRT is structured and how they handle liability in their jurisdiction.

VI. Treasurer's Report

Motion made by Russ Wahl, supported by Casey Elliott to accept report as given. Motion Carried.

Motion made by Russ Wahl, supported by Rich Warner to reallocate \$1,396 from the maintenance of trailer line item. This is to be reallocated for maintenance of trailers from the LEPC budget and authorize Emergency Manager to make decisions on utilization of these funds. Motion carried.

Motion made by Russ Wahl, supported by Casey Elliott to allocate \$3,000 for training from the LEPC budget and authorize Emergency Manager to make decisions on utilization of these funds. Motion carried.

VII. Other Business

Forwarded LEPC New Member Appointment Forms to Commissioners for approval. Once approved will submit updated LEPC Officer/Member Record to the State.

Motion made by Kevin Davis, supported by Kyle Bawks to accept LEPC position changes as presented and forward to County Commissioners for approval. Motion Carried.

Adding:

- Kyle Bawks, Law Enforcement – Local and Public Information Officer
- Kevin Davis, Hospital – Memorial Healthcare
- Bill Baker, Fire Fighting - Fire Urban
- George Braidwood, Law Enforcement - Sheriff's Department
- Jodi DeFrenn, 1st Aide and Health - County Health Department
- Casey Elliott, Local Environmental - County Health Department
- Clark Bowman, Community Groups - County Community Mental Health
- Rich Warner, Civil Defense - Emergency Manager
- Russ Wahl, Fire Fighting - Fire Rural
- Pam Battinkoff, 9-1-1 Dispatcher (non-voting member)

Removing:

- Kevin Clark, HazMat and Public Information Officer
- Margaret McAvoy, Local Officials - County Administrator
- TJ Clark, Local Officials - County Administrator
- Mike Thornburg, Fire Fighting - Fire Urban
- TJ Clark, Civil Defense - Emergency Manager

Once approved by Commissioners Rich will submit updated LEPC Officer/Member Record to the State.

VIII. Future Meeting Date

- April 15, 2015

IX. Public Comment

Red Cross is being restructured. The Red Cross building in Shiawassee County might be one of the buildings that will be reutilized and possibly listed in the real estate market.

X. Adjournment

Meeting was adjourned at 10:49 a.m.

Recorded by: J.D. Date: 10-15-14

Signed by: Charles Bowman Date: 4/15/15
Chair