

At a regular meeting of the Shiawassee County Board of Commissioners held on October 15, 2015, at 4:00 p.m. in the Commission Chambers, Surbeck Building, Corunna, Michigan:

The meeting was called to order by Chairman Aue.

Pledge of Allegiance was given.

Roll Call found Commissioners Horvath, Plowman and Aue present. Commissioners Holzhausen, Schneider, Bartz and Root were absent.

No quorum present. Chairman Aue recessed the meeting until 4:00 p.m. Wednesday, October 21, 2015.

Chairman Aue called the meeting back to order at 4:00 p.m. on October 21, 2015.

Pledge of Allegiance was given,

Prayer was offered by Robert McLaren

Roll call found Commissioners Horvath, Schneider, Bartz, Plowman and Aue present. Commissioners Holzhausen and Root were absent.

It was moved by Commissioner Plowman, seconded by Commissioner Bartz to approve the minutes of the September 17, 2015 Board of Commissioners meeting. Motion carried.

It was moved by Commissioner Plowman, seconded by Commissioner Bartz to approve of bills listed on the Invoice Edit Report dated September 22, 2015 in the amount of \$125,187.94, Invoice Edit Report dated September 29, 2015 in the amount of \$3,725.48, Invoice Edit Report dated September 29, 2015 in the amount of \$1,149,989.23, Invoice Edit Report dated September 29, 2015 in the amount of \$368,594.21, Invoice Edit Report dated September 29, 2015 in the amount of \$720,793.91, Invoice Edit Report dated October 7, 2015 in the amount of \$110,689.19, Invoice Edit Report dated October 13, 2015 in the amount of \$4,067,882.07, Invoice Edit Report dated October 13, 2015 in the amount of \$423,511.10, Wire Transfer dated September 21, 2015 in the amount of \$45,731.87, Wire Transfer dated September 28, 2015 in the amount of \$146,907.50 and Wire Transfer dated September 28, 2015 in the amount of \$69,595.00 as provided by the Clerk's Office and to authorize that warrants be drawn from the treasury for same. Motion carried with the following roll call vote of 5 yeas and 0 nays. Yeas: Commissioners Horvath, Schneider, Bartz, Plowman and Aue.

Chairman Aue called the Public Hearing on the 2016 Budget to order at 4:10 p.m.

No public spoke.

At 4:11 p.m. the hearing was closed.

It was moved by Commissioner Plowman, seconded by Commissioner Bartz to rescind Resolution No.15-09-18 passed at the September 17, 2015 Board of Commissioner's meeting. Motion carried with the following roll call vote of 5 yeas and 0 nays. Yeas: Commissioners Horvath, Schneider, Bartz, Plowman and Aue.

It was moved by Commissioner Plowman, seconded by Commissioner Bartz to approve the minutes of the October 14, 2015 Committee of the Whole meeting. Motion carried. (Chairman's comments – For the record Commissioner Schneider did not agree with the way his vote was recorded on the September 17, 2015 meeting where he voted Yes and No for the motion on the Medical Care, MSU Extension and Veteran's millage.)

It was moved by Commissioner Horvath, seconded by Commissioner Plowman to accept and place on file the 2015 Drain Assessments as provided by the Shiawassee County Drain Office. Motion carried.

It was moved by Commissioner Horvath, seconded by Commissioner Plowman to approve Ordinance #15-10-03, amending the official Zoning District Map of the County of Shiawassee, Michigan Article 2, Section 2.1.2 of the Shiawassee County Zoning Ordinance by changing the zoning designation of Parcel #78-010-22-300-005-04 from A-2, Agricultural Production/Rural Residential to M-1, Light Industrial. Motion carried with the following roll call vote of 4 yeas and 1 nay. Yeas: Commissioners Horvath, Bartz, Plowman and Aue. Nay: Commissioner Schneider

It was moved by Commissioner Horvath, seconded by Commissioner Plowman to approve the minutes of the October 13, 2015 Economic & Physical Development Committee meeting. Motion carried.

It was moved by Commissioner Schneider, seconded by Commissioner Plowman to approve the District Courts & Health Roofing Proposal from Tremco Roofing Inc. not to exceed up to \$16,000 and authorize the Board Chair to sign the contract. Motion carried with the following roll call vote of 5 yeas and 0 nays. Yeas: Commissioners Horvath, Schneider, Bartz, Plowman and Aue.

It was moved by Commissioner Schneider, seconded by Commissioner Horvath to approve Tim Hill as the Buildings & Grounds Superintendent at a pay grade 8, level start on the Rye Scale. Motion carried with the following roll call vote of 5 yeas and 0 nays. Yeas: Commissioners Horvath, Schneider, Bartz, Plowman and Aue.

