

**Finance & Administration Committee Meeting
Minutes**

Date: Monday, December 14, 2015

Time: 4:15 p.m.

Place: Commission Chambers, Surbeck Building, Corunna

Members Present: Chairman Root, Commissioners Plowman, Schneider and Aue

Other Commissioners Present: Commissioners Bartz, Holzhausen and Horvath

The meeting was called to order by Chairman Root at 4:40 p.m. followed by the Pledge of Allegiance.

Call to the public: No one responded.

It was moved by Commissioner Plowman, supported by Commissioner Root to move to the next Committee of the Whole meeting to consider authorizing Buildings & Grounds to hire a Part-time Maintenance Worker to refill a vacancy due to a resignation at 19 hours per week with no fringe benefits except those required by law at a Pay Grade 4 on the Rye Salary Schedule with an hourly rate of \$12.98 - \$15.89. Motion carried.

It was moved by Commissioner Schneider, supported by Commissioner Plowman to move to the next Committee of the Whole meeting to consider authorizing the Health Department to hire a Public Health Nurse II to refill a vacancy at the SEIU Nurse salary range of \$42,545.34 - \$52,365.20. Motion carried.

It was moved by Commissioner Plowman, supported by Commissioner Schneider to move to the next Committee of the Whole meeting to consider authorizing Central Dispatch to hire two 911 Dispatchers to fill vacancies of already existing positions at the Teamsters Non-Supervisory Dispatch range of \$37,294.00 - \$41,909.00. Motion carried.

It was moved by Commissioner Schneider, supported by Commissioner Plowman to move to the next Committee of the Whole meeting to consider authorizing the Sheriff's Office to hire two Corrections Officers at the Teamsters Non-Supervisory Corrections Officer range of \$38,014.00 to \$42,717.00 contingent upon the continuation of the Genesee County Project revenue at or above the 2015 level. Motion carried.

It was moved by Commissioner Plowman, supported by Commissioner Schneider to move to the next Committee of the Whole meeting to consider authorizing the transfer of the required portion (50%) of the Convention Facility Development Funds (Cobo Hall Liquor Tax) in the amount of \$32,239.00 from account #701-000-285.000 to Mid-State Health Network per section 2 of Public Act 2 of 1986. Motion carried.

It was moved by Commissioner Schneider, supported by Commissioner Plowman to move to the next Committee of the Whole meeting to consider approving the amended quote of \$18,770 for the BIS Digital Recording System for Probate Court to be paid by the Courts. Motion carried.

It was moved by Commissioner Plowman, supported by Commissioner Schneider to move to the next Committee of the Whole meeting to consider approving Budget Adjustments #15-17, #15-18, #15-19, #15-20, #15-21, #15-22 and #15-23. Motion carried.

It was moved by Commissioner Plowman, supported by Commissioner Schneider to move to the next Committee of the Whole meeting to consider approving the Shiawassee County Annual Surplus Budget Policy. Motion carried.

Tim Hill, Superintendent of Buildings & Grounds provided the Committee with an update on the Courts & Health roof.

It was moved by Commissioner Plowman, supported by Commissioner Root to move to the next Committee of the Whole meeting to consider the purchase of a 1 ton truck for the Buildings & Grounds Department out of the 2016 Budget. Motion carried.

It was moved by Commissioner Plowman, supported by Commissioner Schneider to move to the next Committee of the Whole meeting to consider placing the Emergency Management Coordinator at 34 hours per week in the 2016 Budget and draft a new contract to reflect the changes. Motion carried.

The Committee discussed payment of the Misteguay Creek Intercounty Drain balance of \$52,000.

Other Agenda Items: None

Call to the Public: No one responded.

The meeting was adjourned at 5:20 p.m.

Jeremy Root, Chairman
Finance & Administration Committee

Julie Hebert
Executive Assistant