

At a regular meeting of the Shiawassee County Board of Commissioners held on August 16, 2012, at 4:00 p.m. in the Commission Chambers, Surbeck Building, Corunna, Michigan:

The meeting was called to order by Chairman Fuja.

Pledge of Allegiance was given.

Prayer was offered by Commissioner Stewart.

Roll Call found Commissioners Cole, Elder, Fuja, Holzhausen, Plowman, Roszman and Stewart present.

It was moved by Commissioner Plowman, seconded by Commissioner Roszman to approve the agenda as presented. Motion carried.

It was moved by Commissioner Stewart, seconded by Commissioner Cole to approve the minutes of the July 12, 2012 Board of Commissioner's meeting as presented. Motion carried.

It was moved by Commissioner Stewart, seconded by Commissioner Elder to approve of bills listed on the Invoice Edit Report dated July 18, 2012 in the amount of \$126,004.52, the Invoice Edit Report dated July 24, 2012 in the amount of \$305,223.10, the Invoice Edit Report dated July 31, 2012 in the amount of \$425,427.73, the Invoice Edit Report dated July 31, 2012 in the amount of \$1,369,885.74, the Invoice Edit Report dated July 31, 2012 in the amount of \$9,106.80, the Invoice Edit Report dated August 1, 2012 in the amount of \$117,772.56, the Invoice Edit Report dated August 7, 2012 in the amount of \$731,471.67, and the July 2012 Wire Transfer in the amount of \$100,000.00 as provided by the Clerk's Office and to authorize that warrants be drawn from the treasury for same. The motion carried with the following roll call vote of 7 yeas and 0 nays. Yeas: Commissioners Cole, Fuja, Elder, Holzhausen, Plowman, Roszman, Stewart.

It was moved by Commissioner Stewart, seconded by Commissioner Roszman to approve the minutes of the August 14, 2012 Committee of the Whole meeting. Motion carried.

It was moved by Commissioner Elder, seconded by Commissioner Plowman to approve PA 116 Agreements for George J. Zmitko, II for property located in Rush Township Parcel #78-002-33-200-003 and Parcel #78-002-26-300-008-01. Motion carried.

It was moved by Commissioner Elder, seconded by Commissioner Cole to approve a PA 116 Agreement for George J. Zmitko, II for property located in Middlebury Township Parcel #78-005-11-400-003. Motion carried.

It was moved by Commissioner Elder, seconded by Commissioner Holzhausen to approve PA 116 Agreements for George J. & Kathleen A. Zmitko for property located in Middlebury Township Parcel: 78-005-01-300-001, 78-005-11-200-002, 78-005-01-400-003-02. Motion carried.

It was moved by Commissioner Elder, seconded by Commissioner Plowman to adopt the Shiawassee County Section 3 Policy and Handbook in the administration of HUD and the Community Development Block Grant (CDBG). Motion carried.

It was moved by Commissioner Elder, seconded by Commissioner Cole to approve a Discharge of Rehabilitation Mortgage for Project 98-71 for property located at 612 Brand Street, Durand, Michigan and authorize the Board Chair and County Clerk to sign the same. Motion carried.

It was moved by Commissioner Elder, seconded by Commissioner Cole to approve the minutes of the August 13, 2012 Economic & Physical Development Committee. Motion carried.

It was moved by Commissioner Plowman, seconded by Commissioner Elder to accept the Proposal to Provide Professional Services regarding the Shiawassee County Equalization Department from Preston Community Services, LLC and authorize the County Administrator to enter into a contract for a total cost of \$127,000.00. The motion carried with the following roll call vote of 6 yeas and 1 nay. Yeas: Commissioners Cole, Fuja, Elder, Plowman, Roszman, Stewart. Nays: Commissioner Holzhausen.

It was moved by Commissioner Plowman, seconded by Commissioner Cole to approve the MERS Employer Delegate (Cheryl Grice) and Employee Delegate (Marcy Brady) to attend the annual MERS Conference on October 3-5, 2012 with fees and expenses paid by the County. Motion carried.

The following resolution was presented: See Attachment A

It was moved by Commissioner Plowman, seconded by Commissioner Plowman to approve Resolution #12-08-07 for adopting Municipal Employees' Retirement System of Michigan Defined Benefit Programs for AFSCME. The motion carried with the following roll call vote of 7 yeas and 0 nays. Yeas: Commissioners Cole, Fuja, Elder, Holzhausen, Plowman, Roszman, Stewart.

The following resolution was presented: See Attachment B

It was moved by Commissioner Plowman, seconded by Commissioner Elder to approve Resolution #12-08-08 for adopting Municipal Employees' Retirement System of Michigan Defined Benefit Programs for Probate Court Association. The motion carried with the following roll call vote of 7 yeas and 0 nays. Yeas: Commissioners Cole, Fuja, Elder, Holzhausen, Plowman, Roszman, Stewart.

The following resolution was presented: See Attachment C

It was moved by Commissioner Plowman, seconded by Commissioner Cole to approve Resolution #12-08-09 for Defining a Day of Work or Hours Per Month for MERS Retirements Purposes for AFSCME. The motion carried with the following roll call vote of 7 yeas and 0 nays. Yeas: Commissioners Cole, Fuja, Elder, Holzhausen, Plowman, Roszman, Stewart.

The following resolution was presented: See Attachment D

It was moved by Commissioner Plowman, seconded by Commissioner Stewart to approve Resolution #12-08-10 for Defining a Day of Work or Hours Per Month for MERS Retirement Purposes for Probate Court Association. The motion carried with the following roll call vote of 7 yeas and 0 nays. Yeas: Commissioners Cole, Fuja, Elder, Holzhausen, Plowman, Roszman, Stewart.

