

At a regular meeting of the Shiawassee County Board of Commissioners held on October 17, 2013, at 4:00 p.m. in the Commission Chambers, Surbeck Building, Corunna, Michigan:

The meeting was called to order by Chairman Holzhausen.

Pledge of Allegiance was given.

Prayer was offered by Commissioner McLaren.

Roll Call found Commissioners Stewart, Horvath, Schneider, McLaren, Bartz, Plowman and Holzhausen present.

At 4:05 p.m. Chairman Holzhausen opened the Public Hearing regarding the 2014 Budget. The following people spoke:

Phil Heavilin, 645 Glenwood, Owosso

It was moved by Commissioner Plowman, seconded by Commissioner Bartz, to approve the minutes of the September 12, 2013 Board of Commissioner's meeting as presented. Motion carried.

It was moved by Commissioner Schneider, seconded by Commissioner Plowman, to approve of bills listed on the Invoice Edit Report dated September 11, 2013 in the amount of \$128,907.37, the Invoice Edit Report dated September 17, 2013 in the amount of \$1,753,487.80, the Invoice Edit Report dated September 25, 2013 in the amount of \$129,885.27, the Invoice Edit Report dated September 25, 2013 in the amount of \$409,313.78, the Invoice Edit Report dated September 30, 2013 in the amount of \$2,112,213.04, the Invoice Edit Report dated September 30, 2013 in the amount of \$5,033.30, the Invoice Edit Report dated October 1, 2013 in the amount of \$707,705.69, the Invoice Edit Report dated October 9, 2013 in the amount of \$125,378.05, the Invoice Edit Report dated October 15, 2013 in the amount of \$233,385.50, the Invoice Edit Report dated October 15, 2013 in the amount of \$2,565,909.11, the Wire Transfers dated September 20, 2013 in the amount of \$46,581.87, September 26, 2013 in the amount of \$144,612.50 and September 26, 2013 in the amount of \$71,520.00 as provided by the Clerk's Office and to authorize that warrants be drawn from the treasury for same. The motion carried with 7 yeas and 0 nays. Yeas: Commissioners Stewart, Horvath, Schneider, McLaren, Bartz, Plowman and Holzhausen.

It was moved by Commissioner Schneider, seconded by Commissioner Bartz, to authorize the County Administrator Search Ad-Hoc Committee to handle the affairs necessary to search for and recommend to the Board of Commissioners qualified candidates for the County Administrator position. The motion carried with 6 yeas and 1 nay. Yeas: Commissioners Stewart, Horvath, Schneider, McLaren, Bartz and Plowman. Nay: Commissioner Holzhausen

It was moved by Commissioner Schneider, seconded by Commissioner Stewart, to approve the minutes of the October 16, 2013 Committee of the Whole meeting. Motion carried.

It was moved by Commissioner McLaren, seconded by Commissioner Bartz, to accept and place on file the 2013 Drain Assessments as provided by the Shiawassee County Drain Office. The motion carried with 7 yeas and 0 nays. Yeas: Commissioners Stewart, Horvath, Schneider, McLaren, Bartz, Plowman and Holzhausen.

It was moved by Commissioner McLaren, seconded by Commissioner Plowman, to accept and place on file the September 2013 Community Development Monthly Reports. Motion carried.

It was moved by Commissioner McLaren, seconded by Commissioner Bartz, to approve the minutes of the October 15, 2013 Economic & Physical Development Committee meeting. Motion carried.

The following 2014 Budget and Resolution #13-10-02 was presented:

**RESOLUTION NO. 13-10-02**  
**A RESOLUTION OF THE BOARD OF COMMISSIONERS**  
**OF SHIAWASSEE COUNTY**  
**REGARDING THE FY 2014 BUDGET**

**WHEREAS**, the Uniform Budgeting and Accounting Act, Public Act 2 of 1968, as amended, requires each local unit of government to adopt a balanced budget for all required funds; and

**WHEREAS**, the Finance and Administration Committee of the Board of Commissioners has reviewed requests for funding and recommendations on anticipated revenues from the County Administrator, Elected Officials, and Department and Agency Directors; and

**WHEREAS**, the Board of Commissioners of Shiawassee County, Michigan, duly advertised a proposed budget for Fiscal Year (FY) 2014, as required by the Uniform Budgeting and Accounting Act.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Commissioners of Shiawassee County, Michigan, does hereby approve the FY 2014 budget for the General Fund, showing revenues and expenditures each totaling \$16,397,643, based on an approved millage of 5.1146 mills; and

**BE IT FURTHER RESOLVED**, that payment of bills – pursuant to MCLA 46.71, all claims against Shiawassee County shall be approved by the Board of Commissioners prior to being paid. The County Clerk may pay certain bills prior to approval by the Board to avoid late penalties, service charges and interest. The Board shall receive a list of claims (bills) paid prior to approval for approval at the next Board meeting; and

**BE IT FURTHER RESOLVED**, that the Board of Commissioners approves a hiring freeze on all positions. The Board of Commissioners does require that any vacancy in existing positions be reviewed by the Finance and Administration Committee and approved by the Full Board prior to being refilled.

