

**Finance & Administration Committee
Minutes**

Date: Monday, August 17, 2015

Time: 4:15 p.m.

Place: Commission Chambers, Surbeck Building, Corunna

Members Present: Chairman Root, Commissioners Plowman and Aue

Member Absent: Commissioner Schneider

Other Commissioners Present: Commissioners Bartz, Holzhausen and Horvath

The meeting was called to order by Chairman Root at 4:25 p.m. followed by the Pledge of Allegiance.

Call to the Public: No one responded.

It was moved by Commissioner Plowman, supported by Commissioner Root to move to the next Committee of the Whole meeting to consider authorizing the Sheriff's Office to hire a Corrections Officer to refill a vacancy due to a resignation at the Teamsters Non-Supervisory Corrections Officer range of \$38,014.00 to \$42,717.00. Motion carried.

It was moved by Commissioner Plowman, supported by Commissioner Root to move to the next Committee of the Whole meeting to consider authorizing Buildings & Grounds to hire a Part-time Maintenance Worker to refill a vacancy due to a resignation at 19 hours per week with no fringe benefits except those required by law at a Pay Grade 4 on the Rye Salary Schedule with an hourly rate of \$12.98 - \$15.89. Motion carried.

It was moved by Commissioner Plowman, supported by Commissioner Root to move to the next Committee of the Whole meeting to consider hiring a Part-time County Coordinator at a Pay Grade 8 on the Rye Salary Scale with a salary of \$27,604 - \$33,772 with no fringe benefits except those required by law effective January 1, 2016. Motion failed.

Cynthia Mayhew, Director, Shiawassee Council on Aging discussed their 2016 Proposed Budget.

It was moved by Commissioner Plowman, supported by Commissioner Root to move to the next Committee of the Whole meeting to consider setting the Senior Citizens Services Millage at 0.35 mills to be levied December 1, 2015 and authorize the County Clerk and Board Chair to sign State Tax Commission Form L-4029. Motion carried.

It was moved by Commissioner Plowman, supported by Commissioner Root to move to the next Committee of the Whole meeting to consider contracting Phillip Hathaway to develop Phase 1 of a Parks & Recreation Master Plan using \$5,508.00 from the \$15,000.00 previously authorized by the Board of Commissioners with future funds to develop a more comprehensive Parks & Recreation Master Plan utilizing future Waste Management contributions. Motion carried.

It was moved by Commissioner Plowman, supported by Commissioner Root to move to the next Committee of the Whole meeting to consider accepting and place on file the Secondary Road Patrol and Traffic Accident Prevention Program Grant Application for Fiscal Year 2016 for the period of October 1, 2015 through September 30, 2016 with an allocation of \$85,281.00. Motion carried.

Susan Thorman, Friend of the Court, Deanna Finnegan, Prosecutor and Chris Newell, Technology Services Manager presented on IT Technical Support for the Friend of the Court and Prosecutor's Office due to a change in policy by the State of Michigan. The Committee will discuss the idea of hiring more IT staff during the 2016 budget discussions.

It was moved by Commissioner Plowman, supported by Commissioner Root to move to the next Committee of the Whole meeting to consider approving Amendment #1 to the Cooperative Reimbursement Program agreement between the Michigan Department of Health and Human Services, the County of Shiawassee, and the Prosecuting Attorney in the amount of \$164,700.83 for the period of October 1, 2015 through September 30, 2016 and authorize the Board Chair to sign the same. Motion carried.

It was moved by Commissioner Plowman, supported by Commissioner Root to move to the next Committee of the Whole meeting to consider approving Amendment #2 to the Cooperative Reimbursement Program agreement between the Michigan Department of Health and Human Services, the County of Shiawassee, and the 35th Circuit Court in the amount of \$731,834.42 for the period of October 1, 2015 through September 30, 2016 and authorize the Board Chair to sign the same. Motion carried.

It was moved by Commissioner Plowman, supported by Commissioner Root to move to the next Committee of the Whole meeting to consider approving the Independent Contractor Agreement between the Shiawassee County Health Department and Tonie Brovont for Finance and Administrative Services in the amount of \$48,000.00 for the period of October 1, 2015 through September 30, 2016 and authorize Larry Johnson, Health Director to sign the same. Motion carried.

Anthony Newman, Drain Commissioner stated that Ron Hansen from Spicer Group would be presenting during the Committee of the Whole meeting on Wednesday regarding Lidar Mapping.

It was moved by Commissioner Plowman, supported by Commission Root to move to the next Committee of the Whole meeting the Presentation and discussion on the 3D Elevation Program. Motion carried.

Anthony Newman, Drain Commissioner presented an update on the Misteguay Creek Intercounty Drain.

It was moved by Commissioner Plowman, supported by Commissioner Root to move to the next Committee of the Whole meeting to consider Resolution #15-08-07 the Misteguay Creek Intercounty Drain Note, Series 2015. Motion carried.

Other Agenda Items: None

Call to the Public:

Anthony Newman, Drain Commissioner

The meeting was adjourned at 5:45 p.m.

Jeremy Root, Chairman
Finance & Administration Committee

Julie Hebert
Executive Assistant