The following resolution was presented:

**RESOLUTION NO. 15-10-20**  
**A RESOLUTION OF THE BOARD OF COMMISSIONERS**  
**OF SHIAWASSEE COUNTY**  
**REGARDING THE FY 2016 BUDGET**

**WHEREAS**, the Uniform Budgeting and Accounting Act, Public Act 2 of 1968, as amended, requires each local unit of government to adopt a balanced budget for all required funds; and

**WHEREAS**, the Finance and Administration Committee of the Board of Commissioners has reviewed requests for funding and recommendations on anticipated revenues from the County Elected Officials and Department and Agency Directors; and

**WHEREAS**, the Board of Commissioners of Shiawassee County, Michigan, duly advertised a proposed budget for Fiscal Year (FY) 2016, as required by the Uniform Budgeting and Accounting Act.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Commissioners of Shiawassee County, Michigan, does hereby approve the FY 2016 budget for the General Fund, showing revenues totaling \$15,372,654 and expenditures totaling \$15,372,654, based on an approved millage of 5.1146 mills; and

**BE IT FURTHER RESOLVED**, that payment of bills – pursuant to MCLA 46.71, all claims against Shiawassee County shall be approved by the Board of Commissioners prior to being paid. The County Clerk may pay certain bills prior to approval by the Board to avoid late penalties, service charges and interest. The Board shall receive a list of claims (bills) paid prior to approval for approval at the next Board meeting; and

**BE IT FURTHER RESOLVED**, that the Board of Commissioners approves a hiring freeze on all positions with the exception of Technology, the Treasurer's office and District Court. The Board of Commissioners does require that any vacancy in existing positions be reviewed by the Finance and Administration Committee and approved by the Full Board prior to being refilled.

**BE IT FURTHER RESOLVED**, that the Board of Commissioners hereby approves salaries effective January 1, 2016, of \$50,424 for the County Clerk, Drain Commissioner, Register of Deeds and Treasurer; of \$76,846 for the Sheriff; and of \$83,846 for the Prosecutor; and of \$6,065 for each County Commissioner; and of \$4,190 for each Road Commissioner; and

**BE IT FURTHER RESOLVED**, that the Board of Commissioners hereby approves FY 2016 budget for Special Funds under Attachment A; and

**BE IT FURTHER RESOLVED**, that County Administration shall provide the Board of Commissioners at the Board meeting immediately following the end of each fiscal quarter a report of fiscal year to date revenues and expenditures compared to the budgeted amounts in various funds of the County; and

**BE IT FURTHER RESOLVED**, that the County Board Chairman shall serve as the Chief Fiscal Officer and the Chief Administrative Officer for the purposes of the Uniform Budget and Accounting Act, 1968 PA2, as amended (MCL 141.421); and

**BE IT FURTHER RESOLVED**, that County Administration shall be authorized to transfer up to \$5,000 between accounts, departments, or funds without prior approval from the Board, and

**BE IT FURTHER RESOLVED**, that whenever it appears to County Administration that the actual and probable revenues will be less than the estimated revenues upon which appropriations were based, and when it appears that expenditures will exceed an appropriation, County Administration shall present to the Board recommendations to prevent expenditures from exceeding available revenues or appropriations for the fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues or both;

It was moved by Commissioner Schneider, seconded by Commissioner Plowman to approve the 2016 Budget and Resolution #15-10-20. Motion carried with the following roll call vote of 4 yeas and 1 nay. Yeas: Commissioners Horvath, Bartz, Plowman and Aue. Nay: Commissioner Schneider

It was moved by Commissioner Schneider, seconded by Commissioner Horvath to authorize the Health Department to hire a Director of Personal and Community Health to refill a vacancy due to a resignation at a Pay Grade 12 on the Rye Salary Schedule with a salary range of \$53,711.00 - \$65,710.00. Motion carried with the following roll call vote of 5 yeas and 0 nays. Yeas: Commissioners Horvath, Schneider, Bartz, Plowman and Aue.

It was moved by Commissioner Schneider, seconded by Commissioner Plowman to authorize the Health Department to hire a Public Health Nurse II to refill a vacancy at the SEIU Nurse salary range of \$42,545.34 - \$52,365.20. Motion carried with the following roll call vote of 5 yeas and 0 nays. Yeas: Commissioners Horvath, Schneider, Bartz, Plowman and Aue.

