

SHIAWASSEE COUNTY BOARD OF HEALTH

December 19, 2013

Present: Patricia Cords, Mary Buginsky, Jeff Bartz, Gene Paez, Jim Capitan, John Pajtas and John Horvath

Absent:

Staff: Courtney Herrick, Larry Johnson, George Pichette and Jodi DeFrenn

Teleconference:

Public:

I. Call to order

Gene Paez called the meeting to order at 4:00 p.m.

II. Additions to the agenda

John Pajtas made a motion to approve the agenda, second by Jeff Bartz. Motion carried.

III. Approval of minutes of past meeting

Jim Capitan made a motion to approve the November 21, 2013 minutes, supported by Jeff Bartz. Motion carried.

IV. Report of Chairman

Deferred to MALPH report.

V. Finance Committee

1. Approve Bills:

Jeff Bartz made a motion to approve the bills from December 12th in the amount of \$16,892.30 and authorize the Health Department to pay the same. Mary Buginsky supported. Motion carried. All yeas.

Jeff Bartz made a motion to approve the bills from December 19th in the amount of \$6,831.36 and authorize the Health Department to pay the same. Jim Capitan supported. Motion carried. All yeas.

2. Write off Accounts Receivable:

Jeff Bartz made a motion to write off October accounts receivable in the amount of \$139. Mary Buginsky supported. Motion carried. All yeas.

VI. Director's Report

Financial Statements

Budget finished up in good shape.

Emergency Preparedness

Jodi mentioned the first human fatality from avian flu this year. It was in China. It is rare in humans and not easily transmitted from birds to humans.

Environmental Health

Larry mentioned that January is Radon action month. Radon test kits will be provided free to the public during the month. A press release will go out in early January.

EH Staff has numerous continuing education and training opportunities coming up.

Trevor Older has resigned to take a new position with the District 10 Health Department in Big Rapids, MI. He is a 14 year employee in EH and will be greatly missed. He primarily worked in the food program. We have posted to refill the position.

Personal Health

Lyman and Sheets (insurance agency) is donating Christmas gifts to a needy family that are clients of the Health Dept.

Courtney mentioned the nursing position interviews have been completed and an offer has been made to one of the applicants.

Administration

George discussed article about public health funding shortfalls and the increased risk of a major illness incident due to lack of resources and local health departments inability to respond.

Contracts

Request approval to sign a contract with Planned Parenthood of Mid & South Michigan to accept and provide Breast and Cervical Cancer Control Program (BCCCP) services in accordance with the State of Michigan for the period of 10/1/13 to 9/30/14. Motion by Mary Buginsky to forward contract to Board of Commissioners, second by Jim Capitan. Motion carried. All yeas.

Request approval to sign the BCCCP contract between the Shiawassee County Health Department and Memorial Healthcare for the period 10/1/13 to 9/30/14. Mary Buginsky made a motion to forward contract to Board of Commissioners, second by Jim Capitan. Motion carried. All yeas.

Request approval to sign the BCCCP contract between the Shiawassee County Health Department and Memorial Anesthesiology Group for the period 10/1/13 to 9/30/14. Mary Buginsky made a motion to forward contract to Board of Commissioners, second by Jim Capitan. Motion carried. All yeas.

Equipment

Vacant Position

Mary Buginsky made a motion to authorize the Health Department to refill the vacant Registered Sanitarian position. Support by Jim Capitan. Motion carried.

Travel

VII. Members Comments

Gene mentioned some legislation that may move in 2014. George mentioned MALPH and their strategic planning. Mary mentioned radon gas released from granite countertops.

VIII. Other Business

Health Board meetings will be held on the first Thursday of month in 2014.

IX. Public Comment

X. Adjourn - Date of Next Meeting

The next meeting will be on Thursday, February 6, 2014 at 4:00 p.m. Patricia Cords made a motion to adjourn, second by Mary Buginsky. Motion carried. Meeting adjourned at 4:45 p.m.

Respectfully submitted,

Larry Johnson

1/2/14