The following resolution was presented: See Attachment E

It was moved by Commissioner Plowman, seconded by Commissioner Holzhausen to approve Resolution #12-08-11 Establishing Uniform Transfer Provision. The motion carried with the following roll call vote of 7 yeas and 0 nays. Yeas: Commissioners Cole, Fuja, Elder, Holzhausen, Plowman, Roszman, Stewart.

It was moved by Commissioner Plowman, seconded by Commissioner Elder to authorize the Health Department to hire a Public Health Nurse II to fill a vacancy at the SEIU Registered Nurses Unit range of \$42,545.34 - \$52,365.20. The motion carried with the

following roll call vote of 7 yeas and 0 nays. Yeas: Commissioners Cole, Fuja, Elder, Holzhausen, Plowman, Roszman, Stewart.

It was moved by Commissioner Plowman, seconded by Commissioner Elder to authorize District Court to hire a Deputy Clerk to fill a vacancy at a Pay Grade 3 with a salary range of \$24,774.00 - \$30,309.00. The motion carried with the following roll call vote of 7 yeas and 0 nays. Yeas: Commissioners Cole, Fuja, Elder, Holzhausen, Plowman, Roszman, Stewart.

It was moved by Commissioner Plowman, seconded by Commissioner Cole to authorize District Court to hire a Scheduling Clerk/Bailiff to fill a vacancy at a Pay Grade 5 with a salary range of \$29,344.00 – 35,899.00. The motion carried with the following roll call vote of 7 yeas and 0 nays. Yeas: Commissioners Cole, Fuja, Elder, Holzhausen, Plowman, Roszman, Stewart.

The following budget adjustment was presented:

**Budget Adjustment 2012**

**Date: 8/13/2012**

	<b>12-6</b>	<b>Debit</b>	<b>Credit</b>
	<b>to record additional administration fees earned from MSHDA over budget</b>		
	<b>and record change in health choice and retro pymt/Health payoff increase</b>		
101-200-671.000	Other Income		8,520.00
101-805-520.000	Comm Dev Housing Rehab Program Reimb		13,615.00
101-141-716.000	Friend of Court Health Ins	3,950.00	
101-131-716.000	Circuit Court Health Ins	2,750.00	
101-215-716.000	County Clerk Health Ins	15,435.00	
	<b>12-7</b>		
	<b>to adjust for EMS Grant Capital Purchases--100% reimbursable</b>		
101-426-520.000	Regional HLS Grant		14,325.00
101-426-970.000	Emergency Mgmt Capital Outlay	14,325.00	
	<b>12-8</b>		
	<b>to adjust for EMS Events Cleanup--Special Revenue Fund</b>		
259-426-940.000	Spec Response Team Op Supplies	15,000.00	
	<b>12-9</b>		
	<b>to adjust for Veterans Relief Fund Payroll costs to be reimbursed to General Fund (May 24 thru Dec 31, 2012)</b>		
	<b>per Veterans Affairs Director</b>		
101-682-520.000	Reimbursement from Veterans Relief Fund		50,000.00
101-682-702.000	Veterans Perm Salaries	20,800.00	
101-682-705.000	Veterans Suprvsr Salaries	12,450.00	

		0	
101-682-715.000	Veterans FICA	3,500.00	
101-682-716.000	Veterans Health Ins	9,500.00	
101-682-716.010	Veterans Dental/Vision	1,050.00	
101-682-716.020	Veterans Life Ins	100.00	
101-682-716.030	Veterans Disability Ins	100.00	
101-682-718.000	Veterans Retirement	2,500.00	
293-966-999.000	Transfer to General Fund	50,000.00	

It was moved by Commissioner Plowman, seconded by Commissioner Roszman to approve Budget Adjustments #12-6, 12-7, 12-8, 12-9. The motion carried with the following roll call vote of 7 yeas and 0 nays. Yeas: Commissioners Cole, Fuja, Elder, Holzhausen, Plowman, Roszman, Stewart.

It was moved by Commissioner Plowman, seconded by Commissioner Elder to approve the minutes of the August 13, 2012 Finance & Administration Committee meeting. Motion carried.

It was moved by Commissioner Stewart, seconded by Commissioner Roszman to approve the State of Michigan FY 2012 Emergency Management Performance Grant (EMPG) Grant Agreement for the period of October 1, 2011 through September 30, 2012 in the amount of \$19,917.00 and authorize the Board Chair to sign the same. The motion carried with the following roll call vote of 7 yeas and 0 nays. Yeas: Commissioners Cole, Fuja, Elder, Holzhausen, Plowman, Roszman, Stewart.

It was moved by Commissioner Stewart, seconded by Commissioner Cole to approve the minutes of the August 15, 2012 Public Safety & Courts Committee meeting. Motion carried.

It was moved by Commissioner Cole, seconded by Commissioner Holzhausen to approve Amendment #3 to the CPBC Grant Agreement between Shiawassee County and the State of Michigan for the period of October 1, 2011 through September 30, 2012 increasing the total budget from \$846,877.00 to \$859,805.00 and authorize George Pichette, Health Director to sign the same. The motion carried with the following roll call vote of 7 yeas and 0 nays. Yeas: Commissioners Cole, Fuja, Elder, Holzhausen, Plowman, Roszman, Stewart.

It was moved by Commissioner Cole, seconded by Commissioner Elder to approve the Agreements between the Shiawassee County Health Department and AETNA/COFINITY Insurance effective July 18, 2012. Motion carried.

It was moved by Commissioner Cole, seconded by Commissioner Holzhausen to approve the minutes of the August 15, 2012 Health & Human Services Committee meeting. Motion carried.

The meeting was adjourned at 4:22 p.m.

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Lauri L. Braid, Shiawassee County Clerk  
and Clerk to the Board of Commissioners