It was moved by Commissioner Schneider, seconded by Commissioner Plowman to authorize the Register of Deeds to contract with BS&A Software for Electronic Export in the amount of \$6,000.00 to be paid from the Register of Deeds Automation Fund Line Item 256-

268-970.000 and authorize the Board Chair to sign the same. Motion carried with the following roll call vote of 5 yeas and 0 nays. Yeas: Commissioners Horvath, Schneider, Bartz, Plowman and Aue.

It was moved by Commissioner Schneider, seconded by Commissioner Horvath to approve the Grant Agreement between the Michigan Department of Community Health and the Shiawassee County Prosecutor's Office for Victim Rights for the period of October 1, 2015 through September 30, 2016 in the amount of \$80,691.00 and authorize the Prosecutor to sign the same. Motion carried with the following roll call vote of 5 yeas and 0 nays. Yeas: Commissioners Horvath, Schneider, Bartz, Plowman and Aue.

It was moved by Commissioner Schneider, seconded by Commissioner Horvath to approve the Eighth Amendment to the Prisoner Reentry Residential Stability Contract between Genesee County and Shiawassee County for the period of October 1, 2015 through September 30, 2016 for a maximum amount of \$72,400.00 and authorize the Board Chair to sign the same. Motion carried with the following roll call vote of 5 yeas and 0 nays. Yeas: Commissioners Horvath, Schneider, Bartz, Plowman and Aue.

It was moved by Commissioner Schneider, seconded by Commissioner Horvath to approve the Technical Services Contract between the Shiawassee Regional Educational Service District (SRES D) and Shiawassee County for the period of October 1, 2015 through June 30, 2017 in the amount of \$96,350.00 per year and authorize the Board Chair to sign the same. Motion carried with the following roll call vote of 5 yeas and 0 nays. Yeas: Commissioners Horvath, Schneider, Bartz, Plowman and Aue.

It was moved by Commissioner Schneider, seconded by Commissioner Plowman to approve the SRES D Technology Support Services agreement for the period of October 1, 2015 through November 19, 2015 in the amount of \$12,750.00 and authorize the Board Chair to sign the same. Motion carried with the following roll call vote of 5 yeas and 0 nays. Yeas: Commissioners Horvath, Schneider, Bartz, Plowman and Aue.

It was moved by Commissioner Schneider, seconded by Commissioner Plowman to approve the minutes of the October 13, 2015 Finance & Administration Committee meeting. Motion carried.

It was moved by Commissioner Bartz, seconded by Commissioner Horvath to approve recognizing, honoring and enforcing the Uniformed Services Employment and Reemployment Rights Act (USERRA) and authorize the Board Chair to sign the Statement of Support for the Guard and Reserve. Motion carried.

It was moved by Commissioner Bartz, seconded by Commissioner Horvath to approve Amendment #4 to the Comprehensive Planning, Budgeting and Contracting (CPBC) agreement with the State of Michigan in the amount of \$924,509.00 for the period of October 1, 2014 through September 30, 2015 and authorize Larry Johnson, Health Director to sign the same. Motion carried with the following roll call vote of 5 yeas and 0 nays. Yeas: Commissioners Horvath, Schneider, Bartz, Plowman and Aue.

It was moved by Commissioner Bartz, seconded by Commissioner Horvath to approve the Agreement between the Michigan Department of Health and Human Services and Shiawassee County for the Delivery of Public Health Services under the Comprehensive Agreement in the amount of \$887,228.00 for the period of October 1, 2015 through September 30, 2016 and authorize Larry Johnson, Health Director to sign the same. Motion carried with the following roll call vote of 5 yeas and 0 nays. Yeas: Commissioners Horvath, Schneider, Bartz, Plowman and Aue.

It was moved by Commissioner Bartz, seconded by Commissioner Horvath to approve the Independent Contract Agreement with the Shiawassee Regional Educational Service District for hearing and vision screening of children age 0-5 in the amount of \$10,000.00 for the period of October 1, 2015 through September 30, 2016 and authorize Larry Johnson, Health Director to sign the same. Motion carried with the following roll call vote of 5 yeas and 0 nays. Yeas: Commissioners Horvath, Schneider, Bartz, Plowman and Aue. It was moved by Commissioner Bartz, seconded by Commissioner Horvath to approve the minutes of the October 13, 2015 Health & Human Services Committee meeting. Motion carried.

Call to the public:

David Morgan, 14829 Byron Road, - Zoning Issue

The meeting was adjourned at 4:47 p.m.