**BE IT FURTHER RESOLVED**, that the Board of Commissioners hereby approves salaries effective January 1, 2014, of \$50,424 for the County Clerk, Drain Commissioner, Register of Deeds and Treasurer; of \$76,846 for the Sheriff; and of \$83,846 for the Prosecutor; and of \$6,065 for each County Commissioner; and of \$4,190 for each Road Commissioner; and

**BE IT FURTHER RESOLVED**, that the Board of Commissioners hereby approves FY 2014 budget for Special Funds as shown under Attachment A; and

**BE IT FURTHER RESOLVED**, that the County Administrator's Office shall provide the Board of Commissioners at the Board meeting immediately following the end of each fiscal quarter a report of fiscal year to date revenues and expenditures compared to the budgeted amounts in various funds of the County; and

**BE IT FURTHER RESOLVED**, that the County Administrator shall serve as the Chief Fiscal Officer and the Chief Administrative Officer for the purposes of the Uniform Budget and Accounting Act, 1968 PA2, as amended (MCL 141.421); and

**BE IT FURTHER RESOLVED**, that whenever it appears to the County Administrator's Office that the actual and probable revenues will be less than the estimated revenues upon which appropriations were based, and when it appears that expenditures will exceed an appropriation, the County Administrator's Office shall present to the Board recommendations to prevent expenditures from exceeding available revenues or appropriations for the fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues or both.  
SEE ATTACHED BUDGET.

It was moved by Commissioner Schneider, seconded by Commissioner Plowman, to approve the 2014 Budget and Resolution #13-10-02. The motion carried with 6 yeas and 1 nay. Yeas: Commissioners Stewart, Horvath, McLaren, Bartz, Plowman and Holzhausen.  
Nay: Commissioner Schneider

It was moved by Commissioner Schneider, seconded by Commissioner Bartz, to authorize the transfer of the required portion (50%) of the Convention Facility Development Funds (Cobo Hall Liquor Tax) in the amount of \$23,525.00 from account #701-000-285.000 to Riverhaven Coordinating Agency per section 2 of Public Act 2 of 1986. The motion carried with 7 yeas and 0 nays. Yeas: Commissioners Stewart, Horvath, Schneider, McLaren, Bartz, Plowman and Holzhausen.

It was moved by Commissioner Schneider, seconded by Commissioner Horvath, to approve the Third Amendment to the Prisoner Reentry Residential Stability Contract for the period of October 1, 2013 through December 31, 2013 for a maximum amount of \$21,000.00 and authorize the Board Chair to sign the same. The motion carried with 7 yeas and 0 nays. Yeas: Commissioners Stewart, Horvath, Schneider, McLaren, Bartz, Plowman and Holzhausen.

It was moved by Commissioner Schneider, seconded by Commissioner Horvath, to approve the minutes of the October 15, 2013 Finance & Administration Committee meeting. Motion carried.

It was moved by Commissioner Horvath, seconded by Commissioner McLaren, to approve the State of Michigan FY 2013 Emergency Management Performance Grant (EMPG) Grant Agreement for the period of October 1, 2012 through September 30, 2013 in the amount of \$20,488.00 and authorize the Board Chair to sign the same. The motion carried with 7 yeas and 0 nays. Yeas: Commissioners Stewart, Horvath, Schneider, McLaren, Bartz, Plowman and Holzhausen.

It was moved by Commissioner Horvath, seconded by Commissioner Plowman, to approve the minutes of the October 15, 2013 Public Safety & Courts Committee meeting. Motion carried.

It was moved by Commissioner Bartz, seconded by Commissioner Horvath, to approve Genesee Shiawassee Michigan Works! Food Assistance Employment and Training Program Plan for the period of October 1, 2013 through September 30, 2014 for a total allocation of \$182,696.00 and authorize the Board Chair to sign the same. The motion carried with 7 yeas and 0 nays. Yeas: Commissioners Stewart, Horvath, Schneider, McLaren, Bartz, Plowman and Holzhausen.

It was moved by Commissioner Bartz, seconded by Commissioner Horvath, to approve the Agreement between the Michigan Department of Community Health and Shiawassee County for the Delivery of Public Health Services for the period of October 1, 2013 through September 30, 2014 in the amount of \$832,786.00 and authorize George

Pichette, Health Director to sign the same. The motion carried with 7 yeas and 0 nays. Yeas: Commissioners Stewart, Horvath, Schneider, McLaren, Bartz, Plowman and Holzhausen.

It was moved by Commissioner Bartz, seconded by Commissioner Horvath, to approve the Independent Contract Agreement between the Shiawassee Regional Educational Service District and the Shiawassee County Health Department for the purpose of providing hearing and vision screening services for the period of October 1, 2013 through September 30, 2014 in the amount of \$10,000.00 and authorize George Pichette, Health Director to sign the same. The motion carried with 7 yeas and 0 nays. Yeas: Commissioners Stewart, Horvath, Schneider, McLaren, Bartz, Plowman and Holzhausen.

It was moved by Commissioner Bartz, seconded by Commissioner Horvath, to approve the minutes of the October 15, 2013 Health & Human Services Committee meeting. Motion carried.

It was moved by Commissioner Stewart, seconded by Commissioner Plowman, to add to the agenda the topic of an Interim County Administrator. The motion carried with 6 yeas and 1 nay. Yeas: Commissioners Stewart, Horvath, Schneider, McLaren, Bartz and Plowman. Nay: Commissioner Holzhausen

It was moved by Commissioner Schneider, seconded by Commissioner Bartz, to add to the next County Administrator Search Ad-Hoc Committee agenda the idea of investigating the possibility of an interim County Administrator and provide a report to the full Board. The motion carried with 6 yeas and 1 nay. Yeas: Commissioners Stewart, Horvath, Schneider, McLaren, Bartz and Plowman. Nay: Commissioner Holzhausen

The meeting was adjourned at 5:05 p.m.

---

Lauri L. Braid, Shiawassee County Clerk  
and Clerk to the Board of Commissioners