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Lauri L. Braid, Shiawassee County Clerk  
and Clerk to the Board of Commissioners

**Shiawassee County  
Proposed 2016 General Fund Budget**

General Fund

Account Description	Account Number	2015 Amended Budget	2016 Recommended
Board of Commissioners	101	\$112,358	\$ 121,961
Postage	129	54,500	54,500
Circuit Court	131	618,991	576,657
Circuit Court - Probation/Parole	132	3,500	3,500
District Court	136	1,067,368	1,073,797
Friend of the Court	141	801,593	833,448
Drains at Large	145	122,500	122,000
Probate - Estate Division	148	356,924	357,997
Probate - Juvenile Division	149	581,388	578,188
Circuit Court-Legal	164	27,650	25,150
District Court-Legal	165	6,500	6,500
Family Court-Legal	166	558	508
County Administrator	172	188,756	172,301
Elections	191	83,302	146,545
Other Professional Contracts	202	84,704	89,788
Clerk	215	422,520	414,477
Equalization	225	231,318	235,728
Legal Fees	228	77,850	78,439
Prosecuting Attorney	229	848,925	841,817
Purchasing	234	1,000	1,000
Register of Deeds	236	271,469	265,701
Act 345 Grant	245	83,664	80,000
Treasurer	253	295,042	308,372
Technology Services	258	201,054	232,880
Building and Grounds	265	811,376	805,330
Bldg and Grnds-Improvements	267	42,600	40,000
Courthouse maintenance	268	38,100	35,000
Land Purchase	269	83,458	83,958
Drain	275	314,806	311,783
Telephone	285	98,250	98,250
Sheriff	301	1,940,871	2,076,616
Security	310	131,690	192,510
Sheriff Secondary Road Patrol	333	115,226	112,440
Sheriff Jail	351	2,542,034	2,706,060
Human Services	370	5,000	5,000
Human Services-Child Care	371	162,500	167,500
Emergency Preparedness	426	165,109	149,666
Health Department	601	246,465	246,265
Animal Control	603	73,543	74,590
Medical Examiner	648	143,712	145,145
Mental Health	649	200,000	200,000
Child Care	662	300,000	320,000
Parks	691	25,900	10,850

Law Library	740	7,000	8,750
Strategic Planning	801	25,000	25,000
Capital Improvements	802	1,484	1,398
Household Hazardous	804	5,046	0
Community Development	805	107,303	102,463
Airport	901	6,978	6,978
Debt Service	904	34,643	34,643
Contract Payments-Equipment	907	51,530	48,808
Contingency	941	4,000	4,000
Sick Leave	953	45,000	41,000
General Insurance	954	485,000	468,000
Retirement and OPEB	955	24,000	(63,000)
Plat Board	961	295	295
Unemployment	962	47,344	22,000
Transfer Out	966	207,556	185,602
Copiers	975	72,500	84,500
Grand Total		\$15,108,753	\$15,372,654

Anticipated 2016 Revenues by Category Groupings

Taxes	8,611,562
Licenses	111,500
Federal and State Grants	3,502,423
Service Charges	2,058,970
Fines and Forfeitures	127,500
Interests and Rents	5,800
Other Revenues	350,442
Delinquent Tax Funds	560,808
Transfer in From Other Funds	7,500
Use of Reserved Fund Balance	36,149
Total Revenues	\$15,372,654

Special Revenue Funds	Fund No.	Revenues	Expenditures
MSU Extension	211	85,960	85,960
Family Counseling	214	0	10,000
Friend of Court	215	40,000	33,700
Central Dispatch	216	1,300,550	1,300,550
Drunk Driving Assistance	217	15,200	7,000
Health Department	221	2,332,190	2,332,190
Animal Control Donations	242	500	500
Building Inspection	249	150,000	146,069
Housing Rehab	251	160,000	160,000
Sheriff Collection	255	10,000	21,500
Register of Deeds Automation	256	61,040	45,000
Budget Stabilization	257	10,100	0

Emergency Management	259	4,100	6,000
Sheriff Posse	260	5,000	3,500
MAGNET	262	180,000	180,000
Concealed Pistol Permits	263	20,000	20,000
Local Corrections Officers Training	264	25,000	25,000
Drug Forfeiture	265	5,000	15,000
Prosecutor's Assets	266	8,000	8,576
Local Law Enf Block Grant	267	33,000	32,656
Law Library	269	15,500	15,500
DHS Child Care	280	345,000	355,000
DHS Social Services	282	5,000	5,000
Reach Program	284	1,500	1,200
Veterans Services	291	229,635	234,306
Child Care	292	733,000	733,000
Veterans Relief Fund	293	151,500	161,000
Veterans Trust Fund	294	79,400	79,400
Airport	295	162,046	161,650
Riverhaven	298	17,337	17,337